

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

First Day

July 1, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the June 24, 2013. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Shelley Ponozzo, Planning and Zoning, met to discuss Terry Jackson's property.

Dave Hasz, Emergency Management met to discuss various items. He gave an update on Nuxoll repeater site; Craigmont After Action Review for the fire; the new Juniper device was discussed; the Pre-disaster Mitigation will be discussed this afternoon with Cathy Larson, Auditor, and BHS on a phone conference; Slickpool levee inspection was discussed, it may be decommissioned; there will be a fire co-op meeting July 2 in Craigmont.

Bob Pratt, Coroner, met to report there was a death in the Winchester area over the weekend. He received a letter from the Ambulance Association that he and the Board reviewed.

10:00 a.m. – Commissioner Keith moved to close the Board of County Commissioners for Board of Equalization.

10:37 a.m. – Regular session resumed.

Pauline Malone, Treasurer, met to report she received her other scanner and it came in under \$600.00. Also, US Bank has contacted her and wants to get our banking business back. At this point in time, she is not ready to discuss it.

Concerning Yield tax, the State does not have a program to track it. She reported on what she has to do to keep track of it.

11:15 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d) Commissioner Davis seconded the motion. Roll call: Keith – aye; Davis – aye; Johnson – aye. Also present was Michelle Lyons, Social Service Director.

11:23 a.m. – Regular session resumed.



ROCORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Second Day

July 8, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Kathy Hedberg from the Lewiston Morning Tribune discussed the Letter of support for the ITD Regional Pedestrian/Bike Path Project that is on the agenda for today.

After discussion, Commissioner Davis moved to send the letter of support. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

9:55 a.m. – Commissioner Keith moved to recess for BOE.

10:00 a.m. – Regular session resumed.

Commissioner Johnson moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast. The claims are as follows:

Current Expense Issue	\$49,187.97
District Court Issue	15,794.32
Justice Fund Issue	78,324.60
County Indigent Issue	13,749.56
Valuation Issue	5,664.61
Solid Waste Fee Issue	21,086.49
Weed Control Issue	994.20
County Election Fund	6,743.48

(For an itemized list of the above, see Commissioner Computer Records, Book #21)

Commissioner Johnson moved to approve the minutes of July 1, 2013. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner met to report on his office.

11:10 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Johnson – aye; Davis – aye.

11:14 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, met with application #2013-16 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to deny based on the Clerk's Statement of Findings. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, met to report on the bids for fencing and putting a hole in the sally port for a gate to the exercise yard.

A discussion was had concerning the two four wheeler accidents that have taken place the last couple of weeks.

1:15 p.m. – Time set for sale of county property on parcel #RPC01700020110. No one appeared or submitted a bid of any kind for the property.

The Elected Officials met to work on the personnel policy manual.

Meeting adjourned until Monday, July 15, 2013.

Attest: \_\_\_\_\_  
          /S/  
Cathy Larson, Clerk

\_\_\_\_\_  
      /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Third Day

July 15, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of July 8, 2013. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the late claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The following reports were examined and approved for June, 2013: Assessor's Miscellaneous Fees - \$1,519.33 and Motor Vehicle Fees - \$16,222.36 (\$15,744.86 State and \$477.50 County); Sheriff's Drivers' License - \$1,775.50 (State - \$1,262.50 and County - \$413.00).

The Auditor's Quarterly Budget Report was examined and approved for quarter ending June 30, 2013.

Tia & Debbie Trombetta met to discuss their delinquent taxes. They are still working with Workman's Comp. They stated they can contact a family member that will help them pay. According to the report from the Treasurer there is approximately \$4,695.00 due in taxes.

Zachary Pall, Prosecutor, met to discuss his budget.

Bob Pratt, Coroner, met to discuss his budget.

Shelley Ponozzo, Planning and Zoning, met to report on her office and the Budget was discussed.

Brian Brokop, Sheriff, and Jason Davis, Chief Deputy, met to discuss the budget.

