

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

First Day

July 10, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to amend the agenda to include the Lauby repeater site Commissioner McLeod seconded with all in favor. Present were Jason Davis, Sheriff and Zachary Pall, Prosecutor. Jason spoke to the parties involved with the Lauby property and they are requesting a survey be done on the property access. Jason spoke to Davis Communications about moving the site the estimated around \$600.00 to move the equipment. The new site would also need a concrete pad and building. Discussion was held regarding surrounding property owners and access points and other possible sites. Commissioner Johnson requested that Jason contact the other property owners and discuss access. The Board would like to purchase a repeater site if at all possible.

The Board discussed solid waste and citations with Zachary Pall, Prosecutor. The enforcement process and ordinances were discussed.

Jason Davis, Sheriff discussed with the Board the surplus radios a comparable radio is around \$650.00 the value of the surplus radios is around \$250.00. Jason will talk to the school about purchasing them. The surplus vehicles will go to auction on the 13th. One of the new vehicles has an issue with one of the doors not opening. The cost will be around \$600.00. He will need to order citations the cost is around \$275.00.

Carol Holthaus met with the Board to request a letter of support for a couple grants they are working on. She gave the Board a copy of the information on the grants.

Bob West, Emergency Manager met with the Board for an office update. The DIGB MOU has been approved by the Prosecutor and is ready for signature by the Board. He received a letter regarding the Slickpoo levy. He went to the levy and took some pictures for the Board. He will put the photos together with a report. The ERF application has been submitted and he will update the Board when it has been reviewed. The social media course is this week at LCSC. The LEPC meeting will be the 19th in Nezperce. The multi-hazard mitigation meeting will be the 27th in Nezperce. Commissioner Johnson moved to approve the DIGB MOU. Commissioner McLeod seconded with all in favor.

Commissioner Ponozzo moved to approve last week's meeting minutes. Commissioner McLeod seconded with all in favor.

Pauline Malone, Treasurer met with the Board to discuss the tax deed sales on August 21st. The amount of publication was discussed. The tax deed hearing letters were signed by the Board.

The Board conducted the quarterly jail inspection no deficiencies found.

The Board reviewed the Nezperce City contract. Commissioner Johnson moved to approve the contract. Commissioner Ponozzo seconded with all in favor.

Commissioner Johnson moved to approve the monthly claims and payroll reports. Commissioner McLeod seconded with all in favor. Claims are in the amount of \$61,972.15 and payroll in the amount of \$95,561.50. The Auditor's quarterly budget report was also reviewed.

Michelle Lyons, Social Service Director met with the Board and submitted a quarterly report.

11:22 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:26 a.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-20. She submitted the Clerk's Statement of Findings. Commissioner Johnson moved to deny based on the Clerk's finding for lack of information and cooperation. Commissioner Ponozzo seconded with all in favor.

Commissioner Ponozzo discussed the meeting he attended in Winchester regarding the Winchester Rural Fire Department. The department has a staffing issue and is in discussion with the City to help cover the rural department.

The Board reviewed the Public Defense Commission grant approval letter. Commissioner Johnson moved to sign the grant approval letter, Commissioner McLeod seconded with all in favor.

Meeting adjourned until July 17, 2017.

Attest: /S/
Alesia Winner, Clerk

 /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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July Term

Second Day

July 17, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve last meeting minutes. Commissioner Ponozzo seconded with all in favor.

Jason Davis, Sheriff met with the Board to discuss up-coming training. This is a K-9 instructor training. The school is \$1,200.00. This would allow Jason to do all the needed in house training. Discussion was held regarding the K-9 program. Commissioner Johnson moved to approve the cost of the training, Commissioner Ponozzo seconded with all in favor. Discussion was held regarding the Lauby repeater, also present Zachary Pall, Prosecutor. Jason gave the Board a briefing on the fires on the breaks. Some of the fire is in Lewis County no structures are in danger at this time.

Zachary Pall, Prosecutor discussed the P&Z ordinances. Discussion on language, amendments, penalties and appeals processes.

Commissioner Johnson made a motion to sign the Winchester Law Enforcement contract. Commissioner McLeod seconded with all in favor.

