

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

September Term

First Day

**September 2, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

9:30 a.m. – Time set for the Public Hearing for the Budget for fiscal year 2014-2015. Discussion was had with the public that appeared. Commissioner Keith moved to approve the budget as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast. Resolution 2014-15 to adopt the budget was signed.

Dave Hasz, Emergency Management met to report on an exercise that will be held in April of 2015; he discussed the E911 meetings that are scheduled for this week; Ham Radio antenna should be installed this week – it has to be held with rope and not cable and the current rope has disintegrated; Dave wants to order 2 books – which meets the over \$100.00 expense – and will be paid from the 2013 grant which will be reimbursed; the other item he ordered were the video cameras and these will be billed directly to Home Land Security; September 10 – meeting in Lewiston at 8:00 a.m. at the Brammer Building and then the LEPC meeting will be in Craigmont at 11:30 a.m. the same day; Dave will be attending an Emergency Management Workshop in Lewiston on the 25<sup>th</sup> of September.

Discussion was had concerning the Slickpoo levy.

The EMPG grant is completed and we will be getting approximately 100.00 more. Dave also had to submit the SHSP grant application by September 1 which he did. He may have to change what he wants to spend the funds on. He spoke to Tara at Northwest Management and the Multi Hazard Mitigation Plan will need to be updated in the next year or so. Dave would like to use some of the frequency update funds i.e. \$9,000.00 to update the Multi Hazard Mitigation Plan. The frequency issues were discussed.

Debi Ruppe – Area Field Officer would like to invite the Board to an ICS interface class on October 23 at Lewiston at the Brammer Building.

Julia Stapleton, Extension Administrator met to report they have hired Cindy Nelson and she will start Wednesday.

Pauline Malone, Treasurer met to submit her July Reports.

Pauline also submitted a cancellation on USA in Trust that she missed previously on parcel #RP33N03E193600; RP34N03E191800; RP34N03E181200; RP33N03E190100; 34N03E203000; RP34N03E200750 in the amounts as follows: 2012 - \$84.24 FPA and \$505.52 Fire Charge and 2013 - \$4.00 FPA and \$24.02 Fire Charge. Commissioner Keith moved to approve this

request. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Solid Waste fees were discussed.

Zachary Pall, Prosecutor wondered if the Board would be interest in submitting a letter to the Supreme Court concerning the District Judge in the Second District. They said they would.

The Board reviewed and approved the Liquor License application #25 for Aruna Kedia and the Station.

Commissioner Davis moved to approve the minutes of August 25, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Ken Hart, Extension Educator submitted a request to increase Julia's salary for the increase in her job as the supervisor of the office assistant. The Board approved this request if the funds can be found in the Extension budget.

Cathy Larson, Clerk presented a maintenance agreement for the Court copier machine. The Board authorized her to sign this agreement.

11:20 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye: Johnson – aye.

11:25 a.m. – regular session resumed.

Michelle Lyons, Social Service met with application #2014-5. She reported that the applicant has received crime victims' funds. Commissioner Keith moved to take this application out of suspension and deny based on the Clerk's Statement of Findings. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Michelle reported on her Veteran's conference held in Boise last week.

Meeting adjourned until Monday, September 8, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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September Term

Second Day

**September 8 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Dale Lunders, Road Commissioner for Central Highway met to discuss the railroad tracks where the owner has taken the lower trestles out. They haven't been able to make connections with the owner. He just wanted to make the Commissioners aware and see if the Board would sign on the letter also.

Commissioner Keith moved to approve the minutes of September 2, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board drafted a letter to the Idaho Supreme Court concerning the residence of the District Judge citing they are concerned about moving District II residence chambers from Grangeville.

Dave Hasz, Emergency Management Coordinator met to report on the meeting he attended in Lewiston last week. The State E911 group will be visiting all the Counties to see how the E911 funds are being spent.

The State PSAP Committee is now suggesting that all dispatchers be certified i.e. have basic EMT training. Discussion was had.

Commissioner Keith moved to accept the agreement with Computer Arts, Inc. for the software and maintenance and PC hours for 2014-2015. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board nominated Dave McGraw from Latah County for the At-Large member for the Capital Crimes Defense Fund for a 2 year term.

Bob Pratt, Coroner met to report that his office has been quiet the last 2 weeks.

Brian Brokop, Sheriff met to request permission to get Cenex credit cards for all the officers in case the US Bank cards are down. The Board authorized 6 cards.

Inmate housing was discussed.

The Board reviewed the L2's from the taxing districts in the County. After review, Commissioner Johnson moved to approve the levies as submitted pending the joint district matching. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board reviewed the claims. Commissioner Davis moved to approve the claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Shelley Ponozzo, Planning and Zoning met with the following: New Permits and rural addresses – John Kennedy and Ashley Severns; A property split by Roy Pethtel, WP Ranch; Conditional Use Permit – CHS Primeland and Verizon.

She also reported that Shelley Brian – Assessor reported to her that she has found more pole buildings that are being lived in.

11:05 a.m. Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Services. Roll call: Keith – aye; Davis – aye & Johnson – aye.

11:10 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2014-19 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to suspend this application based on the Clerk's Statement the applicant is pending the outcome of a social security disability hearing. Commissioner Johnson seconded the motion and a unanimous ballot was cast; application #2014-20 was submitted with the Clerk's Statement of Findings. Commissioner Keith moved to approve this case based on the Clerk's Statement of Findings with reimbursement sent at \$5.00 per month beginning October 15, 2014. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board will not be meeting on Monday – September 15, 2014 – to attend the IAC Annual Conference. The next meeting will be Monday, September 22, 2014.

