

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

February Term

First Day

**February 10, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Keith moved to amend the agenda to include Pauline Malone, Treasurer to discuss personnel. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

9:05 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Also present was Pauline Malone, Treasurer. Roll call: Keith – aye; Davis – aye; Johnson – aye.

9:45 a.m. – Regular session resumed.

Pauline Malone, Treasurer submitted a Request for Cancellation of Taxes on parcel #MH06003 in the name of Robert Inglet because the mobile home was moved two years ago and was not taken off the roll in the amount of \$57.86. Commissioner Keith moved to approve. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

She also requested the Board to approve an investment contract with Zion's bank so she can determine the feasibility of using their services. After discussion, the Chairman signed the contract.

Dave Hasz, Emergency Management met to discuss the PIO exercise; comp time for Jamie was discussed for Saturday the 15<sup>th</sup> of February was discussed; the cameras for the courthouse have been ordered; he discussed the purchase of a new projector – a more up graded projector would be approximately \$1,000 which would be paid out of Grant funds. The Board authorized this purchase.

Melisa Bryant from Ida-Lew met to discuss proposals in conjunction with CEDA. She stated Ida-Lew would like to apply for a USDA Rural Development Grant for housing study, which she further explained. They would need matching funds for this grant – 30 – 35% which would probably be about \$10,000.00. They are also looking for a sponsor for the Grant which would be the fiscal agent for the Grant itself.

The other issue she wanted to discuss is there is money out there for building and selling homes. It is like a first time home buyers program. This would give the family the down payment which they would have to repay if the family sold and moved from the house.

Alesia Winner, Supervising Dispatcher met for approval for training – Civil School and ILETS training at the end of April. She explained what each class consisted of. The Civil School is 3 days and ILETS is 2 days with 1 day of training with Computer Arts. The Board approved her training.

Commissioner Davis moved to approve the minutes of January 27, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The following liquor license applications for 2014 were examined and approved:

License #17 – Syl's Saloon; License #18 – Nez Perce Tribe/Camas Express; License #19 – Prairie Bowl, Inc; License #20 – Branding Iron; License #21 – Atkinson Distributing Inc. and License #22 – Kamiah Hotel Bar & Grill.

The following reports were examined and approved for January 2014: Assessor's Motor Vehicle - \$19,536.66 (State - \$19,143.30; County - \$393.25) and Miscellaneous Fees - \$1,889.75.

The Auditor & Treasurer's Joint Quarterly Report was examined and approved.

Amanda Arnzen, US Bank met to discuss using cash rewards credit cards for purchasing fuel especially. She explained further. The Board took under advisement.

Commissioner Johnson moved to approve the claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast.

11:35 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Johnson seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith –aye; Davis – aye; Johnson – aye.

11:50 a.m. – Regular session resumes.

Michelle Lyons, Social Service Director met with application #2013-30 and submitted the additional request to see a neurologist for additional testing. Commissioner Davis moved to approve the neurologist visit and additional testing. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Concerning application #2013-27 – Michelle has received an appeal. The Board set Monday, April 7, 2014 at 1:00 p.m. for the hearing.

Meeting adjourned until Tuesday, February 18, 2014.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Cathy Larson, Clerk

\_\_\_\_\_/S/\_\_\_\_\_  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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February Term

Second Day

**February 18, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Phil Arnzen, Corporal met to request the purchase of two long sleeve shirts for Austin. The cost would be about \$30.00 a piece. The Board approved this purchase. He reported that Jason and Josh both passed the training they attended last week.

Phil is looking at going to some first line supervising training. He reported on the training he took in the Service. It is March in Nampa. This would go towards his continuing education hours also. The Board approves this if it is ok with the Sheriff.

The Board reviewed the late claims. Commissioner Johnson moved to approve. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the minutes of February 10, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Liquor license applications for 2014 for Woody's – License #23 and Marshall Meat Center for addition of Retail Wine – License #24 were examined and approved.

9:30 a.m. – Time set for the Tax Deed Hearing. Pauline Malone, Treasurer and Zachary Pall, Lewis County Prosecutor met with the following Tax Deeds: **Fruehauf Corporation** – Parcel # RP34N01W051640. She reported on the procedure she followed in posting and giving notice such as the Affidavit of Compliance which was recorded on February 7, 2014 as Instrument #142144; Affidavit of Publication for four weeks in the Clearwater Progress.

**Charlie Hartwig** – Parcel # RP33N02W294810. This was sent by regular mail and it didn't come back – the family called and said they don't want anything to do with it. She reported on the procedure she followed in posting and giving notice such as the Affidavit of Compliance which was recorded on February 7, 2014 as Instrument #142149; Affidavit of Publication for four weeks in the Clearwater Progress.

**Ruth Graham** – Parcel #RPK0350001003B – Pauline sent notice to her daughter and Health and Welfare. The daughter told her that her mother is in a nursing home and their attorney told them to quit paying the taxes because H & W will take it. She reported on the procedure she followed in posting and giving

notice such as the Affidavit of Compliance which was recorded on February 7, 2014 as Instrument #142145; Affidavit of Publication for four weeks in the Clearwater Progress.

**Shirley Cook – deceased** – Parcel #RPC0470004007A. Pauline contacted her ex-husband last year and received an address for the son and that's the last she has heard from anyone. She reported on the procedure she followed in posting and giving notice such as the Affidavit of Compliance which was recorded on February 7, 2014 as Instrument #142148; Affidavit of Publication for four weeks in the Clearwater Progress..

Pauline said the people have 30 days to notify her that she has done something in err.

Commissioner Keith moved to take Tax Deed on these properties. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report the both he and Rod Pillar received a Certificate from the Public Agency Training Council for Certificate of Attendance for the Fire and arson Fatality Fire Scene Investigation held in Boise. The Coroners are supposed to have 24 hours of training every 3 years.

The following Elected Officials and Department Heads met to discuss Credit Cards; fee increases for next fiscal year, county vehicle replacement; and the public information officer description: Zachary Pall, Prosecutor, Bob Pratt, Coroner; Pauline Malone, Treasurer, Brian Brokop, Sheriff, the Clerk and the Board; Dave Hasz, Emergency Management and Julia Stapleton, Extension. Pauline needs to establish a fee for warrants of Distrain. The fee has been at \$10.00 for a lot of years. She wondered if the Board wanted to increase the fee. Some of the Counties have raised and some have left them the same. Pauline will double check requirements. She thought if any other offices needed to increase any fees we could do it at the same time.

Replacing the County vehicles was discussed. Shelley Brian, Assessor was not able to attend today but would like one for assessing property. After much discussion, the Board tabled the matter until next Monday.

County Credit Cards were discussed. After much discussion, the Board tabled the matter until next Monday.

The Public Information Officer Job description was discussed. Discussion was had on the amount of work that the PIO has ended up doing. Zach, Brian, Dave and a Commissioner will set down and discuss this.

Zachary Pall, Prosecutor met to discuss the Idaho Prosecuting Attorney Association meeting he attended. He thinks there will be two big issues in the Legislature this year: one being the Justice Investment Act which wants to reform probation and parole and Public Defender contracts.

One of Zach's goals with IPAA is to have the group more involved in the IAC and Sheriff's meetings.

Concerning the MOA with the Nez Perce Tribe concerning the Lawyer Creek, the Board authorized Commissioner Davis from District III to sign.

Brian Brokop, Sheriff met to request repairs on the jail transport vehicle. The repairs were estimated \$755.14. The Board authorized this repair. He also asked about repairs for a radiator in another vehicle. The Board authorized this repair also.

12:05 p.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director and Zachary Pall, Prosecutor. Roll call: Keith – aye; Davis – aye; Johnson – aye.

12:25 p.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with a letter for settlement for application 2009-15. The Board tabled this until we receive a response from the CAT Board on the amount to be accepted.

Concerning application #2013-30 the Board had approved this person for additional testing last week and are now signing the formal approval.

Chip Haight – Weed Superintendent met with Rich Baerlocher to discuss ITD Weed spraying contract. The State contract is expiring and he wanted to know if Lewis County would like to pick up Highway 162 and Highway 64. Discuss was had. The Board would be interested if the State would separate the County from the whole and let us take care of it as Chip pretty much does it now.

He is now back on the executive board for the State Weed Program for two years.

Pauline Malone, Treasurer met with the Board on the following Request for Cancellations: Parcel #MH02460 in the name of Sandra Slickpoo in the amount of \$131.86 including penalty and interest as the mobile home is considered personal property and therefore is exempt for Tribal members. Pauline did tell them that they would have to pay solid waste fee; Parcel #MH01019 in the name of Ronald Payne in the amount of \$259.64 including penalty and interest as this mobile home was torn down in 2011. Commissioner Keith moved to approve these requests. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Monday February 24, 2014.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Cathy Larson, Clerk

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Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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February Term

Third Day

**February 24, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to approve the minutes of February 11, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Julia Stapleton, Extension Office Manager and Dave Hasz, Emergency Management met to discuss the copy machine. They are asking that codes be set in the machine that will designate who makes the copies so that each department can pay if they use it a lot. Discussion was had. The Board agreed with setting up codes.

Amanda Arnzen, US Bank met to discuss the credit card changes. Amanda answered questions and gave explanations to the questions asked. Those present were Pauline Malone, Treasurer, Dave Hasz, EM; Sargent Phil Arnzen, Sheriff's Office, Julia Stapleton and Ken Hart, Extension, Zachary Pall, Prosecutor, Clerk and Board.

Bob Pratt, Coroner met to report that the Public Health – Idaho North Central District presented the District II Coroners and Emergency Management offices a 24' refrigerator trailer that will be stored at Public Health in Lewiston.

Commissioner Davis moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The elected officials met to discuss the Public Information Officer Duties, credit cards and county vehicles. Those present were Pauline Malone, Treasurer, Dave Hasz, EM; Shelley Brian, Assessor and Zachary Pall, Prosecutor.

Jim Crowley, Idaho Department of Juvenile Corrections and Alana Curtis, Juvenile Probation for Clearwater and Lewis County. Also present is Karen Scow, POST Juvenile Probation Academy, Zachary Pall, Prosecutor and Brian Brokop, Sheriff. Jim presented information for Lewis County juveniles. (Handout)

Alana spoke to transporting juveniles. In the past the Juveniles when picked up by City Officer they would be brought to the County and then the County would transport to Lewiston. Now there seems to be an issue as to who will transport the juveniles when they are brought from Kamiah Marshall's Office.

