

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

March Term

First Day

**March 3, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith and Greg Johnson, Members and Cathy Larson, Clerk. Commissioner Davis was absent.

Jason Davis, Chief Deputy met to discuss various items.

Commissioner Johnson moved to approve the minutes of February 24, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management Coordinator met to discuss/report on the following: Fire Exercise in Kamiah; flooding process and procedures was discussed – Dave gave a definition on what flooding is and discussed the disaster indicators threshold; submitted a total allocation for SHSGP funds the agencies in the County and the County received from 2003-2006; March 12 is the LEPC meeting in Kamiah at the Pizza Factory.

He also requested permission to purchase \$500.00 worth of books called A Step-By-Step Guide to Disaster Recovery. Commissioner Johnson moved to allow this expense from the SHSP 12 Grant. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Michelle Lyons, Social Service met with a lien for the Board to sign. She also reported she has not heard back from the case that is in settlement.

Shelley Brian, Assessor reported on the mailing of the registration reminders and that it is not Idaho Code to keep the reminder cards mailing out for registration renewals however there is legislation in the process that requires the Assessor's office to attach the insurance to the registration. The Assessor's Association is fighting this.

Meeting adjourned until Monday, March 10, 2014.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Cathy Larson, Clerk

\_\_\_\_\_/S/\_\_\_\_\_  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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March Term

Second Day

**March 10, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members present and Cathy Larson, Clerk present.

The Lewis County Soil Conservation District made their budget request/presentation. Those present were Eric Hasselstrom, Chairman, Greg Branson; John Miller, Drew Leitch, Steve Bateman, Karol Holthaus and Elaine Sonnen. The budget request is \$8,000.00 for 2014-2015. No decision was made at this time.

Zachary Pall, Prosecutor met to discuss various items.

The Board reviewed the letter for the Department of Commerce to make an line item change on the current budget for the Lewis County Rural Fire Station – ICDBG 13-11-11-PF. After due consideration, the Board authorized Chairman Keith to sign.

The following reports were examined and approved for February, 2014: Assessor's Motor Vehicle - \$11,840.76 (\$264.25 County share) and Miscellaneous Fees - \$1,352.60; Sheriff's Drivers' License - \$1,090.00 (\$245.50 County share) and Revenue and Non-Revenue Fees - \$1,129.47.

Pauline Malone – Treasurer met to report on items she had to order for the plotter – this was a cost over \$100.00. She also requested to purchase a printer that she has to have for the upgrade on the GRM program. It would be approximately \$200.00. The Board authorized this purchase.

Shelley Ponozzo – Planning and Zoning/PIO/Web Master met to discuss various items. (Hand out)

Commissioner Keith moved to approve the minutes of March 3, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

11:15 a.m. Commissioner Keith moved to go into executive session per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Johnson – aye; Davis – aye.

11: 19 a. m. – Regular session resumed.

Michelle Lyons, Social Service director met with application #2013-27 and submitted the Clerk's Statement of Findings. Commissioner Keith moved to approve this application based on the Clerk's Statement of Findings and set reimbursement at \$10.00 per month beginning April 15, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Monday, March 17, 2104.

Attest: \_\_\_\_\_ /S/ \_\_\_\_\_  
Cathy Larson, Clerk

\_\_\_\_\_ /S/ \_\_\_\_\_  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

March Term

Third Day

**March 17, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Jason Davis, Chief Deputy met to ask the Board to seriously consider the COPS Grant. Phil Arnzen is out for 3 – 4 weeks due to surgery.

Discussion was had on transporting juveniles.

The following met to discuss the Public Information Office job duties: Zachary Pall, Prosecutor, Jason Davis, Chief Deputy Sheriff's Office, Bob Pratt, Coroner, Pauline Malone, Treasurer, Shelley Ponzozzo and Jamie Johnson, PIO's and Dave Hasz, Emergency Management Coordinator.

Bob Pratt, Coroner met to report a fatal crash on Highway 12.

The following elected officials met to discuss various items: Pauline Malone, Treasurer, Shelley Brian along with the Board and Clerk. The County vehicles were discussed. It was determined one would be retained for the use of the Assessor's office only. The other vehicle will be sold. Shelley will talk to Tom about which vehicle would be the best to keep.

The Board set Monday, March 31, 2014 at 9:00 a.m. for storage clean up from the flood.

Pauline Malone, Treasurer met with the following Request for Tax Cancellation on the following parcels: parcel #RP33N02W054800; RP33N02W083100; RP33N03W030100; RP33N03W100600 – in the amount of \$860.94 FPA & Fire Charge, penalties & interest because they were charged in error.

Pauline reported she has had inquiries as to when the County will be selling the tax deed properties. The Board set the 14<sup>th</sup> of April as sale date at 1:15 p.m. There will be a notice in the paper.

She also reported that the servers need another connection box. Leonard stated it would cost approximately \$200.00. She will report the actual cost when she hears from him.

11:15 a.m. – Commissioner Keith moved to go into executive session as per I. C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

11:20 a.m. – Regular session resumes.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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March Term

Third Day

**March 24, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll Keith, Don Davis and Greg Johnson, Members and Nicole Kinzer, Deputy Clerk present.

Zachary Pall-Prosecutor- met with the Commissioners; Commissioner Keith moved to go into executive session pursuant to IC 67-2345(1)(b) Roll call: Davis – aye; Johnson – aye.

Resolution 2014-02 and Resolution 2014-01—Moved for signature by Commissioner Keith, Commissioner Johnson second and all in favor.

Commissioner Johnson moved and Commissioner Keith second with all in favor for approval last week's minutes. Mail was examined.

Pollution Policy Statement for Solid Waste, was examined Commissioner Johnson moved to pay Lewis County's half. Commissioner Keith seconded and all were in favor.

Shelley Brian-Assessor- met with Commissioners to requesting to purchase a new map holder, because theirs is getting over full and hard to work with. This request was approved.

Pauline Malone-Treasurer- met with Commissioners regarding US Bank Credit Card applications that were passed out a few weeks ago. The Commissioners, themselves are choosing not to have a County credit card. Limits on these cards were discussed; the amount is to be set by the Commissioners during a meeting with each department head. Cash withdrawal will not be allowed on these cards. The credit cards will be discussed again on the 7<sup>th</sup> of April at the Elected Officials meeting. Various Financial Reports were examined by the Commissioners. US Bank would like the county banking to be put out for bid.

Julia Stapleton met briefly to discuss the 4-H program. Beef projects are maxed out, 2 clubs have yet to turn in their enrollment forms, and therefore enrollment is down as of this date.

Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Roll call: Davis – aye; Johnson – aye. Also present was Michelle Lyons, Social Service Director.

Commissioner Davis moved to approve application 2014-4 based on the clerks findings of fact; with repayment of \$40.00 a month beginning June 15, 2014. Commissioner Keith seconded and all in favor.

Ken Hart-Extension Educator- met with commissioners regarding office update. Had to cancel a class because of lack of participation regarding estate planning; he is planning on changing the format and include some vendors. He is also working on a class regarding Quick Books in April. He is doing a cover crop activity that has had lots of success; there are plans for more field work. He informed the board that he has been here 20 years as of April 4.

Meeting adjourned until Monday, March 31, 2014.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Nicole Kinzer, Deputy Clerk

\_\_\_\_\_/S/\_\_\_\_\_  
Carroll A. Keith, Chairman