Resolution 2013-11 concerning Unanticipated Revenue for the Indigent Fund was discussed. Commissioner Davis moved to adopt this resolution. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board set Monday, July 29 for custodian interviews.

Meeting adjourned until Monday, July 22, 2013.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Fourth Day

**July 22, 2013**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Greg Johnson, Member; and Cathy Larson, Clerk. Commissioner Davis was absent attending NACo Conference.

Bob Pratt, Coroner, met to report he will be hiring Alan Lusby as a Deputy Coroner to cover when he and Rod are out of town.

Commissioner Johnson moved to approve the minutes of July 15, 2013. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Board reviewed the late claims.

The Board sent a letter of support for the Lewis Soil Conservation District in their application for the 319 Nonpoint Source Management Grant Proposal.

Commissioner Keith moved to add Michelle Lyons, Social Service Director to the Agenda, as application she has needs to have a decision. Commissioner Johnson seconded the motion.

10:20 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Johnson seconded the motion. Roll call: Keith – aye; Johnson – aye.

10:25 a.m. – regular session resumed.

Michelle Lyons, Social Service Director, met with application #2013-17 and submitted the Clerk's Statement of Findings. Commissioner Johnson moved to deny based on the Clerk's Statement. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Michelle also reported that on Applications #2012-17, #2012-35 and #2013-13 she has received a letter from the applicants' attorney stating the applicant has been approved for Social Security Disability. Commissioner Johnson moved to remove these applications' out of suspension and deny due to the County not being the last resource. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Chip Haight, Weed Superintendent, met to review his budget and gave a report on his office.

Brian Brokop, Sheriff, and Jason Davis, Chief Deputy/K-9 Officer, met to discuss the Kamiah Dispatch contract. Commissioner Johnson will be attending a meeting on Wednesday.

The Auditor's Quarterly Report of Fees in the amount of \$5,652.20 for quarter ending June 30, 2013 was examined and approved.

Meeting adjourned until Monday, July 29, 2013.

Attest:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Fifth Day

**July 29, 2013**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Commissioner Johnson requested a correction on the Coroner paragraph to change Rob to Rod and with that correction moved to approve the minutes of July 22, 2013. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to amend the July 15, 2013 minutes to include the Sheriff's Report of Revenue and Non-revenue fees for June. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management, met to discuss his budget request. He explained the match on the EMPG grant money.

Pauline Malone, Treasurer, met to discuss her budget request.

Ken Hart, Extension Educator, met to discuss his budget.

Brian Brokop, Sheriff; Jason Davis, Chief Deputy; and Zachary Pall, Prosecutor, met to work on the Justice Fund budget in total. Also present was Perry Larson. Sheriff spoke to the visit from IDOC for housing State prisoners. The IDOC representative stated that we should be able to house female prisoners and they should be able to keep the numbers here. The budget will be put on hold until next Monday until the office hears from IDOC.

Kamiah Dispatch contract was also discussed.

The Board interviewed the custodian applications. Commissioner Keith acknowledged that one of the applicants currently works for his company.

12:00 noon – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Directed. Roll call: Keith – aye; Johnson – aye; Davis – aye.

12:05 p.m. – Regular session resumed.



Michelle Lyons, Social Service Director met with application #2013-15 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to approve based on the Clerk's Statement of Findings and set reimbursement at \$5.00 per month beginning October 1, 2013.

She presented two releases of liens and one lien for signature.

After discussion, Commissioner Davis moved to hire Tom Scott for the custodian position. Commissioner Johnson seconded the motion. Commissioner Keith abstained from voting due to the fact that one of the applicants is currently employed by his business. Both Commissioner Davis and Johnson voted for this appointment.

Meeting adjourned until Monday, August 5, 2013.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
EQUALIZATION, LEWIS COUNTY, IDAHO

July Term

Second Day

July 8, 2013

The Board of Lewis County Commissioner met as the Board of Equalization with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Time set for decision on Robert and Tiffany Groth on parcel #RP34N02W180751. Commissioner Davis moved to uphold the Assessor's value. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes from July 1, 2013. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Board of Equalization closed until November 2013.

Attest:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll A. Keith, Chairman