

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

March Term

First Day

March 2, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Chairman, Don Davis, Greg Johnson Members and Alesia Winner, Clerk present.

Commissioner Davis moved and Commissioner Keith seconded with all in favor for the approval of the last meeting minutes.

Chief Deputy Jason Davis met with the board to advise the status of the rescue equipment. The orders have been place and items are starting to arrive.

Clerk Alesia Winner discussed with the board a new Computer Arts program regarding time keeping for employees. The board agreed to proceed gathering information to present to the other elected officials.

Shelley Brian Assessor met with the board regarding a purchase of a mapping program at a cost of \$200.00.

Daryle Glasson, Jail Commander met with the board with prices he has gathered for a new stove for the jail. The recording system for the Booking room bid has come in at a cost of \$400.00. The outside recreation area quote came in at \$11,000.00 to \$13,500.00. The stove and the recording system purchases were approved. The board will continue to look into options for the outside recreation area.

Commissioner Johnson moved to approve claims report FN502WB for the amount \$2,911.50. Commissioner Keith seconded with all in favor.

Pauline Malone, Treasurer presented to the board the operation in funds summary report and a tax cancelation in the amount of \$163.68.

Ken Hart, Extension Educator met with the board he discussed various meeting he has attended some new studies are under way regarding grazing. The Extension Risk Conference is coming up and he will be attending. Ken presented the board with a summary of employee evaluations with wage increase recommendations.

10:20 a.m. - Commissioner Keith moved to go into executive session per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith- aye; Johnson- aye; Davis - aye.

10:24 a.m. regular session resumed

Michelle Lyons, Social Service Director met with application #2015-02 and lien for new case # 2015-05 she submitted the Clerks' Statement of Findings. Commissioner Davis

moved to deny case #2015-02 based on the Clerk's Statement of Findings and signed lien for # 2015-05. Commissioner Keith seconded the motion and a unanimous ballot was cast. Michelle presented a request from Dan Johnson to release a lien which has been referred to the Prosecutor for review.

Dave Hasz, Emergency Manager met with the board to discuss the emergency management position. Also discussed was the upcoming 911 meeting in Lewiston and continuing the communications board. Dave will be attending the Emergency Management Workshop later this month. The LEPC meeting will be held on the 11th of March in Nezperce at the library. The culvert for Tommy Robinson pond will be installed in July. The MGT 335 training has reached the needed enrollment and will be held March 30 and 31. Dave has talked to Fisher Systems regarding the quote for the security system and will hear more from them today. The server cost looks to be the most expensive part.

Meeting adjourned until March 9, 2015

Attest: _____ /S/ _____
Alesia Winner, Clerk

_____ /S/ _____
Carroll Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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March Term

Second Day

March 9, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Chairman, Don Davis, Greg Johnson Members and Alesia Winner, Clerk present.

Commissioner Davis moved and Commissioner Keith seconded with all in favor for the approval of the last meeting minutes.

Sgt. Phil Arnzen met with the board regarding Taser training and the need for supplies to total is \$1,058.67. This would cover patrol and the jail. Nezperce County is hosting the training so there would be no cost for the class. The expense was approved by consensus of the Board.

09:07 a.m. - Commissioner Davis moved to go into executive session per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith- aye; Johnson- aye; Davis - aye.

09:11 a.m. regular session resumed

Michelle Lyons, Social Service Director met with application #2015-03, amendment for case 2014-26, which the commissioners signed, and lien for case #2015-06. She submitted the Clerks' Statement of Findings for case #2015-03. Commissioner Keith moved to approve case #2015-03 based on the Clerk's Statement of Findings Commissioner Johnson seconded.

Shelley Brian, Assessor met with the board to discuss her training in Pocatello she would like to fly instead of driving the cost is comparable. The Board approved the purchase of airfare for the training.

Ken Hart met with the board to discuss acquiring a vehicle from the motor pool from U of I.

Commissioner Johnson moved to approve claims report FN502WB in the amount of \$47,224.92. Commissioner Keith seconded a unanimous ballot was cast.

The Board approved invoice #10424 for pollution policy renewal in the amount of \$2,111.32.

Lewis Soil Conservation District met with the Board for an annual presentation.

Shelley Ponozzo, P&Z/Web Master & PIO met with board with an update on issued and pending building permits, rural address requests and property splits. She is

continuing to work on letters to property owners located in the floodplain areas in Lewis County. The web-site hosting has been renewed for 2 years.

