

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

First Day

**July 7, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to approve the minutes of June 23, 2014. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board reviewed the pre-approved claims for bills that needed to be paid before a late fee can be assessed.

Phyllis Richards from the Assessor's office met at the request of Shelley Brian, Assessor to ask for the purchase of program for printing maps from the plotter. It would be approximately \$200.00 and would need to be renewed each year. Commissioner Johnson moved to approve this purchase. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report on his office.

The Board reviewed an application for Solid Waste Exemption from Lindsay Persico on parcel #RP33N02W312250. Commissioner Davis moved to approve this as a permanent exemption unless the circumstances change. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management and Alesia Winner, E911 Coordinator met to discuss the E911 Grants. Lisa reported on a conversation she had with Chief Moore of the IECC and the fact that Lewis County has applied for a grant two times and has let one grant go back and the second one is about to expire. Lisa thinks we should stay with Stancil and look for an upgrade. The Board agreed this should be pursued. Lisa then addressed that she was informed that Nez Perce County phone system has been upgraded from Zetron to Cassidian and would handle both counties. More discussion was had. Dave is to set a meeting up with Nez Perce County the week of August 13-15.

The Board reviewed the contract for maintenance for the current system for E911 and signed it. The Contract was approved at the June 23 meeting.

Dave discussed the AlertSense program that we would join with Idaho County for Emergencies. Lewis County's share would be \$1,153.50. Commissioner Davis moved to pay this amount to Idaho County and pay it from the E911 fees. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Dave reported on the following: the Nezperce Fire Station meeting has been delayed; Dave & Cathy gave a report on the monitoring visit from the Bureau of Disaster Services; Dave spoke to the 2014 SHSP grant and the requirements that are being

required now. For the 2013 SHSP Grant he would like to spend \$1,773.00 for Tactical Armored Vest's for the Sheriff's Deputies. Commissioner Davis moved to approve this request. Commissioner Keith seconded the motion and a unanimous ballot was cast. This grant would also cover vests for the Kamiah Marshal's Office, Dave would like to purchase vests for them also. Commissioner Johnson moved to approve this expense. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Dave would like to gather information on Radio Over IP Communications. This is a system that goes thru the internet and allows the Sheriff's office to be able to have communication thru two systems.

The Board reviewed and signed the Law Enforcement Contracts for the Cities of Nezperce, Craigmont, Winchester and the Dispatch Contract for the City of Kamiah.

The following reports were examined and approved for June 2014: Sheriff's Revenue and Non-Revenue in the amount of \$1,429.69 and Driver's License - \$1,796.50 (\$431.00 County).

The Auditor's Quarterly Budget Report for quarter ending June 30, 2014 was examined and approved.

Jason Davis, Chief Deputy/K-9 Officer met to discuss the use of DARE funds for an Active Shooter Training. There is a training the first of August and Jason would like to send Phil and Austin and use the funds for per diem. The training is free. Commissioner Davis moved to allow this expense. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Jason reported that there are four vehicles which need repairs.

Shelley Ponozzo, Planning and Zoning met to give an update on her office. (handout)

Shelley Ponozzo, P & Z and Chip Haight, Weed met to discuss programs for Arc View etc. for their computers. The Board asked for prices.

Brian Brokop, Sheriff met to report on his tires. He removed the studs from a set of snow tires and is using them. He needed to replace the rim on one of the wheels for \$50.00. He spoke to the issue with the vehicles that are broke down that Jason Davis reported earlier. The Sheriff will be getting estimates for those repairs.

Chip Haight, Weed Superintendent met to review his budget.

Ken Hart, Extension Educator; Shelley Ponozzo, P & Z Coordinator; Julia Stapleton, 4-H Administrator; Chip Haight, Weed Superintendent and Dave Hasz, Emergency Management met with the Board to discuss the job description for the administrative secretary position. They will return in 35 to 40 days with a revised description.

12:15 p.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call: Keith – aye; Johnson – aye; Davis – aye.

12:25 p.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with a review of application #2013-26 – Commissioner Johnson moved to pay \$4,126.63. Commissioner Davis seconded the motion and a unanimous ballot was cast; application #2014-15 was submitted along with the Clerk’s Statement of Findings. After consideration Commissioner Davis moved to approve based on the Clerk’s Statement of Findings and set reimbursement at \$5.00 per month beginning October 15, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

12:27 p.m. Meeting adjourned until Monday, July 14 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Second Day

**July 14, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman and Greg Johnson, Member and Cathy Larson, Clerk (after being excused from Jury Duty). Commissioner Davis was absent attending the NACo Meeting.

Commissioner Johnson moved to approve the minutes of July 7, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Dale Schneider, Mayor of City of Kamiah and Ken Law, City Clerk met to discuss the letter the City of Kamiah received from the Bureau of Indian Affairs asserting claim over a parcel of land the City of Kamiah traded with Empire Lumber. The City asserts the land was Railroad property and belongs to them. Also present was Dan Johnson who brought in an 1898 map of the property.

