

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

August Term

First Day

**August 4, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

9:05 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Zachary Pall, Prosecutor and Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

9:15 a.m. – Regular session resumed.

Zachary Pall, Prosecutor was requested by the Board to continue working with hospital on application #2013-26.

9:17 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

9:20 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with the following applications and submitted the Clerk's Statement of Findings: application #2014-13 and 2014-15 for amended approvals for new providers and application #2014-17 to release the lien after receiving a notice that the hospital will not be appealing. Commissioner Johnson moved to approve applications 2014-13 & 2014-15 to include the new providers. Commissioner Keith seconded the motion and a unanimous ballot was cast. Commissioner Davis moved to remove the lien on application 2014-17 based on the hospital letter stating they will not appeal with the Prosecutor's agreement. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Concerning the Resolution from the Prosecutor's Office for destruction of records, Commissioner Keith moved to approve Resolution 2014-11. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report on the activities of his office.

Jason Davis – Chief Deputy met to discuss the budget and vehicle replacement.

Dave Hasz, Emergency Management met to discuss the following items; Grant purchases for Law Enforcement; update on Alert Sense – Lewis County is now connected; 911 purchases; meeting with Nez Perce County E-911 Board on September

3; Results of monitor visit with Bureau of Homeland Security; Lewis County HazMat incident and the Levee inspection of 7-17-14. He reported that Don Gardner will be here next week for a demonstration of Voice Over IP process.

He also reported that the HAM Radio antenna will be repaired this week so the Sheriff's Office will now be up to date.

Commissioner Davis moved to approve the minutes of July 28, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Alesia Winner, E-911 Coordinator met to give an update on the information on the Stancil proposal she talked about last week. She talked to Leonard from Computer Arts, Inc who helped her understand what some of the terminology meant and he also gave her his recommendations for what he thinks Lewis County would need. Discussion was had. Commissioner Keith moved to have Lisa proceed with its purchase. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Cathy Larson, Clerk/Budget Officer submitted the budget for the County. After much discussion and review, Commissioner Keith moved to set the tentative budget as set forth below: **Current Expense:** \$ 783,687.00; **District Court:** \$165,029.00; **Justice Fund -** \$1,120,619.00; **Indigent:** \$169,185.00; **Junior College:** \$13,500.00; **Revaluation:** \$103,294.00; **Solid Waste Fee Fund:** \$261,775.00; **Solid Waste -** \$2,200.00; **Tort:** \$32,544.00; **Weeds:** \$ 29,381.00; **Vessel Fund:** \$9,300.00; **Miscellaneous Grants:** \$75,000.00; **Taylor Grazing:** \$2,000.00; **Juvenile Justice:** \$14,000.00; **County Election Fund:** \$139,816.00; **Fair Board:** \$34,350.00 for a total Expense Budget of \$2,955,680.00 with revenues, including property tax and grants at \$2,955,680.00. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to discuss vehicle repairs. The Board approved the repairs.

Ken Hart, Extension Educator and Dave Hasz, Emergency Management Coordinator met to report on the office assistant. Ken reviewed the changes the different offices came up with and they all feel this is a workable description. The Board gave them the go ahead to proceed. Ken would like the Board to try and give Julia an additional increase over and above what he asked for in the budget.

Meeting adjourned until Monday, August 11, 2104.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

August Term

Second Day

**August 11, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman and Greg Johnson, Member and Cathy Larson, Clerk present. Commissioner Davis was absent.

Pauline Malone, Treasurer, Shelley Brian, Assessor and Cathy Larson, Clerk met to discuss the County's DID (Direct Inward Dial) capabilities. In talking with Avaya for the new system, the County would save approximately \$2,686.00 per year. After discussion, the Commissioner Keith moved to drop the DID's after the new system is in.

Pauline Malone, Treasurer met to ask about non-payment of solid waste fees on the Camas Express. She presented the following Request for Cancellation of Taxes: Parcel #RP34N03E193600 in the name of USA in Trust in the amount of \$28.02 FPA & Fire Charge, penalty - \$.56 and interest - \$2.14 as they were charged in error. Commissioner Keith moved to approve this request. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Concerning Resolution 2014-11, the Prosecutor's office submitted an amended resolution to correct some dates there were in error. Commissioner Keith moved to amend this resolution. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Johnson moved to approve the minutes of August 4, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Planning and Zoning Report was submitted as a written report with Resolution 2014-12 for the Board's review and signature. After consideration, Commissioner Keith moved to approve Resolution 2014-12. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to discuss the budget for a patrol before the new fiscal year. He stated that it may take a while to fill the position so he believes he has it covered.

