

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

First Day

January 5, 2015

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present. Also present was Alesia Winner, Clerk-elect.

Concerning Resolution 2014-21 for Reimbursement for Insurance Premiums in the Justice fund – this was a duplicate number so Commissioner Keith moved to change the number of this resolution to 2014-22. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board opened the bids received for the Public Defender Contract. There were 2 – Matthew B. Simmons and Sarah McDowell-Lamont. The bids will be taken under advisement for further review.

The following Liquor License applications were examined and approved for 2015: License #2 – Paradise Club; License #3 – Shari's Pizza Plus; License #4 – Marshall Meat Center; and License #5 – Berry's Grocery.

Dave Hasz, Emergency Management met to discuss the following: First Step Internet for Emergency Services – we would get it for free however it may not be in the future and Dave explained to them about the County finances; 2016 Exercise that all Counties and Tribes be involved in this; the next LEPC meeting is in Kamiah on the 14th of January; he spoke about a SD card that has free updates that Jason Davis showed him.

Cathy Larson, Budget Officer submitted a revenue and budget report for the Justice Fund. The revenue received is under budget and some of the expenses are over budget.

Commissioner Davis moved to approve the minutes of December 22, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Johnson moved to approve the claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Board conducted the quarterly jail inspection.

There was no Board of Equalizations scheduled.

Pauline Malone, Treasurer met with the board and advised the hearing for tax deed will be February 17th at 9:30 a.m.

Michelle Lyons, Social Service Director met for the Board to sign an amended 2014-23 approval for ongoing medical. Commissioner Davis moved to sign this. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met with the board to discuss turning in County bank cards, he will bring them in Monday January 12th. He also reported a week ago we had a death in Kamiah that looked like it was going to be an indigent situation but after further investigation a relative was located and a probate will be started.

Brian Brokop, Sheriff met with the board to give an office update. There was a residential fire this weekend. He has asked for the State Fire Marshall's Office to handle the investigation. He had no further information at this time on vehicles and will need to purchase 2 new batteries for the existing vehicles. He also advised we will be getting state inmates in today.

Meeting adjourned until Monday January 12, 2015.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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January Term

Second Day

January 12, 2015

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Alesia Winner, Clerk present.

The following Elected Officials were sworn into office; Greg Johnson, Commissioner District I; Carroll A. Keith, Commissioner District II; Shelley Brian, Assessor; Pauline Malone, Treasurer; Perry Larson, Coroner and Alesia Winner, Clerk of the District Court. Following was a pinning ceremony for the Sheriff's Office.

Commissioner Johnson moved to re-appoint Commissioner Carroll A. Keith as Chairman of the board, Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the claims as submitted, Commissioner Keith seconded the motion and a unanimous ballot was cast.

The following Liquor License applications were examined and approved for 2015: License # 6 Pizza Factory; License #7 Atkinson Dist. DBA Pit Stop; License #8 Flying B Ranch; License #9 Midway Foods; License #10 Nezperce Hotel; License #11 Palenque's; License #12 Forest Saloon.

The following reports were examined and approved for January 2015: Sheriff's report of Drivers' License – 1687.00 (355.00 county) and Revenue & Non Revenue- 946.35; Assessor's Motor Vehicle – 25509.38 (416.25 county) and Miscellaneous Fees – 2064.25.

Commissioner Davis moved to approve the minutes of January 5, 2015, Commissioner Keith seconded the motion and unanimous ballot was cast.

Bob Pratt met with the board to discuss the issue of his camera. Bob advised the Board the value of the camera was 900.00 and he requested the board cover the deductible of 500.00. Bob stated the camera was damaged at the Flinn shooting scene. The board agreed to pay 200.00 towards the purchase of a replacement camera. Bob returned his US Bank credit card. The other county property will be turned over to Perry Larson and asset list will be signed by both.

Dave Hasz – Emergency Manager met with the board regarding 911 MOU documents for the project with Nez Perce County, he also discussed grant fund spending for digital data processing.

