

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

December Term

First Day

**December 1, 2014**

The Board of Lewis County Commissioners met in regular session with Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present. Commissioner Keith was absent and Clerk-Elect Lisa Winner was also present.

Commissioner Johnson moved to appoint Commissioner Davis as Acting Chairman. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the minutes as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management met to discuss when Kamiah Rural Fire came and asked about using Lauby Butte for repeater that they have which the Board agreed to. Dave is presenting a letter from the Fire District as a formal request. Commissioners Johnson and Davis agreed to the use as long as it didn't interfere with equipment already in place and if there was inference the Kamiah Fire Dept would pay for it. Dave will draft a response letter to the Fire Department and submit it to the board for approval.

He spoke to the EMW training on the Homeland Security Grant in Lewiston on December 17 and he also reported on the E911 conference call that was held. It was determined the Century Link will come and perform a walk-thru of our equipment.

Pauline Malone, Treasurer met to report on the two audits she performed on the Leaders Council and Giddyup 4-H Club fund raiser for the 2013 fiscal year.

She presented a Request for Cancellation on the following parcels: UP002630800300; UP002630800700; UP002630802700 in the name of Ari Fleet Management in the amount totaling \$0.08 because these parcels are under \$1.00 and do not have any other parcels to be added to. Commissioner Davis moved to approve this request. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to report that the vehicle that just came back from Joe Hall is broke down again. He will get it checked out. As to the lease for the new vehicles he has not received the paperwork from the dealer yet.

10:15 a.m. Acting Chairman Davis moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Johnson seconded the motion. Also



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Second Day

**December 08, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present. Also present was Alesia Winner, Clerk-Elect.

Thom Hawkins from Western States met to discuss the Hazardous Fuel Grant. Also present was Dave Hasz, Lewis County Emergency Management Coordinator. This is a \$240,000 project. The area would be the Winchester – Forest area. Lewis County Soil Conservation District is working on the Lolo Creek area. The Grant will be managed thru Nez Perce County.

Dave stated this will go along with our Multi Hazard Program.

Jason Davis, Chief Deputy met to discuss old computers that are no longer supported and some older Dells that was received from grant. There is a program called Computers to Kids. The Sheriff's Office has a magnet that will erase the hard drive. Commissioner Davis moved to authorize Jason to clear the hard drives and give them away. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Concerning ammo – Jason needs to order duty ammo and it would be over the \$100.00. The cost would be approximately \$500.00 for the 40 & 45 caliber; \$200 for duty ammo. Jason will bring back some solid numbers.

Commissioner Johnson moved to approve the minutes of December 1, 2014. Commissioner Davis seconded and a unanimous ballot was cast with Commissioner Keith abstaining because he was absent.

The Board signed a letter officially appointing Patty Mathison to the Clearwater/Lewis County Board of Community Guardians.

9:37 a.m. Commissioner Keith moved to go into executive session as per 67-2345(1)(f). Commissioner Davis seconded the motion. Roll call: Keith- aye; Davis – aye and Johnson – aye. Also present was Zachary Pall, Prosecutor and Jason Davis, Chief Deputy and Brian Brokop, Sheriff.

9:55 a.m. – Jason and Brian left and executive session continued for P&Z.

10:05 a.m. – regular session resumed.

Cindy Nelson, P & Z administrative assistant met with Resolution 2014-21 for the approval of Conditional Use permit #2014-08 and Simple Sub-division application #2014-09 from GREGJEN LAND, LLC. Commissioner Keith moved to approve Resolution 2014-21 concerning the Conditional Use permit #2014-08 by Harley and JoAnna Miller for a Rock Quarry and Simple Sub-division



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Third Day

**December 15, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present. Lisa Winner, Clerk-elect was also present.

Commissioner Davis moved to approve the minutes of December 8, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

9:40 a.m. Time set for Indigent Appeal Hearing on Application 2014-22 was 9:30 a.m. Commissioner Keith opened the hearing. Those present were the Board, Clerk and Clerk-elect; Michelle Lyons, Social Service Director and Zachary Pall, Prosecutor. The applicant did not appear. Commissioner Johnson moved to close the hearing and deny the appeal since the applicant did not appear. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Cindy Nelson, Assistant to Weed reported for Chip Haight, Weed Superintendent – Chip has been appointed to the ISDA (Idaho State Department of Ag) grant committee and will be attending the conference in January

Commissioner Johnson stated that Capitol for a Day will be in Kamiah on January 16, 2015 at the Kamiah High School.