Attest: \_\_\_\_\_ /S/ \_\_\_\_\_

Cathy Larson, Clerk

\_\_\_\_\_ /S/ \_\_\_\_\_

Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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September Term

Third Day

**September 22, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Don Davis and Greg Johnson, Members and Nicole Kinzer, Deputy Clerk present.

Commissioner Keith moved and Commissioner Johnson seconded with all in favor for the approval of the last meeting minutes. Mail was examined.

Polling places were designated for the November 4 General Election by Commissioner Keith moving and Commissioner Davis seconding and all in favor.

Claims were examined and approved as submitted.

Public Defender bid was open at 9:15 a.m. there was only one submitted by Matthew B. Simmons, current public defender. This matter is to be tabled until a meeting can be had with Mr. Simmons and Pall on September 30.

Resolution 2014-16 Destruction of Records--submitted by Pauline Malone Treasurer was examined, Commissioner Keith moved to approve the resolution, Commissioner Davis second with all in favor. She presented August reports and they were examined by the commissioners.

Jason Davis Chief Sheriff's Deputy—met to discuss vehicle purchases, one K-9 handlers' has relinquished his duty as a handler, a new home is being sought for K-9 Esther. The patrol position has been filled; once funding is available he will begin FTO.

Dave Hasz—Emergency Management has an EMPG grant worth \$9402.69 with match; this is to be added to next regular meeting's agenda (October 6). He is also looking at purchasing 6-10 cell phones for different departments within the County; each department is to look at their budget to see if they can handle the monthly charges.

Zachary Pall—Prosecutor, He advises not signing the Memorandum between Lewis and Nez Perce County regarding juvenile detention. This is not to be signed until Mr. Pall has some questions answered from Nez Perce County. He cannot look at the Public Defender bid at this point unless the Commissioners' give him some sort of direction on what they want to do. Discussion was had between the Commissioners on what to do and eventually decided to accept the bid for the 4 months as proposed then reopen the bidding processes at a later date. It will be requested that Mr. Simmons attend the next

meeting to discuss the contract. The Commissioners table this and will meet on September 29, 2014.

Shelley Ponozzo—Planning & Zoning/PIO/Web Master—The ARC map will be ordered at the end of the fiscal year in the amount of \$1,500.00. A Public Hearing will be held October 15, 2014 the same night as the Planning and Zoning meeting.

1045--Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Keith seconded the motion. Roll call: Davis – aye; Johnson – aye. Also present was Michelle Lyons, Social Service Director.

1052--Executive session ended and Commissioner Keith moved to deny application 2014-22 based on the clerks findings of fact; 2014-21 was also denied based on the clerk's findings of fact. Case 2014-23 moved to approve the application based on the finding of fact with repayment of \$5.00 a month beginning after previous case is paid and a lien is signed. Commissioner Johnson seconded and all in favor.

Representatives from Walco met with the Board regarding solid waste within the County. Progress has not really been made regarding the progress on getting carts to the rural areas they are planning on next fall for implementation. The overall budget/billing should remain the same.

Brian Brokop-Lewis County Sheriff, met to discuss the new patrol deputy and weekend activities.

Chip Haight—Weed Supervisor, he will not doing the weed calendar, but the Soil Conservation will do it for \$100.00 instead of the normal \$500.00 the calendar normally costs. It will come out of this year's budget. The board approved.

Jason Davis—met regarding the old computers next door, he will be taking the hard drive out and the board gave him approval to do whatever he wants with the computers after that.

Dave Hasz—regarding an e-mail he sent earlier about the maintenance contract for Century Link and the 911 phone system, Lisa needs and will get more information about this issue. This contract with Century Link, Nez Perce County, and Lewis County along with the City of Lewiston; funding should be per capita and the grant writing process will start in January. The Commissioner's agreed that they should meet again on November 12 or 13 in the morning regarding this matter and the other entities involved.

Ken Hart did not meet with Commissioners.

Meeting adjourned until Monday, September 29, 2014.

Attest:           /S/            
Nicole Kinzer, Deputy Clerk

          /S/            
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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September Term

Fourth Day

**September 29, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Matthew B. Simmons, current Public Defender met to discuss the Public Defender Contract. This meeting was to clarify Matthew's bid he submitted. He stated that he will be moving to Coeur d'Alene by the end of October however he would still like to be the Public Defender for as long as he can make it work. He stated that the case load is light. After discussion, Commissioner Keith moved to accept Matthew's bid for 4 months under the terms listed in his contract. Commissioner Johnson seconded the motion and a unanimous ballot was cast. Matthew will draw up the contract.

Commissioner Keith requested to amend the September 22 minutes to change the second on the paragraph that shows Commissioner Keith as the moving and seconded the same motion. Commissioner Davis actually seconded that motion. Commissioner Johnson moved to approve the minutes as amended of September 22, 2014. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Zachary Pall, Prosecutor met to report that the current Public Defender contract does not meet the current code and he would suggest that County not accept Matthew's bid. Commissioner Keith questions the issue of no public defender verses a public defender who's contract does not meet code – which is worse. Discussion was had concerning a form of the Clearwater County contract.

Matthew stated that if he is required to log time as per the Clearwater County contract he will withdraw his bid.

It was determined that Zach and Matthew will try and work out a solution.

Brian Brokop, Sheriff met to request repairs on Phil Arnzen's vehicle. The Board approved this request.

Alesia Winner, E911 Coordinator met to discuss the maintenance agreement for the Recorder. She reiterated that the first year is included in the purchase so it is the second year that we are looking at.

Meeting adjourned until Monday October 6, 2014.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Cathy Larson, Clerk

\_\_\_\_\_/S/\_\_\_\_\_  
Carroll A. Keith, Chairman