The Board met with Zion Bank via phone conference regarding credit card programs. Zion is awaiting approval from the main office in Utah.

Dave Hasz, Emergency Manager met with the board regarding Fisher Systems bids. The server cost is \$4,395.00. The total cost of the bid is \$10,705.65. The camera bid came in at an average of \$1,700.00 to \$1,800.00 each. The Board requested to see if the bid can be reduced. Dave will proceed with the project and update the Board with changes. The project will use grant funding.

Assessor's report of misc. fees for \$1,499.78; Assessor's report of motor vehicle fees for \$15,968.54; Sheriff's report of driver's licenses for \$1,953.50; Sheriff's report of revenue and non-revenue for \$1,428.41 were reviewed and signed.

Meeting adjourned until March 16, 2015

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Carroll Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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March Term

Third Day

March 16, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Chairman, Greg Johnson Member, Don Davis absent and Alesia Winner, Clerk present.

Commissioner Keith moved to approve exhibit "A" Minutes correction for January 20, 2015 to include the Auditor and Treasurer's Joint Quarterly report. Commissioner Johnson seconded and a unanimous ballot was cast.

Commissioner Johnson moved and Commissioner Keith seconded with all in favor for the approval of the last meeting minutes.

The Supplemental Levy Ballots for Highland Jt. School District #305 were canvassed as follows:

In Favor	140
Against	60

Commissioner Keith moved and Commissioner Johnson seconded with all in favor of the canvas.

Daryle Glasson, Jail Lt. met with the board regarding the outside recreation area. Commissioner Davis had received bids from Dave Hambly. The bid had 2 options; option 1 total price at \$5,650.00 and option 2 at \$5,150.00. Commissioner Keith made a motion to accept option 2 at \$5,150.00 and proceed with the work. Commissioner Johnson seconded and a unanimous ballot was cast.

The annual maintenance for the building generator has not been done at this time. The company handling the maintenance had made contact with Daryle to see if we were going to continue to do the preventative maintenance. The board agreed the preventative maintenance needed to be done.

Commissioner Keith moved to approved resolution 2015-01 for destruction of records. Commissioner Johnson seconded and a unanimous ballot was cast.

Jim Yeoman, Building Inspector submitted a request to the board to consider paying a \$200.00 fee for health insurance. The board requested Mr. Yeoman be placed on next week's agenda so the board could discuss the matter.

Commissioner Keith presented to the board a letter from CEDA requesting a letter of support for a proposal to the Idaho Transportation Department to provide Mobility Support Services. The board agreed to provide a letter.

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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March Term

Fourth Day

March 23, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Chairman, Don Davis Member, Greg Johnson absent and Alesia Winner, Clerk present.

09:00 a.m. Commissioner Keith moved to go into executive session per I.C. 67-2345 (1)(b). Commissioner Davis seconded the motion. Also present was Zachary Pall, Prosecutor and Jason Davis Chief Deputy. Roll call: Keith - aye; Davis - aye.

09:02 a.m. - Regular session resumed.

Clerk Alesia Winner presented to the board a request for a refund on Liquor License # 21 the Board agreed to refund the overpayment in the amount of \$75.00 and continue to review the process for prior closed budget years per the prosecutors recommendation. Also discussed was internet service from First Step Internet. The Board would like First Step to come to a meeting to discuss the issue. An agreement from the Public Health Department for website usage was presented to the board for signature.

The Board tabled a hardship application until the next meeting due to the Treasurer's absence.

Jim Yeoman, Building Inspector met with the board to discuss insurance. He is going to check with different companies and come back to the board with more information. The insurance would be for errors and omissions.

Cindy Nelson, Assistant to Weed Dept. presented to the board an MOU for the Clearwater Weed Management Agreement for signature.

The following claims report FN502 for the amount of \$11,664.27 and \$6,832.83 were examined. Commissioner Keith moved to approve the claims for payment. Commissioner Davis seconded and a unanimous ballot was cast.

Commissioner Keith moved to approve the last meeting minutes with one amendment on the type of insurance for Jim Yeoman to be errors and omission not medical insurance. Don Davis seconded with all in favor.

10:13 a.m. - Commissioner Keith moved to go into executive session per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director and Zachary Pall, Prosecutor. Roll call: Keith- aye; Davis- aye

10:24 a.m. – Regular session resumed