Jason Davis – Chief Deputy met with the board and advised he hasn't had a chance to make the ammunition order but will do so soon.

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Third Day

January 20, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, and Don Davis Members Nicole Kinzer, Deputy Clerk present. Greg Johnson absent.

Jason Davis, Chief Deputy from the Lewis County Sheriff's Office met to discuss his K-9 computer and the broken screen. A replacement laptop was purchased over the weekend with K-9 Funds. The DARE Program is not being used any longer based on a national trend. Chief Deputy Davis would like this money from the DARE Program rolled over to the training budget. The DARE car was discussed; it should be cleaned up and advertised for sale. It was discussed having Tom Scott clean and fix up the car and get ready for sale. Chief Deputy Davis discussed transportation issues with Coroner Perry Larson, there are some unused Sherriff's vehicles that could be used for his purposes. The Commissioners will discuss this matter with the Coroner regarding budgeting issues.

Commissioner Keith moved and Commissioner Davis seconded with all in favor for the approval of the last meeting minutes. Mail was examined.

The following Liquor License applications were examined and approved for 2015: License #13 Flory & Associates LLC DBA Gateway; License #14 Kedia & Sons, LLC DBA The Station; License #15 CHS INC DBA CHS Primeland; License #16 Sherre D. Purdy DBA The Hub Bar and Grill. Commissioner Davis will deliver The Gateway's and Primeland's.

Jail Administrator Daryle Glasson met to discuss repairing the outdoor recreation area with a more permanent fix versus the temporary fixes that have been occurring as of this date.

Public Defender Matthew Simmons met with the Board to discuss the public defender contract. The length of the contract was discussed which will be a 1 year contract with a 45 day opt out. Mr. Simmons asks if he would have someone else interested in taking over the contract if the Commissioners would entertain the notion, which they are as long as everything is done legally and with full disclosures. Mr. Simmons is to discuss the contract changes with Mr. Pall and this will placed on the agenda next week for signing.

Prosecutor Zachary Pall met to discuss the public defender contract to clarify the exact end date of the contract; with discussion it was decided that the fiscal year will be the end of the contract; which would be about 8 months of length as of today's date. There is no problem with the sub-contracting from any party. This

matter will be placed on the agenda for next week, so that a contract can be signed.

Casualty loss for the Behlers' residence was examined and moved by Commissioner Keith for approval and seconded by Commissioner Davis.

Coroner Perry Larson met to discuss his office. He has Mart and Kim Thompson both sworn in as Deputy Coroners. Joe Albright is committed but is not sworn in yet. MOU has been received from Spokane for autopsy issues. Some money has been spent to get kits set up for any deputies that will be used. Vehicle usage is discussed, the Sherriff's Office excess vehicles would be a good idea, but repair costs may be a factor. The surrounding area Coroners' do use Sherriff Office Deputies as their Deputies. Hospice enrollees and taking medication is discussed. Chief Deputy Jason Davis joins the discussion and asks that medication be taken at the discretion of the coroner based on storage issues. There is a meeting for Coroner's and Deputy's on February 5 and 6 in Boise. There is a mandatory class that needs to be taken by the elected coroner within 1 year of taking office, either in Las Vegas or St. Louis.

10:21--Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Roll call: Keith – aye and Davis – aye; Also present was Michelle Lyons, Social Service Director.

10:26--Executive session ended and Commissioner Davis moved to approve application 2014-28 based on the Clerks Statement of Findings. Commissioner Keith seconded and all in favor. Appeal was discussed for case number 2014-27; March 16, 2015 is set for date at 9:30 a.m.

Michelle Lyons, Auditor's Office met with the Commissioner's with a late claim from the Extension Office for a Wells Fargo bill, this needs to be paid within two days so that penalties and interest are not accrued. Commissioner's approved paying the claim.