A discussion was had concerning the County's role in the issuance of Catering Permits. The Cities are responsible for the permits within the City limits.

A discussion was had concerning Avaya phone system. No action was taken at this time.

Indigent application #2014-15 was reviewed at the request of Michelle Lyons, Social Service Director. She discovered a claim of \$25.00 which the County is not required to pay. Commissioner Johnson moved to sign the amended approval to remove this bill. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Board reviewed the claims. Commissioner Keith moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast. The Indigent Claims were approved pending corrections.

The Board will be meeting with FEMA on Tuesday, July 15 at 1:30 in Kamiah to review Simmons Sanitation and the flood plain.

The Board will be meeting with Nez Perce County IT, City of Lewiston Police and a representative from the Nez Perce County Sheriff's Office on Thursday, July 17 to discuss Nez Perce County's E 911 system. This meeting will be held at the Brammer Buildings.

The following reports were examined and approved for June 2014: Assessor's Motor Vehicle License - \$16,918.33 (\$545.00 – County) and Miscellaneous Fees - \$1,334.65.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Third Day

**July 21, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to approve the minutes from last week with a correction to whom they met with in Nez Perce County on Thursday – it was not the Nez Perce County Commissioners but a representative from the IT department, City of Lewiston Police and a representative from the Nez Perce County Sheriff's office. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Board reviewed a list of amendments to previous minutes concerning incorrect numbers or missed totals being submitted on various reports. After review Commissioner Keith moved to amend the minutes as listed on the attached sheet of paper. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report on the activities of his office.

This is the time set for the Board to set the polling places for the August 25 election. Cathy Larson, Clerk met to report that there will not be an election on that date and that is a date for School's only and she did not received any notification from the schools.

Pauline Malone, Treasurer met to discuss non-payment of solid waste fees. The Board discussed what can be done. The Board will send a letter stating if payment is not made small claims will pursued.

Lisa Winner, Dispatcher met to report she received an email concerning the computer that was broke in the E-911 system. The computer is not repairable and a new one would cost approximately \$1,025.00. The Board authorized the purchase.

10:10 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(f). Commissioner Davis seconded the motion. Also present was Zachary Pall, Prosecutor. Roll call: Keith – aye; Davis – aye; Johnson – aye.

10:30 a.m. – Regular session resumes

Zachary Pall – Prosecutor met to discuss the Avaya information for a new phone system. He does have some concerns. He will call the Avaya representative to discuss his concerns.

He also wanted to discuss the public defender contract. The County's Public Defender contract expires the end of September 2014. He discussed that a fixed fee contract is not allowed.

The Elected Officials met to discuss various items: update on the US Bank credit cards; phone system update; vehicle use – it will be for in county use only and keep the budget the same in the general fund; E-cigarettes were discussed. The Board will look into this.

Shelley Ponzoso – Planning and Zoning met with Resolution #2014-11 concerning the conditional use #2014-06 on the Oneal Farms for building grain bins and other Ag out-buildings. The Planning and Zoning Commissioners recommend adoption by the Board of Commissioners. The Board tabled this resolution until the completed site plan and original engineered Commercial building plans are submitted and the Building Inspector has approved.

Brian Brokop, Sheriff met to discuss vehicles and the status of them.

Meeting adjourned until Monday July 28, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Fourth Day

**July 28, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Melisa Bryant – IdaLew met to discuss the Memorandum of Understanding with the Department of Commerce. She is requesting the Board to review and sign. Commissioner Johnson moved to approve the MOU with the Department of Commerce. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Alesia Winner – E-911 Coordinator met with a proposal from Stancil for the recording equipment for the Sheriff's office. (Handout) After discussion Commissioner Keith moved that Lisa review and come up with information that matches the grant amount and bring it back to the Board. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Zachary Pall, Prosecutor met to present a resolution for file destruction for the Board to consider and sign. This will be put on the agenda for next week.

Concerning the Avaya phone system proposal – he would like the Inc to be removed from the application as they have us listed as Lewis County, Inc. The other questions he had have been answered. If Board does not have any questions then Zachary is ok with the phone system purchase. Commissioner Davis moved to go forward on the phone system. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board met with Chief Deputy Jason Davis and Zachary Pall to discuss Justice Fund budget.

11:45 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

12:03 p.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2014-17 and submitted the Clerk's Statement of Findings. Commissioner Keith moved to deny this

application based on the Clerk's Statement that the County is not the last resource. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to give a report on the vehicle repairs.

Chip Haight – Weed Superintendent met to report that he was approached about weeds on the rail road tracks and wanted to know if the Board had been contacted which they had not.

Pauline Malone, Treasurer presented her reports for the month of June, 2014.

Meeting adjourned until Monday, August 4, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman