

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

November Term

First Day

**November 6, 2017**

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner McLeod seconded with all in favor.

Jessica with Ida-Lew met with the Board to introduce Gavin Lewis he will be taking her place when she leaves. Jessica gave an overview of what has happened this past year. Discussion was held about 63-602NN property tax bill.

The Board reviewed resolution #2017-33 unanticipated revenue for the Sheriff's Office. Commissioner Johnson moved to approve. Commissioner Ponozzo seconded with all in favor.

The Board reviewed the inmate labor agreement. Commissioner Johnson moved to sign the agreement with Idaho Department of Corrections. Commissioner McLeod seconded with all in favor.

The Board reviewed the MOA for Juvenile Detention Center. Commissioner Johnson moved to sign the agreement. Commissioner Ponozzo seconded with all in favor.

Commissioner Ponozzo moved to approve the Clearwater Management Council dues at \$480.00. Commissioner McLeod seconded with all in favor.

The Board reviewed the Extension Office budget agreement. Commissioner Johnson moved to approve. Commissioner Ponozzo seconded with all in favor.

The Board reviewed the Auditor/Treasurer quarterly report.

Commissioner McLeod discussed the last Fair Board meeting. They have had three people resign from the Board. They are having a difficult time filling the administrator position. Discussion was held regarding extending the parking lot into the arena area and the dust issues in the Baldus Hall.

Jason Davis, Sheriff met with the Board for an office update. Jerry Williams has completed POST and is back. The new vehicle has arrived and working well. Jason needs to take the charger into Dave's as it is overheating. There is a local film maker coming into the Nezperce area to do some filming. They have asked to use one of the old vehicles in a few shots. They will have their own insurance and it will not have any of the Lewis County markings in the filming. The Board didn't have any problem with it as long as is insurance is in place and it will not negatively affect Lewis County. Jason

needs to get an external storage device for Josh's computer; the cost will be around \$40.00 to \$80.00. A fire arms class was also discussed. He will be interviewing for the jail commander position this month. Discussion was held regarding the Search & Rescue dive van and use of the vessel funds. The Boating program and financial review was discussed. Jason also discussed the use of personal cell phones by the officers. He will be checking the cost for a couple of department phones.

Pauline Malone, Treasurer met with the Board. Discussion was held regarding a request for tax cancellation for parcel RPN0340020010A. Commissioner Johnson moved to approve the cancellation. Commissioner McLeod seconded with all in favor. Discussion was held regarding the Ridley and Kelly properties.

Michelle Koepl – Lewis County Fair Board met with the Board to present three resignations and a letter of interest for the Board. Commissioner Ponozzo moved to accept Tim Kinzer as a new Fair board member. Commissioner McLeod seconded with all in favor.

11:35 p.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner McLeod seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:39 p.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-28. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to approve case #2017-28. Commissioner Ponozzo seconded with all in favor. Release for lien on case #2017-26 was signed.

Zachary Pall, Prosecutor met with the Board. Discussion was held on I.C. 63-602NN and pending ordinances.

Josh Larson, Chief Deputy met with the Board to discuss a firearms class.

Bob West, Emergency Manager met with the Board to discuss the upcoming exercise for the Courthouse. Bob will be looking into the SHSP grant for various needs regarding radio equipment. He also discussed a training being held in Pasco, Washington. Bob also discussed the EMPG grant dollars and the difference in the payment amount. Bob has been requested to write a letter on behalf of North Hwy District to ERF regarding funding for repairs.

Meeting adjourned until November 13, 2017

Attest: \_\_\_\_\_ /S/  
Alesia Winner, Clerk

\_\_\_\_\_ /S/  
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

November Term

Second Day

**November 13, 2017**

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner Ponozzo seconded with all in favor.

The Board canvassed the November 7, 2017 election ballots as follows:

**Craigmont Precinct #4**                      **Total**

**Council Member**

Kevin Brown	35
Davis Osburn	41

**Kamiah Precinct 2&3**

**Mayor**

Henry Bailey	56
Betty Heater	123
Sonny Hirakawa	49

**Council Member**

Glen Hibbs	170
Dan Millward	161

**Nezperce Precinct #1**

**Council Member**

William Burton	57
Mike Jensen	78
Michelle Lyons	58

**Reubens Precinct # 6**

**Mayor**

Luke Lowe	18
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**Council Member**

Andrew Beck	13
Rachel Carpenter	13
Scott Crow	12

## **Winchester Precinct # 5**

### **Council Member**

Patricia Fjerstad	18
Leslie London	48
Rosemary McLeod	41
Miriam Youngren	45

Jason Davis, Sheriff met with the Board for an office update. The Active 911 bill came in and is in the current claims. Jason took the charger in and the water pump needs to be replaced. Jason participated in the donkey basketball fund raiser this weekend.

09:29 a.m. – Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(f). Commissioner Ponozzo seconded the motion. Also present was Zachary Pall, Prosecutor and Jason Davis, Sheriff. Roll call Johnson aye, McLeod aye, Ponozzo aye.