Commissioner Davis moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to discuss his personal camera was ruined on November 10, 2012 on Highway 95 incident. The Board suggested he take it to Wasem's in Clarkston to find out if it can be repaired and for how much it would cost or how much to replace. Then he can submit it to ICRMP for damage to personal property.

The Elected Officials and Department Heads met to discuss Credit Cards. Those present were all the elected officials and the following Department Heads: Dave Hasz and Ken Hart. It was decided that Pauline will contact Wells Fargo to see if we can get better service thru them.

The Discount Program was discussed. After discussion it was decided to continue with the policy.

Pauline talked about the Warrants accounts – last month the fees were approximately \$130.00. Discussion was had for pros and cons. Pauline will check with Wells Fargo about changing.

11:15 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Roll call: Keith – aye; Davis – aye; and Johnson – aye. Also present was Zachary Pall, Prosecutor and Brian Brokop, Sheriff.

11:30 a.m. – regular session resumes.

Brian Brokop, Sheriff met to discuss the lease for vehicles. The Prosecutor has stated he that the vehicles should be put out to bid. Brian gave a report on the information he has found.

Pauline Malone – Treasurer met to submit her reports for month ending October 2014.

The following reports were examined and approved for November 2014 – Assessor’s Report for Motor Vehicle - \$12,346.55 (County share \$304.75) and Miscellaneous Fees - \$1,295.65; Sheriff’s Drivers’ License - \$1,425.00 (County share - \$302.00) and Sheriff’s Revenue & Non-revenue - \$2,301.88.

Michelle Lyons- Social Services Director – met with board regarding amended approval on Indigent application 2014-23. Commissioner Johnson moved to approve, Commissioner Davis seconded motion unanimous ballot was cast.

Meeting adjourned until Monday, December 22, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll Keith, Chairman

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Fourth Day

**December 22, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Davis moved to approve the minutes of December 15, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board reviewed the following liquor license application for 2015 – Woody's Spirits & Friends – Liquor License #1.

Concerning Resolution 2014-21 for reimbursement for the Justice Fund – after discussion and review Commissioner Davis moved to approve the resolution. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Cathy Larson, Auditor submitted a list of reports that were missed in various Commissioner Minutes – titled exhibit "A". Commissioner Keith moved to approve the amendments. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board reviewed a Life Insurance proposal with LifeMap from Don Solberg. The Auditor's office has been having many problems with billing with US Able and trying to work them has not been successful. After discussion, Commissioner Keith moved to terminate with US Able and sign up with LifeMap. He also moved to cancel the Short Term Disability portion. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report on the activities of his office. He reported that his camera cannot be fixed. He stopped in Staples and they do not even sell cameras.

Pauline Malone, Treasurer met to present a Request For Cancellation of Taxes on parcel #RP34N02W093000; RP34N02W050100; RP34N02W043400; RP34N02W042800 and RP32N03W130100 in the name of the Nez Perce Tribe for taxes and a solid waste fee on the amount of \$1,898.51. Commissioner Keith moved to approve this request. Commissioner Davis seconded the motion and a unanimous ballot was cast.

She also submitted her financial reports for November 2014.

Zachary Pall, Prosecutor met to report on his office.

Brian Brokop, Sheriff and Chief Deputy Jason Davis met to discuss various items. The car lease has been given to Zach to review who has not had time to review it yet.

Brian reported that server that holds the video is full. He talked to Leonard and he said he could get one with 4 terabytes for approximately \$700.00. Commissioner Davis moved to approve this request if funds are available. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Monday, January 5, 2015.

Attest:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll Keith, Chairman