

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

June Term

First Day

**June 6, 2016**

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Carroll Keith, Don Davis Members and Alesia Winner Clerk. Also present Kathy Hedberg with the Lewiston Tribune.

Commissioner Johnson moved to approve and Commissioner Davis seconded with all in favor of the last meeting minutes.

Jason Davis, Chief Deputy met with the Board with an office update. Discussion was held on staffing levels and the use of the Forest Service LEO as a cover officer.

Zachary Pall, Prosecutor met with the Board to discuss the Public Defender Office. Commissioner Johnson wanted to table the discussion until the Board can talk to Paige Nolta.

Alesia Winner, Clerk advised the Board that the fix on sick time accrual caps has been implemented and the staff have been advised via a message on web time.

Commissioner Davis advised the Board that the current Winchester representative for the Community Guardians is stepping down.

Bob West, Emergency Manager met with the Board regarding the Cascadia Rising training exercise. Bob has gotten approval on the water barrier fencing on Baker Rd. has been approved. The laptops for Law Enforcement have been ordered. Discussion was also held on the portable repeaters.

Replacement liquor license #17 was reviewed and signed.

The Board discussed the joint land fill project with Kathy Hedberg. Commissioner Johnson explained the project and costs to Kathy Hedberg. The project MOA's have not been signed at this time. The exploratory portion has been signed. Commissioner Johnson advised the Board will continue to explore feasibility and costs of the project.

Shelley Ponzoso, P&Z met with the Board to give an update on the Wyatt property. The letters were sent to the owners with a deadline of June 10th for a demolition plan. Pauline Malone, Treasurer was also present and discussed the taxes and liens on the property. Shelley Brian, Assessor joined the discussion on ownership. One of the interested parties had visited with both offices regarding the cleanup and financial responsibility of the cleanup. The Board advised they would speak to the Prosecutor for further direction.

Alesia Winner, Clerk gave the Board a phone message from Linda Tillman regarding her request for Lewis County to have an ordinance on compression brakes on Hwy 12 around the Greer area. The Board discussed the enforcement of such an ordinance and tabled the issue for further discussion with the Prosecutor.

Pauline Malone, Treasurer met with the Board to discuss a tax cancellation on parcel number MH49521. The title has not been changed over and the real property belongs to a tribal member. Commissioner Keith moved to remove the property off the tax rolls. Commissioner Davis seconded with all in favor. Pauline also presented a letter she received from a subject regarding delinquent taxes. After discussion the Board decided not to forgive any of the penalties or interest. Pauline will work up a letter and present it to the Board next week for approval. Pauline also discussed the Trombetta property and the payment arrangements that were made with the Board. Commissioner Johnson said they were supposed to make large monthly payments in the amount of around \$450.00. Pauline met back with the Board after speaking to the Assessor. She is unable to take parcel MH49521 off the tax roll due to ownership and title reasons.

10:47 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Keith seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call: Johnson - aye, Keith - aye, Davis - aye.

10:51 a.m. - regular session resumed.

Michelle Lyons, Social Service Director met with application #2016-19 & #2016-20. She submitted the Clerk's Statement of Findings. Based on the Clerk's Statement of Findings, Commissioner Keith moved to approve #2016-19. Commissioner Johnson seconded with all in favor. Commissioner Keith moved to deny #2016-20. Commissioner Johnson seconded with all in favor.

Chip Haight, Weed Supervisor met with the Board to discuss the Weed Agreement with the Forest Service. The agreement is for Counties to assist the Forest Service with weed management. There is a work meeting on the 9th. The Board wants to have the Prosecutor to look over the agreement before they sign it. Chip also discussed what the Board wanted to do with the 4-wheeler. The Board will let the Janitor use it for snow removal.

Zachary Pall, Prosecutor met with the Board to discuss the Weed Agreement. They requested that he review it and get back to them. Discussion was held regarding the Wyatt property and the best course of action. After the date in the letter has passed and the owners has not responded then the Board can move forward. Shelley Ponozzo joined the discussion. The Board requested Shelley to get the amount of the medical lien. Shelley made contact with the department that has the lien and the amount is \$1,735.20.

Meeting adjourned until June 13, 2016.

Attest:                   /S/                    
Alesia Winner, Clerk

                  /S/                    
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

June Term

Second Day

June 13, 2016

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Carroll Keith, Don Davis Members and Alesia Winner Clerk.

Commissioner Davis moved and Commissioner Keith seconded with all in favor for the approval of the last meeting minutes.

The Board reviewed the monthly claims in the amount of \$56,695.77. Commissioner Keith moved to approve and Commissioner Johnson seconded with all in favor.