09:58 a.m. – regular session resumed.

Bob West, Emergency Manager met with the Board. Discussion was held regarding the active shooter training in the courthouse. He gave the Board copies of the Employee Emergency Plan.

10:07 a.m. – Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(b). Commissioner McLeod seconded the motion. Also present was Zachary Pall, Prosecutor. Roll call Johnson aye, McLeod aye, Ponozzo aye.

10:23 a.m. – regular session resumed.

Commissioner Johnson moved to amend the agenda to include Prosecutor Zachary Pall office update. Commissioner McLeod seconded with all in favor.

Commissioner Johnson moved to approve resolution #2017-34 unanticipated revenue for the Sheriff's Office. Commissioner Ponozzo seconded with all in favor.

Zachary Pall, Prosecutor spoke to the Board regarding the 63-602NN statute. Discussion was held regarding submission of a business plan. Discussion regarding the Lauby butte repeater and the new lease was held.

Perry Larson, Coroner met with the Board to discuss the Ada County Agreement. Also present Zachary Pall, Prosecutor. The indemnification clause for 1 million is an issue as ICRMP only covers \$500,000.00. The subpoena cost is another area of concern for the Prosecutor. The Board requested that Zach make contact with Ada County regarding the indemnification clause.

Don Solberg with Solberg Agency met with the Board to discuss the renewal of the Counties insurance policy. Different options and rates were presented.

Pauline Malone, Treasurer met with the Board for a cancellation of solid waste on parcel RPN0340038004A in the amount of \$91.78. Commissioner Johnson moved to approve the cancellation. Commissioner McLeod seconded with all in favor.

Chad Murray with Murray Insurance Group met with the Board to present medical insurance options for the County.

The Board reviewed the monthly claims in the amount of \$66,240.14. Commissioner Johnson moved to approve the claims. Commissioner Ponozzo seconded with all in favor.

Robert West, Emergency Manager met with the Board with an office update. He is still working on the green button security system. Commissioner McLeod moved to approve the Employee Emergency Plan. Commissioner Ponozzo seconded with all in favor.

The Board reviewed a letter from Simmons Sanitation regarding pollution insurance the amount for Lewis Counties portion will be \$1,530.00. Commissioner Johnson moved to approve payment. Commissioner McLeod seconded with all in favor.

The Board reviewed a letter from Benita Weddle regarding the repeater site in Kamiah

Michelle Lyons, Social Service Director met with the Board regarding changing forms. She gave the Board a copy of the changes for their review. The Board signed a lien on case #2017-32.

The Board reviewed the Public Defense Commission letter regarding public defender reporting. Commissioner McLeod will make phone contact with the attorneys on the list who failed to submit reports.

Meeting adjourned until November 20, 2017.

Attest: \_\_\_\_\_ /S/  
Alesia Winner, Clerk

\_\_\_\_\_ /S/  
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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November Term

Third Day

**November 20, 2017**

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner McLeod seconded with all in favor.

09:15 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (f). Commissioner McLeod seconded the motion. Also present was Zachary Pall, Prosecutor and Jason Davis, Sheriff. Roll call Johnson aye, McLeod aye, Ponozzo aye.

10:14 a.m. – Regular session resumed

Alana Curtis, Juvenile Probation Services met with the Board to review the County Annual Juvenile Justice Report. Commissioner McLeod moved to accept the report as submitted. Commissioner Ponozzo seconded with all in favor.

10:35 p.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

10:39 p.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-31. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to deny case #2017-31 based on non-cooperation, incomplete application. Commissioner Ponozzo seconded with all in favor. Lien on case #2017-33 was signed.

Bob West, Emergency Manager met with the Board for an office update. Bob attended the Fire Chief's Association meeting last week, there is interest in having the County take over the management of the fire districts. Bob discussed the 2016 Microsoft office installation by Computer Arts. Bob discussed some upcoming vacation time. The Board approved the time off. Bob is still working on the green button system.

The Board reviewed the following monthly reports: Assessor's report of misc. fees \$1,497.98 Assessor's report of motor vehicle fees \$16,763.06; Sheriff's report of driver's license \$1,471.50; Sheriff's report of revenue and non-revenue \$1,102.79

The Board reviewed monthly claims in the amount of \$86,258.36. Commissioner Ponozzo moved to approve claims. Commissioner McLeod seconded with all in favor.

Shelley Ponozzo, P&Z met with the Board for an office update. P&Z Board met for a regular meeting on November 15, 2017. Discussion was held regarding the property split request for Steven Kalinoski. Shelley advised the Board of the following recommendations by the P&Z Board on this property split.

If request is approved, recommended conditions or stipulations:

- That a survey be completed of parcel #RP33N03W123610, 63 acres, showing the three separate lots of approximately 35 acres, and two parcels of approximately 14 acres each, an easement to lot 2, also described as government lot 11 and the following statements noted on the survey map and recorded with the Lewis County Auditor's Office:
  - (a) There are gravel pit operations in the area of the survey and future grantees will not object to the continuing operation of the gravel pits.
  - (b) Grantees are aware there may be occasional noise from blasting, crushing rock and hauling gravel from the gravel pit operation(s) now and in the future. Realizing this, grantees agree not to object to the gravel pit owners, or to the grantor, concerning the continued operation of the gravel pits.
  