Treasurer and Risk Manager, Pauline Malone met with the Commissioners using Operation in Funds Summary, Unencumbered Funds Report and Statement of Treasurer's Cash print out and discusses the quarterly reports. Justice Fund still needs to be monitored. There are 4 panic buttons that are not working within the building. Budgeting is an issue the current system is not fixable.

Weed Department--Cindy Nelson on behalf Chip Haight met regarding the weeds program. Chip will be in Boise next week for a grant meeting and then a noxious weed clinic the following week and then his traveling should be done.

No Elected Officials.

Meeting adjourned until Monday, January 26, 2015.

Attest: _____ /S/ _____

Nicole Kinzer, Deputy Clerk

_____ /S/ _____

Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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January Term

Fourth Day

January 26, 2015

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Greg Johnson, Don Davis Members and Alesia Winner Clerk present.

Commissioner Don Davis moved and Commissioner Keith seconded with all in favor for the approval of the last meeting minutes.

Commissioner Keith moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The following Liquor License applications were examined and approved for 2015: License #17 Camas Club & Café, License #18 Cloninger's Harvest Foods and License # 19 Camas Express.

Commissioner Keith moved to designate polling places to remain the same. Kamiah East and West - Kamiah Emergency Services Building, Nezperce - Eller Building, Craigmont - City Hall, Winchester - Senior Center and remaining areas to be mail ballots. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Suzanne Seigneur, Community Transportation Assc. of Idaho met with the board to explain her agency's service. The Coast service is a volunteer program to assist individuals in the community with transportation issues. These services are provided by grant monies for the disabled and senior citizens. They do have some paid positions. They are continuing to build relations with ITD in an attempt to restore that funding source.

Perry Larson, Coroner met with the board regarding the MOU with Spokane Medical Examiner. Zachary Pall also present advised the board regarding the MOU the only concern was with a venue possibly being in Washington and he is not licensed to practice in Washington. Also addressed was the obligation to use their services only. The board requested that be taken out of the MOU and gave the Coroner permission to enter into the agreement with those changes.

Zachary Pall, Prosecutor met regarding the public defender contact. The language would be added for the county to be able to opt out of the agreement as well as the public defender. Also discussed was the sub-contracting of services. The contact will go until September 30, 2015. The rest of the contents would remain the same and be ready for Matthew Simmons to sign

Dave Hasz, Emergency Management met to discuss the Panic Alarm system. The system had been installed in the early 1990's. The system is no longer supported by Fisher Systems because parts are no longer available. Several panic buttons are not working at this time. Discussion was held about the need and ability for the Sheriff's Office to respond. Dave has talked to Debbie Rupe from about a possible grant. Commissioner Davis requested that different options be checked into and report back on cost.

Julia Stapleton, 4-H Program Manager met to give an update on the 4H program she also reported for Ken Hart who was absent due to attending a funeral. His quick book class was a success. The Leaders Appreciation Dinner will be held on Monday, March 2nd. The Farm and Forest fair will be held this year on April 28 & 29th at the Greencreek Hall. The Ambassadors this year are Ray Inglet and Nicole Koepf. She has attended the after school program in Kamiah to promote the 4-H program.

10:58 Commissioner Keith moved to go into executive session as per I.C. 67-2345(1) (d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith- aye Davis - aye Johnson - aye.

11:03 a.m. - regular session resumed.

Michelle Lyons, Social Service director met with the board regarding amended approval on Indigent applications 2014-26 and 2014-28 to approve additional days. Commissioner Davis moved to approve, Commissioner Johnson seconded and a unanimous ballot was cast. New case # 2015-02 was presented for a Lien.

Brian Brokop, Sheriff met with the board for an office update. He advised he talked to the Emmett Police Chief he is trying to get one of the vehicles ready so someone can pick it up next Thursday. He advised that one of the explorer's need the brakes done.

No meeting will be held February 2nd due to the IAC Conference.

Meeting adjourned until Monday February 9, 2015.

Attest: _____ /S/
Alesia Winner, Clerk

_____ /S/
Carroll Keith, Chairman