He also reported that he has hired a new dispatcher who will start on Wednesday.

He reported on the vehicle repairs. After discuss, the Board approved these expenses.

He attended Search & Rescue training in Clearwater County on 8-9-14.

Larry Simms the Liaison for the Big Cougar Fire met to report on the fires surrounding Lewis County. He reported on the fires that may be coming into Lewis County.

The following reports were examined and approved for July, 2014: Assessor's Motor Vehicle in the amount of \$15,065.67 (\$433.50 County) and Report of Fees - \$1,836.37; Sheriff's Driver's License - \$1,281.50 (County \$287.00) and Revenue & Non-Revenue Fees - \$1,488.01.

The Auditor's Quarterly Fee Report for quarter ending \$4,243.90 was examined and approved.

The Board talked with following elected officials to discuss credit card usage: Pauline Malone, Treasurer; Shelley Brian, Assessor, and Brian Brokop, Sheriff. They determined that the only credit cards can be used will be the US Bank and American Express and the only the gas card will be a Cenex gas card that can be used by the Sheriff's office only if the US Bank card does not work.

Don Gardner, Clearwater County Emergency Management met to discuss communications for District II. For an initial cost of \$1,000.00 and \$200.00 per year for license plus maintenance per radio would cover the County with Radio over Internet Protocol (ROIP). This would allow the officers from each county be able to communicate with each other via their radios.

Meeting adjourned until Monday, August 18, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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August Term

Third Day

**August 18, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Bob Pratt, Coroner met to report on his office activities. Bob stated he signed a Mutual Aid Agreement with the Nez Perce County Coroner's Office. He stated that it is a simple exchange of help if needed.

Commissioner Johnson moved to approve the minutes of August 11, 2014. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Johnson moved to approve the late claims. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve Resolution 2014-13 for reimbursements to various funds. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Chip Haight – Weed Superintendent met to report on the activities of his office. He will be starting with Lawyers' Creek this week. There is approximately \$1200.00 left on the Priority for ISDA Grant that he can use for public access on high use areas. The public side of the Winchester State Park was discussed.

Shelley Ponozzo, Planning and Zoning and Chip Haight, Weed Superintendent met to discuss the ARC Map program. They discussed the best way to use the program and the issues and problems they have encountered.

10:20 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Services. Roll call: Keith – aye; Davis – aye; Johnson – aye.

10:25 a.m. – Regular session resumes.

Michelle Lyons, Social Service Director met with application #2014-18 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to approve based on the Clerk's Statement of Findings and set reimbursement at \$25.00 per month beginning October 15, 2014. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The following Elected Officials met to discuss various items: Pauline Malone – Treasurer; Shelley Brian – Assessor and Zachary Pall - Prosecutor. Cathy Larson,

Clerk gave a report on the phone system replacement. The install is scheduled for August 28, 2014.

Zachary Pall, Prosecutor met to discuss the Public Defender contract.

Brian Brokop, Sheriff gave an update on the vehicle maintenance.

Meeting adjourned until Monday, August 25, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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August Term

Fourth Day

**August 25, 2014**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes of August 18, 2014. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Davis reported that he attended a Lewis County Emergency Board meeting at Farm Service Agency this morning to discuss recent hail storms.

Ken Hart, Extension Educator met to report on the budget side of things – he discussed his trip to the National Convention in Mobile, Alabama and how to do the accounting.

He reported the office is in the hiring process and will be conducting interviews on Wednesday.

He reported that some of the crops are at approximately 30% loss due to the hail.

10:20 a.m. – Commissioner Keith moved to go into Executive Session as per I.C. 67-2345(1)(d). Commissioner Johnson seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye; Johnson – aye.

10:25 a.m. Regular session resumed.

Michelle Lyons, Social Service Director met with application 2014-16 with a request for further testing before surgery. Commissioner Davis moved to approve the additional testing. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Tuesday, September 2, 2014.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman