

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

October Term

First Day

October 02, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Zachary Pall, Prosecutor met with the Board to see if the Board had anything pending he needed to look into. Discussion was held on the 63-602NN. Pauline Malone, Treasurer joined the meeting discussion on the Kelly and Ridley property was held. Pauline presented requests to add amounts to the tax roll. She has three hazard bills from Kamiah and one water bill from Reubens. Commissioner Johnson requested information on the bill from Reubens. Zachary will check into the Statute allowing the addition to the tax roll.

Jason Davis, Sheriff met with the Board. He gave them an update on the vehicle purchase. He requested additional funds for unforeseen expenses that may arise with the new vehicle. Discussion was held regarding budget fiscal years. The new weapons have arrived and been issued to patrol staff. He requested permission to sell the surplus weapons three total he has a company that will purchase them for \$100.00 each and 2000 rounds of ammunition. Commissioner Johnson moved to approve the sale. Commissioner Ponozzo seconded with all in favor. He discussed the City of Winchester's new neighborhood watch program. Jason requested to purchase signs for the program from the left over DARE funds. The amount for the signs would be \$284.00. Commissioner Ponozzo moved to approve the purchase of the signs. Commissioner McLeod seconded with all in favor. Jason discussed the possibility of paying out some comp time.

Commissioner McLeod moved to approve last week's meeting minutes. Commissioner Ponozzo seconded with all in favor.

The Board preformed the quarterly jail inspection no discrepancies found.

Commissioner Johnson moved to approve resolution #2017-25 reimbursement for VA training. Commissioner McLeod seconded with all in favor. Commissioner Johnson moved to approve resolution #2017-26 budget transfer. Commissioner Ponozzo seconded with all in favor.

The Board discussed purchasing file cabinets for the Public Defender's office. The Board left a message for Mike Wasko to discuss the purchase. Mike Wasko's office called back and the cabinets would be \$50.00 each and there are a total of four.

The Board discussed the joint county solid waste project. The fencing and signs for the dumpster areas in Winchester and Cold Springs canyon were also discussed.

10:53 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner McLeod seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

10:56 a.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-25. An appeal hearing was set for November 20, 2017 at 10:00 a.m.

Bob West, Emergency Manager met with the Board for an office update. Courthouse security training and regular drills were discussed. The multi-hazard plan should be done sometime in November. The ham radio is now located in the EM office the location of the antenna may need to be moved. Bob discussed the city sirens and the use of them. The fire annexation will also be included in the multi-hazard plan.

Shelley Ponozzo, P&Z/Web master & PIO met with the Board for an office update. Shelley gave the Board and update for Chip in the Weed Department. One building permit was issued in Winchester for a residential home. Work is continuing on updating rural addresses. A public hearing will be held October 18, 2017 for a property split. She is continuing to work with the Prosecutor on the updates to the building ordinance. She will be attending the Payroll Conference in Boise and Flood plain training in Grangeville October 26th.

Meeting adjourned until October 10, 2017.

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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October Term

Second Day

October 10, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner Ponozzo seconded with all in favor.

Jason Davis, Sheriff met with Board for an office update. He has filled out the paperwork for reimbursement for the grant on wages.

The Board discussed the Ridley property. Commissioner Ponozzo talked with Ms. Ridley and she advised a check had been sent. Pauline Malone, Treasurer advised the Board she had received the check Friday.

Zachary Pall, Prosecutor met with the Board discussion was held on 63-602NN. Zachary had talked to Latah County regarding the language in their Ordinance. The statute still leaves the question about Hotel's. Zach will continue to research with other Counties and update the Board. The mental health hold in Canyon County was also discussed.

09:20 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (b). Commissioner Ponozzo seconded the motion. Also present Zachary Pall, Prosecutor. Roll call Johnson aye, McLeod aye, Ponozzo aye.

09:45 a.m. – regular session resumed

Bob West, Emergency manager met with the Board for an office update. Discussion was held regarding panic buttons. Bob discussed doing an exercise/drill for the courthouse. Work continues on the Hazard Mitigation Plan. He is also working with Sheriff Davis on having a portable radio in his office.

The Board requested Pauline Malone, Treasurer to discuss unencumbered funds for the County.

Commissioner Johnson moved to amend the agenda to include signing the EMPG 2017 grant. Commissioner McLeod seconded with all in favor. Commissioner Johnson signed the agreement.

The Board discussed the ICRMP nomination. Commissioner McLeod moved to keep it Don Ebert from Clearwater County. Commissioner Ponozzo seconded with all in favor.

Commissioner McLeod made a motion to increase the mileage rate to .45 per mile. Commissioner Johnson seconded with all in favor.

Commissioner Johnson moved to approve resolution #2017-27 budget transfer. Commissioner McLeod seconded with all in favor. Commissioner Johnson moved to approve resolution #2017-28 public defender grant. Commissioner Ponozzo seconded with all in favor.

The Board reviewed the proposal for the spam software for the email server. The Board tabled the discussion until next week.

The Board reviewed the annual public defender report and monthly reports. Commissioner Johnson moved to approve the following reports Assessor's motor vehicle fees \$17,666.19; Assessor's report of misc. fees \$1,481.65. Commissioner McLeod seconded with all in favor.

The Board discussed solid waste, including a flyer with the tax bills on permissible use of the dumpsters.

11:18 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner McLeod seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:24 a.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-27. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to approve case #2017-27. Commissioner McLeod seconded with all in favor. Release of liens for cases #2017-20, #2017-22, #2017-24 were signed.

11:30 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (b). Commissioner Ponozzo seconded the motion. Also present Mary Bruder and Zachary Pall. Roll call Johnson aye, McLeod aye, Ponozzo aye.

12:11 a.m. regular session resumed

Commissioner Johnson moved to approve the disposal of the two wooden fair tables. Commissioner McLeod seconded with all in favor.

The Board reviewed monthly claims in the amount of \$77,375.28 and \$772.67. Commissioner Ponozzo moved to approve 2017 claims. Commissioner Johnson seconded with all in favor. Commissioner Johnson moved to approve the 2018 claims. Commissioner McLeod seconded with all in favor.

Meeting adjourned until October 16, 2017.

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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October Term

Third Day

October 16, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner McLeod seconded with all in favor.

The Board discussed the quote from CAI regarding the purchase of spam filter. Commissioner Johnson moved to approve the purchase in the amount of \$1,182.72. Commissioner McLeod seconded with all in favor.

Bob West, Emergency Manager met with the Board for an office update. He advised that the check in on the net was successful. The scheduled time will be on Wednesdays.

The Board discussed the statutes forwarded to them by the Prosecutor regarding the Fair Board. Discussion was held regarding the bonding portion.

The Board reviewed the annual Extension Office Agreement. Commissioner Ponozzo moved to approve. Commissioner McLeod seconded with all in favor.

Zachary Pall, Prosecutor met with the Board. Discussion was held regarding 63-602NN. Commissioner McLeod talked to the Tax Commission regarding the statute. Discussion was held about making contact with the Attorney General for an opinion. Zach has looked into the utility lien section Pauline requested. Pauline made contact with Reubens and has not heard back. The deadline has passed for this year. Zach discussed the need for the City to have an ordinance in place. He is also still working on the Lauby Butte paperwork.

Walco met with the Board to discuss signs for the dumpster areas. The County will be sending out information with the tax notices. Having a clean-up roll off a couple times a year was also discussed. Construction material is presenting the biggest issue at this time. The Board will get the notices out and then work on the signage at the dumpster sites.

Pauline Malone, Treasurer and Bob West, Emergency Manager met with the Board to discuss information they had on panic alarms. The system is PC based software. The cost is \$199.00 for an additional cost you can purchase an usb mobile button for \$50.00 each. The Board agreed to install the free trial period to see how the system works. Commissioner Johnson made a motion to try the free trial and if the system works then purchase the program. Commissioner McLeod seconded with all in favor.

Elected Officials Pauline Malone, Zachary Pall, Alesia Winner, Jason Davis and Judge Victoria Olds met with the Board to discuss Courthouse security. Commissioner Johnson discussed the PC panic alarm based system. Commissioner Johnson has tasked the Emergency Manager with setting up drills.

The Board reviewed the following reports. Sheriff's Office Revenue & Non-Revenue \$2,158.51 and Sheriff's Office report of Driver's License \$1,667.50.

Commissioner Johnson moved to approve resolution #2017-29 unanticipated revenue for the Sheriff's Office. Commissioner McLeod seconded with all in favor.

Commissioner Johnson moved to approve mid-month claims in the amount of \$9,453.73. Commissioner Ponzoso seconded with all in favor.

