

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

First Day

January 6, 2014

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson Clerk present.

Dan Musgrave, Kamiah Fire Chief, Dale Schneider, Kamiah Mayor, Dave Hasz, Emergency Management and Corp. Phil Arnzen, Sheriff's Office met to discuss a dispatch frequency for fire emergencies throughout the County. Dan explained the Grant that they were successful in attaining which was in the amount of \$680,000.00. This includes Idaho County and a fire district in Nez Perce County. Dan further explained the specifics that he asked for the base station. Much discussion was had. The Board offered their approval of this program.

Phil Arnzen, Corporal for the Sheriff's office met to request repairs for replacing a radiator and new tires for Jason Davis's vehicle. The Board approved these requests.

Commissioner Keith moved to amend the agenda to include Douglas R. Covey who is interested in purchasing the building in Craigmont. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Douglas R. Covey and Pauline K. Malone, Treasurer met to discuss the purchase of the building the County took tax deed on. Mr. Covey had questions concerning the possibility of other liens etc. The Board asked him what his plans are for the building. The balance due at this time is approximately \$5400.00. Commissioner Johnson moved to approve a \$2,000.00 offer for the building in the name of Lewis County. Commissioner Keith seconded the motion and a unanimous ballot was cast. Mr. Covey will be back with the funds and Pauline will draw up a deed.

Dave Hasz, Emergency Management gave a report on his office and various exercises that are going to be held in January and February: JIS/JIC on January 22; LEPC on January 8 in Winchester; ICS 400 on January 16 & 17 in Kamiah; IAC Mid-winter Conference in Boise February 2 – 6; February 15 – Multi-jurisdictional fire exercise in Kamiah; Cameras have been ordered for the Courthouse that will be paid for by a grant; and the bid for repairing Doty repeater came in at \$2,470.00 that will be paid from a Homeland Security Grant.

Dave gave an update on the cameras – there was a miss-communication on what was to be done so it will cost more than originally stated.

Cathy Larson, Auditor reported that the Janitor had to replace the vacuum and the cost was \$599.99.

Commissioner Johnson moved to approve the minutes of December 23, 2013. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The following 2014 Liquor License applications was examined and approved: Midway Foods – License 2 - \$62.50; Gateway – License #3 - \$62.50; Pizza Factory – License #4 - \$100.00; Berry’s Grocery – License #5 - \$62.50.

Commissioner Keith moved to approve the late claims. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board established the Election Precincts for 2014 as follows:

- Nezperce – Precinct 01
- West Kamiah – Precinct 02
- East Kamiah – Precinct 03
- Craigmont – Precinct 04
- Winchester – Precinct 05
- Reubens – Precinct 06
- Mohler – Precinct 07
- Slickpoo – Precinct 08

The Board also renewed the following precincts as All Mail Ballot precincts: Mohler, Reubens and Slickpoo.

Pauline Malone, Treasurer met to submit the following Tax Cancellations: Kamiah Chamber of Commerce – Parcel #RPK0090002011A – in the amount of \$92.78 for solid waste because it was double charged; Madeline Umphenour – parcel #RPK0350002004C – in the amount of \$92.78 for solid waste as it was put on in error. Commissioner Keith moved to approve these requests. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

She reported that her Pending Issues are out.

10:37 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

10:41 a.m. – Regular session resumed

Michelle Lyons, Social Service Director met with cases #2001-03 and 2008-27 and requested the liens be removed as the applicants are deceased and there are no estates – Commissioner Davis moved to remove the liens and close the cases and Commissioner Johnson seconded the motion and a unanimous ballot was cast.

She also presented application #2013-28 along with the Clerk’s Statement of Findings. Commissioner Davis moved to deny this application based on the Clerk’s Statement of Findings because of lack of information. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Ken Hart, Extension Educator, Julia Stapleton and Jamie Johnson met to discuss the comp time in the manual. They are asking for clarification. The Board will take this under advisement and talk again later.

Chad O'Donnell from Cerium Networks met to discuss replacing our antiquated phone system. A discussion was had and he will send a quote.

Brian Brokop, Sheriff met to discuss the frequency request from the Kamiah Fire Emergency Services. The Board reported on the meeting earlier in the morning.

The Justice Fund was discussed. Also present was Zachary Pall, Prosecutor and Pauline Malone, Treasurer. The Board requested revenue and expense reports and interest payment for next week.

The following reports for November 2013 were examined and approved:
Assessor's Motor Vehicle - \$15,690.43 (\$346.75 County) and Miscellaneous Fees - \$1,265.40; Sheriff's Driver's License - \$1,408.00 (\$308.00 – County) and Revenue and Non-Revenue - \$1,475.11.

Meeting adjourned until Monday, January 13, 2014.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

Second Day

January 13, 2014

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

9:00 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Also present were Cathy Larson, Auditor and Zachary Pall, Prosecutor. Roll call: Keith – aye; Johnson – aye; Davis – aye.

9:35 a.m. Regular session resumed.

The Board reviewed the following liquor license applications for 2014 were examined and approved as follows: License #6 – The Hub Bar & Grill; License #7 – Nezperce Hotel LLC; License # 8 - Shari's Pizza Plus and Pub and License #9 - Palenque Mexican Restaurant.

The following reports for December 2013 were examined and approved: Assessor's Motor Vehicle - \$25,038.51 (County Share - \$444.00) and Miscellaneous Fees - \$1,955.80; Sheriff's Drivers License - \$833.00 (County share - \$179.00); Sheriff's Revenue & Non-revenue - \$1,387.76.

Commissioner Johnson moved to approve the minutes of January 6, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Pauline Malone, Treasurer met with the following Request of Cancellation on parcel #RPC01700020110 in the name of Lewis County-Hahn/Hunt in the amount of \$3,455.03 due to the sale of property for less than taxes owed. The 2012 & 2013 taxes and county fees were paid by the sale. Commissioner Keith moved to approve this request. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board reviewed and signed the Memorandum of Understanding between Department of Health and Revenue, Division of Welfare and Lewis County.

Shelley Ponozzo, Planning and Zoning Coordinator – PIO and Web Master met to discuss various items.

10:45 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

10:53 a.m. – Regular session resumed

Michelle Lyons, Social Service Director met with application #2013-29 and #2013-30 and submitted the Clerk's Statements of Findings respectively. Commissioner Davis moved to deny application #2013-29 based on the Clerk's Statement of Findings. Commissioner Keith seconded the motion and a unanimous ballot was cast. Commissioner Davis also moved to approve application #2013-30 based on the Clerk's Statement of Findings and set reimbursement at \$5.00 per month beginning March 15, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Removing the spouses from the medical insurance was discussed. Commissioner Johnson moved to remove spouses from the medical insurance with the spouse having up to 60 days to secure other insurance. He also moved to maintain the dental insurance as renewed. Commissioner Keith seconded the motion. A unanimous ballot was cast with Commissioner Davis abstaining.

Concerning the Justice Fund payment, the Board tabled the matter until Tuesday, January 21, 2014.

Meeting adjourned until Tuesday, January 21, 2014.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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January Term

Third Day

January 21, 2014

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to appoint Carroll Keith as Chairman of the Board. Commissioner Davis seconded the motion and a unanimous ballot was cast.

9:00 a.m. – Conference call with Patrick Holman from Walco. Patrick was contacted by Ken Jones from Lewis County to have Walco haul and or charge him for solid waste. After discussion the Board determined that a permanent County resident will have to pay the solid waste fee. If a person is not a permanent resident then the solid waste fee can be discussed.

Sergeant Phil Arnzen met with the Board to request ammunition purchase for qualifications for the office in the amount of approximately \$600.00. They are required to qualify at least once per year. Being qualified was a positive for Lewis County with the shooting that took place in Lewis County a couple of years ago. The Board authorized this purchase.

The following Liquor License applications for 2014 were examined and approved: Flying B Ranch – License #10; Marshall Meats – License #11; Cloninger Harvest Foods – License #12; The Station – License #13; Camas Club and Café LLC – License #14 and Hearthstone Restaurant – License #15.

Zachary Pall, Prosecutor and the Board discussed Idaho Street in the City of Kamiah. If there is a problem with the street(s) then the City needs to let us know what the problem is.

Pauline Malone, Treasurer met to discuss solid waste fees on the Legion Halls in the County.

10:00 a.m. – Conference call with Chad O'Donnell on phone system to clarify proposal.

John Wheaton, Nez Perce Tribal Water Resources met to discuss the Lapwai Creek Watershed. He is looking for support for the project and working with Lewis County.

11:00 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b) to discuss personnel. Commissioner Davis seconded the motion. Also

present was Zachary Pall, Prosecutor. Roll Call: Keith – aye; Davis – aye; Johnson – aye.

11: 15 a.m. – Regular session resumed.

Chip Haight – Weed Superintendent met to give an office update. He updated the AOP (Annual Operating Plan). He also spoke to the rock/gravel pit issues that came up last year and are surfacing again this year.

Commissioner Keith moved to approve the minutes of January 13, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The late claims were examined. Commissioner Davis moved to approve these claims. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

11:40 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons. Roll call: Keith – aye; Davis – aye; Johnson – aye.

11: 45 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2013-27 and submitted the Clerk's Statement of Findings. After discussion, Commissioner Davis moved to deny based on the Clerk's Statement of Findings. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met for clarification on vehicle repairs. The Board stated that they can call the Chairman and begin the repairs.

Meeting adjourned until Monday, January 27, 2014.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

Fourth Day

January 27, 2014

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Keith moved to amend the agenda to include Ken Kuther to discuss the proposed construction at the end of the runway. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Ken Kuther discussed the problems he sees with the construction of a building at the end of the runway.

Phil Arnzen, Sheriff's office met to discuss training for \$300.00. This Instruction Development training would be for Jason Davis and Josh Arnzen and would make them POST certified for certain trainings. This training is being held in Grangeville. Commissioner Keith moved to approve this expense. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board and Clerk attended Driver Training classes presented by Corporal Phil Arnzen for the ICRMP discount program.

The following quarterly reports for quarter ending December 31, 2013 were examined and approved: Auditor's Quarterly Fee report - \$4,925.05 and Quarterly Budget report.

The Board reviewed and approved Liquor License Application #16 in the name of CHS Inc. – Primeland Co op Farm Store in the amount of \$12.50.

Concerning the polling places for the March 11, 2014 election, the Board set them as follows:

- 01 – Nezperce Precinct – Eller Building
- 02 – West Kamiah Precinct – Kamiah Emergency Services Building
- 03 – East Kamiah Precinct – Kamiah Emergency Services Building
- 04 – Craigmont Precinct – Craigmont City Hall
- 05 – Winchester Precinct – Craig Mountain Senior Citizen Center
- 06 – Reubens Precinct – All Mail Ballot Precinct
- 07 – Mohler Precinct – All Mail Ballot Precinct
- 08 – Slickpoo Precinct – All Mail Ballot Precinct

Cathy Larson, Auditor reported that the tandem router phone bill thru Century Link that was pre-approved for payment has been paid.

