

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

November Term

First Day

November 4, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Johnson moved to approve the minutes of October 28, 2013. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management met to report on LEPC on the 13th of November in Craigmont; there is a exercise in Orofino on November 6th; the County will receive \$105.58 for over spending in the EMPG budget. Dave presented information for ID equipment he would like to purchase in a Grant. Discussion was had on prior approval for expenses over \$100.00 and the Grants.

Grants were discussed – also present was Jason Davis – K-9 Officer.

The Board reviewed a letter of support for the Rural Development Initiative for Clearwater Economic Development Association. Commissioner Davis moved to support this. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board conducted the quarterly jail inspection.

The Board approved the late claims for the credit cards to avoid late fees.

Jason Davis – K-9 Officer met to discuss the K-9 program. He and Bajo were in on the drug bust recently. He wants to purchase a different K-9 dog. The current dog in training has stopped working and the County has received insurance funds for replacement of Kido when he was injured and taken out of service. Working with the other agencies was discussed. The Board stated they do not have any problems with replacing the dog.

Pauline Malone, Treasurer met to report that she showed the building in Craigmont on Saturday.

Michelle Lyons, Social Service Director met with some liens for the Board to sign and an assignment for the CAT Board.

Julia Stapleton – 4-H Assistant met to give an overview from the Fair. (handout) She discussed issues with FFA animals and information needed.

The Auditor's Quarterly Budget report for quarter ending September 30, 2013 was examined approved.

Brian Brokop, Sheriff met with the Board. The Board discussed the issue of the City of Kamiah wanting to be on the County's Computer Arts system the Sheriff's office uses. He stated he has the remodel completed for increasing the cell size for IDOC female inmates. He will be requesting the 5 additional inmates this week.

He also reported on the repairs and improvements done on Highway 64.

The Board along with Brian Brokop, Sheriff and Zachary Pall, Prosecutor and Pauline Malone, Treasurer discussed the reviewed the Quarterly Budget report and the Auditor and Treasurer's Joint Quarterly Reports. Repayment was discussed. It was determined is should be paid as soon as possible to keep the interest down.

Meeting adjourned until Tuesday, November 12, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

November Term

Second Day

November 12, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Commissioner Keith moved to approve the minutes of November 4, 2013. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board received a request from Clearwater Management Council for funds from the Vessel fund in the amount of \$ 2,804.68. After discussion, Commissioner Johnson moved to retain our funds and send them to Clearwater Management Council. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Pauline Malone, Treasurer met with the following Request for Cancellations: Parcel #MH02-809 in the name of James L. Macarthur in the amount of \$352.65 as the mobile home has been moved and there is nothing to sell to recoup the taxes; Parcel # PPC01-1210 in the name of R&L Repairs in the amount of \$216.69 because of an error in the Treasurer's office; Parcel #RP33N03E030600 in the name of Mark and Andrea Busse for the homeowners exemption that the Board agreed to cancel on August 12, 2013. After discussion, Commissioner Keith moved to approve these requests. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Cathy Larson, Chief Election Officer for the County and Anne Crea, Chief Deputy for the Auditor's Office met with the Board to canvass the ballots from the November 5, 2013 as follows:

City of Nezperce: Council Member		
Mike J. Jensen	56	
Jerry L. Elven	72	
Tyler Nelsen	53	
Robert M. Harris	48	
William Burton	46	
City of Kamiah: Mayor		
Dale Schneider	149	
Henry Bailey – Write In	37	
City of Kamiah: Council Member		
Daniel Lee Millward		140
Glen R. Hibbs	146	
City of Craigmont: Council Member		
Kevin Brown		33
Douglas Hill	43	
City of Winchester: Council Member		
Rosemary McLeod	94	

Gary Woods	63	
Miriam J. Youngren		88
City of Winchester – Revenue Bonds		
Yes	136	
No	20	
City of Reubens – Mayor		
Luke Lowe	15	
City of Reubens - Council Member		
Scott Crow	15	
Andrew Beck		14

Jason Davis, K-9 Officer met to report on the new dog that the County got to replace the dog that quit working. She is a black lab and her name is Ester and will be working with Phil Arnzen.

Tom Scott, Building Maintenance met to report that the light out the back door is not working and he is not sure how much a replacement would cost. The Board authorized him to replace that light.

Dave Hasz, Emergency Management met with the Memorandum of Understanding with the North Central Information Network Regional JIS/JIC Plan which the Board signed.

Dave reported that Jamie has been approved for the PIO training in Maryland. He needs the Board to approve her expenses also. The County will have to pay the expenses however those expenses will be reimbursed. Commissioner Davis moved to allow this expense. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board received the signed contract for Law Enforcement for the City of Craigmont.

Shelley Ponozzo, Planning and Zoning, Web Master and PIO met to give an update. (handout) She will be attending the Idaho Floodplain Management Conference in Boise this week.