Pauline Malone, Treasure met with the Board regarding her tax collector account. She will be closing the account per the outside auditor recommendation. She presented the Board with a form to update the information on file for the Local Government Investment Program. The interest on the Bonds has gone down some.

Commissioner Johnson moved to approve the CEDA dues in the amount of \$1,268.00. Commissioner McLeod seconded with all in favor.

11:54 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner McLeod seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponzoso aye.

11:57 a.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-29. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to deny case #2017-29 based on residency. Commissioner Ponzoso seconded with all in favor. Lien for case #2017-28, was signed.

The Board discussed upcoming holiday closures. November 10th Veterans Day, November 23rd and 24th Thanksgiving, December 4th Christmas luncheon close 11:45am to 1:00 pm and close at 2 pm December 22nd.

Meeting adjourned until October 23, 2017.

The Board of Lewis County Commissioners met in regular session with Greg Johnson,

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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October Term

Fourth Day

October 23, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner McLeod seconded with all in favor.

Zachary Pall, Prosecutor met with the Board for an office update. Discussion was held regarding 63-602NN. He has reviewed the Latah County ordinance and reviewed what IAC has put out. Commissioner Johnson advised that Jessica from Ida-Lew will be in to discuss the statute. The previous FY budget was reviewed.

The Board discussed looking into various insurance options for the county. Justin will make contact with the Murray Group and have someone come on the 13th of November.

Jason Davis, Sheriff met with the Board for an office update. The previous FY budget was discussed. The vehicle from the deer accident has been totaled by the insurance company. The payout will be about \$23,000.00. There are a couple options for the vehicle. There is a company that will purchase the vehicle for \$2,000.00 but they want all the equipment left in the vehicle. The other option is to keep it and use the parts off the vehicle. Jason would like to keep the vehicle and use it for parts. Jason has been looking for a replacement vehicle. He has found a couple that start around \$26,000.00. There are some good vehicles in Salt Lake that are leases that have been turned in. He has a unit that needs brakes that will be over the \$250.00. The Board approved the brake work. Jason would like to pay out 50 hours of comp time on one of his employees. Commissioner McLeod move to approve paying 50 hours. Commissioner Johnson seconded with all in favor. Commissioner McLeod moved to approve the purchase of 2015 Dodge Durango for \$26,000.00. Commissioner Johnson seconded with all in favor.

Jessica with Ida-Lew met with the Board and discussion was held regarding 63-602NN. She gave the board a copy of the Canyon County ordinance.

Tom Scott Janitor met with the Board to discuss the vacuum the current one has quit working. He will check and see if the warranty is still and get it fixed if not he will need to purchase a new one.

The Board reviewed resolution #2017-30, #2017-31 and #2017-32. Commissioner Johnson moved to approve #2017-30. Commissioner McLeod seconded with all in favor. Commissioner Johnson moved to approve #2017-31. Commissioner Ponozzo seconded with all in favor. Commissioner Johnson moved to approve #2017-32. Commissioner Ponozzo seconded with all in favor.

Pauline Malone, Treasurer met with the Board to discuss the Kelly property. Julie has asked for more time as she has just gotten a part-time job. The Board came up with the payment plan of \$50.00 a month due on Nov. 20th. Discussion was held with Zachary Pall Prosecutor regarding tax deed on that property

12:00 p.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

12:02 p.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-30. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to deny case #2017-30 based on residency. Commissioner Ponozzo seconded with all in favor. Michelle also presented her quarterly report. Lien for case #2017-31 was signed.

Commissioner Ponozzo moved to approve monthly claims in the amount of \$24,396.82. Commissioner McLeod seconded with all in favor.

Bob West, Emergency Manager met with the Board to confirm Nov. 20th 12-3pm for the exercise.

Shelley Ponozzo, P&Z met with the Board for an office update. Also present Zachary Pall, Prosecutor. P&Z had a public hearing last week and one of the issues tabled was a property split. The issues that need to be addressed are the gravel pits the Commission has requested additional information regarding code requirements and recommendations regarding set aside areas. She needs approval for a road name change on Grove Road to Grove Drive. The Board discussed the issue with Zach regarding the road and public access. Shelley will continue to research the issue. Discussion was held regarding a similar issue in the Winchester area off Highway 95 business loop. Tim Wold has requested a new rural address, this is a private drive. Commissioner McLeod moved to approve 1792 Peaceful lane as a new address. Commissioner Johnson seconded with all in favor.

Meeting adjourned until November 6, 2017.

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Greg Johnson, Chairman