- The parcel being divided is located within 1,000 feet of gravel pits. The Grantor must include a Statement on the Deed to the Grantees notifying them of the current and future operation of the gravel pits:
  - (a) Grantees are aware that there are gravel pit operations in the area of the property hereby purchased and will not object to the continuing operation of the gravel pits.
  - (b) Grantees are aware that there may be occasional noise from blasting, crushing rock and hauling gravel from the gravel pit operations(s) now and in the future. Realizing this, grantees agree not to object to the gravel pit owners, or to the grantor, concerning the continued operation of the gravel pits.

Commissioner Johnson moved to approve resolution #2017-36. Commissioner McLeod seconded with all in favor.

Shelley is continuing to work on addressing issues for Sonja and Ron Grove. She also has another simple property split for Malerich. Shelley is working on gathering quotes for the appreciation dinner.

Commissioner Johnson moved to approve resolution #2017-35 SHSP grant. Commissioner Ponozzo seconded with all in favor.

Pauline Malone, Treasurer met with the Board to discuss the Kelly property. The due date for a payment is today Pauline asked the Board direction on proceeding. The Board advised Pauline to proceed with tax deed. The Board reviewed the following solid waste exemption requests; Don Vogel in the amount \$278.92 and Sandra Lilligren in the amount of \$278.92. Commissioner Johnson moved to approve to reduce the Vogel request to half.

Commissioner Ponozzo seconded with all in favor. Commissioner Johnson moved to grant an exemption of one half to Lilligren. Commissioner Ponozzo seconded with all in favor.

The Board reviewed the current insurance quotes and tabled discussion until next week. Commissioner McLeod gave the Board an update on the public defender reporting calls he had made last week. The Attorneys have completed them and sent them in.

The Board attended the tabletop active shooter exercise.

The Board reviewed the Capital Crimes Defense Fund Joint Powers Agreement. Commissioner Ponozzo moved to sign the agreement. Commissioner McLeod seconded with all in favor.

The Board held discussion regarding signage at the dumpster areas in the County. Commissioner Johnson moved to have two sets of signs made at Staples for the dumpster sites. Commissioner Ponozzo seconded with all in favor.

Meeting adjourned until November 27, 2017.

Attest:                     /S/                      
Alesia Winner, Clerk

                    /S/                      
Greg Johnson, Chairman



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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November Term

Fourth Day

**November 27, 2017**

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from last week's meeting. Commissioner Ponozzo seconded with all in favor.

Marcus Horton, Fair Board President met with the Board for an update. Marcus stated that this year will be a building year with no royalty they are going to take this opportunity to rebuild a strong fair board and fair. They have had Michelle Koepf working in the administrator position and she has express interest in filling that vacant position. Commissioner Johnson will check with the Prosecutor and see if the position needs to be advertised. Commissioner Johnson also advised Marcus of the upgrades and repairs done to the Baldus Hall.

The Board discussed the 63-602NN statute and the email from the Prosecutor regarding other counties ordinances. Zachary Pall, Prosecutor joined the meeting to discuss the 63-602NN ordinance. Commissioner Johnson asked if the Fair Board could hire Michelle without advertising the position again. Zachary advised that he didn't believe they needed to since they had already done so earlier.

Jason Davis, Sheriff met with the Board for an office update. The struts on the Charger would be around \$430.00. Commissioner Ponozzo moved to approve the replacement. Commissioner McLeod seconded with all in favor.

09:21 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (f). Commissioner McLeod seconded the motion. Also present was Zachary Pall, Prosecutor and Jason Davis, Sheriff. Roll call Johnson aye, McLeod aye, Ponozzo aye.

09:32 a.m. – Regular session resumed.

Kathy Hedberg joined the meeting.

The Board resumed discussion on 63-602NN.

The Board held discussion on the health insurance policy for the county employees also present Shelley Brian, Assessor and Pauline Malone, Treasurer. Commissioner Johnson moved to change insurance carrier to Blue Cross \$500.00 deductible with Murray Group; invest in VEBA at an amount of \$500.00 per employee paid in two installments one in January and 2<sup>nd</sup> payment in July; life insurance changed to Heritage through Murray Group add vision through United Heritage option C and stay with delta

dental. Commissioner Ponozzo seconded with all in favor. Commissioner McLeod recused himself from the vote.

Bob West, Emergency Manager met with the Board to present the after action report on the exercise last week.

11:41 p.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:42 p.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-27. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to approve the amended determination on case #2017-27. Commissioner McLeod seconded with all in favor. Lien on case #2017-34 was signed.

Meeting adjourned until December 4, 2017.

Attest:                   /S/                    
Alesia Winner, Clerk

                  /S/                    
Greg Johnson, Chairman