Perry Larson, Jail Administrator met to talk to the Board concerning Officers staying home for a part of their shift and time sheets. Zachary Pall, Prosecutor and Jason Davis, Chief Deputy was also present. The Board stated they did not give a directive for the officers to stay home. The directive from the Board to the Sheriff's Office was to find ways to save fuel, tires and wear and tear. Discussion was had.

Perry also brought up the Jail Administrators Conference to be held in Boise. He would like to attend especially for PRIA training. The Board authorized him attending this conference.

Zachary Pall, Prosecutor met with the Memorandum of Agreement between Nez Perce County and Lewis County for Juvenile Detention. The County actually has a

credit balance so will not have to put out much money this year. Zach will present a clean copy next week for the Board to approve.

He also discussed the report of voter irregularities in the November election.

He discussed the candidacy policy the will be discussed at the personnel meeting this afternoon.

Commissioner Keith moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The following elected officials met to review the personnel policy manual: The Board, Bob Pratt, Coroner, Zachary Pall, Prosecutor, Pauline Malone, Treasurer and Cathy Larson, Clerk. The group set Monday, November 25, 2013 at 1:00 p.m. for the next work session.

Meeting adjourned until Monday, November 18, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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November Term

Third Day

November 18, 2013

The Board of Lewis County Commissioners met in regular session with Don Davis and Greg Johnson present, Nicole Kinzer, Deputy Clerk present. Commissioner Keith was absent.

Commissioner Johnson nominated Commissioner Davis as acting Chairman. Commissioner Davis seconded the motion and unanimous ballot was cast.

Don Davis was nominated by Commissioner Johnson as acting chairman for the day with Commissioner Davis seconding said motion.

Claims were examined and approved as motioned by Commissioner Johnson, seconded by Commissioner Davis.

CEDA packet of information was reviewed but not signed; Commissioner Keith needs to sign documents.

Jason Davis-Sheriff's office met to discuss going to the Kamiah School, which will be this afternoon. Budgeting issues were discussed between Jason Davis and Greg Johnson regarding dispatch, record keeping and the City of Kamiah. Esther the K-9 is not state certified and therefore cases that she creates cannot be prosecuted. She is to get certified within the next week or so. One patrol vehicle broke-down this weekend, hopefully nothing to major.

Pauline Malone-Treasurer met to discuss tax cancellation of the McGregor Company Parcel #PPC21-0002 in the amount of \$555.26. This was moved and approved. The Craigmont property was also discussed as to the lowest amount to be considered and who the contact person should be.

Zackary Pall-Prosecutor met regarding the Juvenile Detention Contract it is ready to be signed. Commissioner David moves to approve, with Commissioner Johnson seconding, Commissioner Keith will sign next week. Candidacy policy is being examined by Mr. Pall, including that of Chief Deputy Positions within the county, and what is to be expected of that position. Policy manual updates were discussed according to State Code and individual office policies.

Jim Yeoman-Building Inspector met with the Commissioner's regarding a retaining wall in Kamiah.

Minutes were examined and approved with Commissioner Johnson motioning with Commissioner Davis seconding.

Chip Haight-Weed Supervisor discussed final budgeting amount and possible legislation in the far future.

Meeting adjourned until Monday, November 25, 2013.

Attest: _____ /S/ _____
Nicole Kinzer, Deputy Clerk

_____ /S/ _____
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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November Term

Fourth Day

November 25, 2013

The Board of Lewis County Commissioner met in regular session with Carroll A. Keith, Chairman, Don Davis and Greg Johnson, Members and Cathy Larson, Clerk present.

Cathy Larson, Auditor requested permission to pay claims that are due prior to the next claim day. Commissioner Davis moved to pay these claims. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Johnson moved to approve the minutes of November 18, 2013. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Jason Davis, Chief Deputy met to request permission for Deputy Austin Smith to attend a class in southern Idaho to complete his required number of training hours before the end of the year. The cost would be approximately \$230.00. The Board approved this request.

Pauline Malone, Treasurer met to discuss Notice of Pending Issue on the Indian Cemetery in Kamiah that was retained by Clarence Lage, Marilyn Schmidt and Sandra Christian. Commissioner Davis moved to remove this property from the tax rolls and cancel all taxes and fees accrued. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The following elected officials met to discuss the personnel policy manual: Shelley Brian – Assessor; Pauline Malone – Treasurer; Zachary Pall, Prosecutor along with the Clerk and the Board.

The following reports for October were examined and approved on November 18, 2013 but were omitted from the minutes: Assessor's Motor Vehicle - \$16,836.37(\$521 County share) and Assessor's Miscellaneous Fees - \$1,631.50; Sheriff's Driver's License - \$1,321.50(\$285.00 County share) and Sheriff's Revenue & Non-revenue - \$1,667.07.

Recess until Monday, December 2, 2013.

Attest: /S/
Cathy Larson, Clerk

 /S/
Carroll A. Keith, Chairman