Bob West, Emergency Manager met with the Board and discussed the Cascadia Rising exercise. Discussion was held on setting up the EOC to better accommodate the working group. Bob will work on purchasing fold up tables, chairs and longer cables for the EOC computer. He is working on moving the FH radio from the Sheriff's Office to his office. He will also be looking into a dual band radio and acquiring another frequency for an additional repeater. Commissioner Johnson moved to apply for an additional frequency. Commissioner Keith seconded with all in favor. Bob West discussed on a flood plain training he would like to help Shelley Ponozzo attend. The cost would be shared between three budgets. Commissioner Johnson moved to approve the cost for the flood plain training for Shelley to attend. Commissioner Davis seconded with all in favor.

Jason Davis, Chief Deputy called in to report that he had located a K-9 out of New Mexico. This is a fully trained K-9 and would come in at the \$3,000.00 budget with transportation. The Board was ok purchase of the K-9. He also spoke to Idaho County regarding housing inmates. Idaho County Sheriff's Office has submitted a budget that would include approximately \$65,700.00 for Lewis County to have four beds available for them.

Michelle Lyons, Social Service Director met with application #2016-21 & #2016-22 for signatures on liens and #2008-25 for release of lien.

The Board discussed the Solid Waste agreement and will talk to the Prosecutor and have him draw up something the Board can sign.

The Board discussed the Budget with Pauline Malone, Treasurer. They would like to establish a reserve fund or contingency fund with the carry over funds. Commissioner Johnson will make contact with Dan at IAC to see if he can be of assistance.

The Board reviewed the Assessor's report of misc. fees in the amount of \$1,560.25, Assessor's report of motor vehicle fees for \$20,939.67, Sheriff's report of driver's licenses \$2,329.00, and the Sheriff's report of revenue and non-revenue \$1,883.01.

The Century Link agreement has been tabled until the Prosecutor is available.

Chip Haight, Weed Supervisor met with the Board to advise them he hasn't received the Weed Agreement back from the Prosecutor yet.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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June Term

Third Day

June 20, 2016

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Carroll Keith, Don Davis Members and Alesia Winner Clerk. Also present Mike Ponozzo.

Commissioner Keith moved and Commissioner Davis seconded with all in favor of the last meeting minutes. Commissioner Keith moved to amend the minutes on 05/23/16 to show Mike Ponozzo as the candidate for District 3 Commissioner race. Commissioner Davis seconded with all in favor.

Commissioner Johnson moved to sign the agreement with the Idaho Dept. of Commerce for Ida-Lew. Commissioner Keith seconded with all in favor.

Julia Stapleton, Extension Office met with the Board to request permission to purchase tires for the Blazer. The cost will be \$250.00. Commissioner Davis moved to approve and Commissioner Keith seconded with all in favor.

Bob West, Emergency Manager met with the Board to get a signature for the training for Shelley Ponozzo. He also discussed future projects for SHSP grant funds. He is doing \$5,000.00 for Law Enforcement and \$5,000.00 for EOC. He has a couple thousand left to use for something else.

John Miller, Nezperce Fire Department member met with the Board to discuss Lauby Butte repeater site. He presented some pictures to show the area and timber around the site. Replacement of the structure was also discussed and the use of a shipping container for the building and removing timber. The Fire Chief's Association has some funding available. The land owner has given permission to remove the timber. The Board will have Bob West look into grant funding to help pay for the repair and upgrades. Clark & Davis Communications have been contacted for bids on moving the equipment.

Zachary Pall, Prosecutor met with the Board regarding Resolution #2016-11 for destruction of records. Commissioner Davis moved to approve and Commissioner Keith seconded with all in favor. The CenturyLink agreement was discussed and Zach will make contact with them regarding the non-appropriations clause issues. He will continue to discuss the Forest Service agreement with Chip. Zach would like to see that the administrator would be someone from the BOCC instead of the Weed Supervisor. The Simmons Sanitation contract has some changes from the previous contract and he would like a few things changed in the arbitration clause section. Discussion was held regarding the solid waste ordinance and other general terms of the contract.

The Board discussed creating a reserve account for unforeseen expenses or repairs with Zach.

Perry Larson, Fair Board member met with the Board to discuss repairs on the Eller building roof. The bid has come in at \$18,000.00. Idaho Forest group has donated \$928.00 for

sheeting. Perry asked the Board to consider the use of election funds. The Board requested Zach to look into the code and advise them if those funds can be used.

The Board discussed the current trustee situation in the jail with the Prosecutor and the inmate that had access to a computer. The Prosecutor has discussed his concerns with the Sheriff. He was unable to resolve the issue and wanted the Board aware of what was going on and his concerns regarding liability. The Board requested to have the jailer on duty meet with them. The jailer is currently busy with outside recreation. Deputy Phil Arnzen was asked to join the conversation the Board asked what his knowledge of the inmate was and what he knew about the situation. The Board is very uncomfortable with the situation and would like him taken off the trustee program and the program suspended until a policy has been put in place and approved by ICRMP. Deputy Arnzen advised the Board that he would let the jail know.