Letters of Support for the Lewis County Soil Conservation projects were reviewed Commissioner Johnson moved to sign. Commissioner McLeod seconded with all in favor.

Commissioner McLeod discussed with the Board the fire meeting he attended. Nezperce Fire District is looking into expanding the boundary lines of the district.

Aaron Freudenthal with the Public Defense Commission met with the Board to discuss his function with the Commission and the Counties. He will be helping the counties with reporting and compliance to standards and grant funding applications.

Dave Taylor, Nezperce County E911 Coordinator met with the Board for an update on the joint county project. The system is up and running most of the issues have been worked out. The microwave portion has not been done yet. Radio communications were also discussed. The state 911 grant cycle and letters of support for the new grant application were discussed.

Michelle Lyons, Social Services Director met with the Board for signatures on lien releases.

Vicki Gifford, Chief Deputy Auditor met with the Board to give a presentation on ADA compliance for the Courthouse. The prices have not come in for the additional life insurance costs.

Shelley Brian, Assessor met with the Board to discuss expending funds on new desks. She has the funds in her budget. Commissioner Johnson moved to approve the expense when the desks go back on sale and free shipping. Commissioner Ponzoso seconded with all in favor.

Pauline Malone, Treasurer met with the Board on a cancellation of taxes for the Nezperce Tribe. Commissioner Johnson moved approve the cancellation on parcel RP34N02W093000. Commissioner Ponzoso seconded with all in favor. Pauline discussed a warrant of distraint that wasn't completely paid. The Wyatt property was also discussed the solid waste fees and back taxes.

Sheriff's Office report of revenue and non-revenue \$1,074.15; Sheriff's report of driver's licenses \$2,571.50; Assessors report of motor vehicle fees \$23,918.69 and Assessors report of misc. fees \$2,011.44 were reviewed and approved by the Board.

Shelley Ponzoso, P&Z met with the Board to discuss the P&Z Ordinance update.

The Board met with Clerk Alesia Winner and Treasurer Pauline Malone for budget review.

Meeting adjourned until July 24, 2017

Attest: /S/
Alesia Winner, Clerk

 /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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July Term

Third Day

July 24, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Commissioner Johnson moved to approve the minutes from the last meeting. Commissioner McLeod seconded with all in favor.

Commissioner McLeod moved to amend the agenda to include resolution #2017-18 declaration of local emergency. Commissioner Johnson seconded with all in favor.

Commissioner McLeod moved to approve resolution #2017-18. Commissioner Ponozzo seconded with all in favor.

Bob West, Emergency Manager met with the Board to discuss sand bags. Ken Kuther is bagging sand and putting them on pallets. The cost would be determined by the quantity of the order. The Board did not approve the expense at this time due to funding.

The Board reviewed the letter of support for the Nez Perce County grant application. Commissioner Johnson moved to sign the letter. Commissioner McLeod seconded with all in favor.

Commissioner McLeod gave the Board a briefing on the last solid waste project meeting. Discussion was held regarding tipping fees and the amount of employees. Other financial concerns were discussed.

The Board reviewed the Craigmont City Law Enforcement contract. Commissioner Johnson moved to sign the contract. Commissioner Ponozzo seconded with all in favor.

Commissioner Ponozzo moved to approve mid-month claims in the amount of \$4,789.83. Commissioner McLeod seconded with all in favor.

Kathy Hedberg with the Lewiston Morning Tribune joined the meeting. She asked the Board about the status of the solid waste project. Commissioner Johnson advised her of the project status.

10:00 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director, Zachary Pall, Prosecutor and indigent applicant for case #2017-11. Roll call Johnson aye, McLeod aye, Ponozzo aye.

10:44 a.m. – regular session resumed.

Commissioner Johnson moved to continue the hearing until August 21, 2017.
Commissioner Ponozzo seconded with all in favor.

Zachary Pall, Prosecutor met with the Board to discuss the planning and zoning ordinance. The language in the ordinance was discussed. The appeals process and stating the persons responsible when it refers to "officials" was also discussed.

11:05 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Ponozzo seconded the motion. Also present was Michelle Lyons, Social Services Director and Zachary Pall, Prosecutor. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:19 a.m. – regular session resumed.

The Board asked the Prosecutor to pursue information regarding the mental health hold.

Michelle Lyons, Social Service Director met with case #2017-22; #2017-23; #2017-24 for liens. Release of liens for cases #2016-11; #2016-14; #2016-17; #2016-25; #2016-30; #2016-31; #2016-32; #2017-02; #2017-03 and #2017-04. Hearing date for case #2017-20 set for September 18, 2017 at 10:00 a.m.

The Board reviewed the Treasurer/Auditor quarterly report.

Shelley Ponozzo, P&Z Coordinator met with the Board for an office update. The Commission met last week discussion was held regarding updating the building ordinance. New permits issued/pending Tom Scott commercial storage and mechanic shop. Property split request for parcel RP35N02E217200. Work is continuing on updating rural addresses. Various meeting and trainings were attended.

Chairman Johnson did an ADA walk through of the Courthouse.

Meeting adjourned until July 31, 2017.

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Fourth Day

July 31, 2017

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Justin McLeod and Mike Ponozzo, Members and Alesia Winner, Clerk.

Jason Davis, Sheriff met with the Board for an office update. He attended the K-9 instructor school and everything went well. There will be some vehicle repair bills coming in, one is for tires and the other is for brakes. Several of the surplus vehicles have sold at the auction; he will be sending the titles for them this week. Search and Rescue hours for the fire will be billed out soon.

Commissioner Johnson moved to approve the last meeting minutes. Commissioner McLeod seconded with all in favor.

Commissioner Johnson discussed the key policy for the building. Marsha Brammer made contact with him about keys to the building. Discussion was held. Commissioner Johnson will contact with Marsha.

The Board discussed the paving project for the parking lot. The company doesn't have time until the end of the September. Commissioner Ponozzo will make contact with Herco about a good time.

Commissioner Johnson moved to approve Resolution #2017-17 for destruction of records. Commissioner Ponozzo seconded with all in favor.

Sandra Dulgar with the Board of Community Guardians met with the Board to discuss filling the vacant position. Also present Loretta Bradley. The Board met and had discussion with Loretta regarding her filling the position. Commissioner Johnson moved to appoint Loretta Bradley to the Board of Community Guardians. Commissioner Ponozzo seconded with all in favor.

Zachary Pall, Prosecutor met with the Board for an office update. Discussion was held regarding the Lauby repeater site and solid waste project. Discussion was also held regarding ADA compliance for the Court.

Michelle Koeple with the Fair Board met with the Board. Also present Julia Stapleton, Extension Office. Michelle gave an update regarding the Fair office. They have not hired an office person at this time. Michelle is busy organizing the Fair Office and balancing the books. The Fair Board will be meeting the 15th of August. Michelle discussed the need for a hot water heater in the front bathroom of the Baldus Hall. Liz Hess was looking into the price. The back door is in need of a seal. There are a few other items in need of repair in the Baldus Hall. Commissioner Johnson requested a list of items needed and the Board can review it and go from there.

Patrick and Marietta with Walco met with the Board to discuss the contract increase. Commissioner Johnson discussed the amount of the increase at 4.8 %. Signage for the dumpster sites and fencing discussion was held. Moving the Cold Springs site and having roll offs a couple times a year was also discussed.

11:25 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner McLeod seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call Johnson aye, McLeod aye, Ponozzo aye.

11:29 a.m. – regular session resumed.

Michelle Lyons, Social Service Director met with case #2017-21. She submitted the Clerk’s Statement of Findings. Commissioner Johnson moved to deny based on the Clerk’s finding for over income and non-material evidence. Commissioner Ponozzo seconded with all in favor. Commissioner Johnson moved to change the hearing date on case #2017-20 to September 11, 2017 at 10:00 a.m. Commissioner Ponozzo seconded with all in favor. Liens for case #2017-25 were signed.

Robert West, Emergency Manager met with the Board to remind them of the DIGB meeting on August 24th.

Meeting adjourned until August 7, 2017.

Attest: _____ /S/ _____
Alesia Winner, Clerk

_____ /S/ _____
Greg Johnson, Chairman