Commissioner Johnson moved to approve resolution #2016-12 for reimbursement in the Extension Office. Commissioner Keith seconded with all in favor.

11:14 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Keith seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call: Johnson - aye, Keith - aye, Davis - aye.

11:16 a.m. - regular session resumed.

Michelle Lyons, Social Service Director met with application #2016-19 & #2016-24. She submitted the Clerk's Statement of Findings. Based on the Clerk's Statement of Findings, Commissioner Davis moved to approve the amendment to #2016-19. Commissioner Keith seconded with all in favor. The lien was signed for #2016-24.

Pauline Malone, Treasurer met with the Board the review the following reports; Operation in Funds Summary and Statement of Treasurer's Cash.

Cindy Nelson, Weed Department met with the Board for approval to pay the Clearwater Basin Cooperative Weed Management Area contribution of \$500.00. Commissioner Johnson moved to approve the expense. Commissioner Davis seconded with all in favor.

Shelley Ponozzo, P&Z met with the Board for an office update. The regular P&Z meeting was last week. The two property splits were discussed. One parcel is 25.89 acres and the other is 31.21 acres and 291.56 acres. Shelley is continuing to work on the flood plain survey and Wyatt property. The letters should go out this week for the Wyatt property.

Phil Arnzen with the Sheriff's Office met with the Board to get approval for replacing the exhaust fan in the compressor room in the amount of \$286.46. Commissioner Davis moved to approve and Commissioner Keith seconded with all in favor.

Attest: \_\_\_\_\_ /S/  
Alesia Winner, Clerk

\_\_\_\_\_ /S/  
Greg Johnson, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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June Term

Fourth Day

June 27, 2016

The Board of Lewis County Commissioners met in regular session with Greg Johnson, Chairman, Carroll Keith, Don Davis Members and Vicki Gifford Chief Deputy Clerk.

Zachary Pall, Prosecutor met with the Board for an update on the trustee policy. I.C. 20-620, 31-813, 31-807 and 18-315 were discussed. The Board still has no policy from the Sheriff. Commissioner Johnson requested Zachary to draft a letter to the Sheriff, Chief Deputy and Jail Lt. to suspend the program until a policy has been submitted, reviewed and approved by ICRMP.

Zach also gave an update on the Century Link agreement. Century Link has not provided a copy of the agreement with the changes yet. The Forest Service agreement is on hold until Chip provides the sub agreements to him. The Administrator of the agreement was discussed and decided that the Auditor would be the best choice to oversee the payments. The Simmons Sanitation contract was discussed the Board would like it to coincide with the contract with Walco so that they both came up for renewal at the same time.

Commissioner Johnson moved to approve the cost increase for Simmons's Sanitation. Commissioner Keith seconded with all in favor.

Commissioner Johnson moved and Commissioner Keith seconded with all in favor of the last meeting minutes.

Solid Waste exemption request for parcel RP33N02W312550 was reviewed and discussed. Commissioner Keith moved to approve a partial exemption in the amount of \$139.46. Commissioner Johnson seconded with all in favor.

The Board held a conference call with Dave Taylor NPC-COL 911. Also present Bob West, Emergency Manager. He gave the Board an update on costs, redundancies and connectivity for the joint 911 project.

The Board reviewed the EDPRO grant and Commissioner Johnson signed the grant.

Jason Davis Chief Deputy gave the Board a copy of a policy page for the Trustee program he had received from the Sheriff. The Board reviewed the paper and advised Jason this was not a complete policy and Zach will be sending the Department a letter.

10:49 a.m. - Commissioner Johnson moved to go into executive session per I.C. 74-206 (1)(d). Commissioner Keith seconded the motion. Also present was Michelle Lyons, Social Services Director. Roll call: Johnson - aye, Keith - aye, Davis - aye.

10:58 a.m. - regular session resumed.

Michelle Lyons, Social Service Director met with application #2016-21 & #2016-22 & #2016-23. She submitted the Clerk's Statement of Findings. Based on the Clerk's Statement of

Findings, Commissioner Keith moved to deny #2016-21, #2016-22 and #2016-23.  
Commissioner Johnson seconded with all in favor.

The Board reviewed the mid-month claims in the amount of \$7,325.43. Commissioner Davis moved to approve. Commissioner Keith seconded with all in favor.

Meeting adjourned till July 5, 2016

Attest: \_\_\_\_\_ /S/ \_\_\_\_\_  
Vicki Gifford, Chief Deputy Clerk

\_\_\_\_\_ /S/ \_\_\_\_\_  
Greg Johnson, Chairman