

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

First Day

January 7, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present. Greg Johnson, Commissioner-elect was also present.

9:25 a.m. – Interview for Janitor Position – Tim Eller.

Commissioner Keith moved to approve the following 2013 Liquor License Applications as follows: License #4 – Palenque Mexican Restaurant; License #5 – The Hub Bar & Grill and License #6 – Marshall's Meats. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the minutes of December 24, 2013. Commissioner Keith seconded the motion and a unanimous ballot was cast.

9:50 a.m. – Interview for Janitor Position – Lindsey Peterson.

Dave Hasz - Emergency Management met to report we received \$406.00 on our EMPG grant because we overspent in that Grant. Dave reported he is still working on the Doty Ridge repeater site. District Interoperable Governance Board (DIGBY) update was given. According to information Dave has found by 2014 texting will be available on E-911. The LEPC meeting is in Craigmont on Wednesday, January 9 at the Camas Club at 11:00 a.m.

Dave discussed the 2012 SHSP grant.

11:00 a.m. – Commissioner Keith moved to go into executive session as per I. C. 67-2345(1)(B) to discuss hiring. Commissioner Davis seconded the motion. Roll Call – Keith – Aye; Doty – aye; Davis – aye.

11:05 a.m. – Regular session resumed.

Commissioner Doty moved to hire Lindsey Peterson as the Janitor. Commissioner Davis seconded the motion and a unanimous ballot was cast. This position will start at \$9.50 per hour for the introductory period. The candidates will be notified by phone/mail.

Pauline Malone, Treasurer, met to discuss the Pending Issue process. She received another phone call from Ernie Steckman. She explained the process to him again. The Dave Hunt property was discussed. She sent a letter to Tia and Debbie Trombetta concerning their property and mobile home. She has not heard from them. The Board authorized her to proceed with regular proceedings.

She asked about solid waste fee penalties for those who did not pay. Commissioner Keith moved to waive the 2% penalty fee and have Pauline send a letter stating that and that the fee needs to be paid in June or the penalty will be added. Commissioner Davis seconded the motion and unanimous ballot was cast.

11:25 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call – Keith – aye; Doty – aye and Davis – aye.

11:30 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director submitted application #2012-35 with the Clerk’s Statement of Findings. Commissioner Keith moved to suspend this application as the County may not be the last resource. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, met to discuss the purchase of 2 rifles. The price of ammo and guns along with training was discussed.

Zach Pall, Prosecutor, met to discuss the MOU with Nez Perce County Coroner. He is still looking into the contracts for “ordinary and necessary” listed in the contract on the Solid Waste. Concerning the Inmate Phone Contract – as long as they have an “opt out” clause they should be ok, however he would like to review them again.

The Planning and Zoning issue is one that Zach will need to speak to other Prosecutors for information.

He also stated that the copy machine he was looking at has gone up in price so he will be looking at other options.

Cathy Larson, Auditor, submitted the Annual Report for fiscal year September 1, 2011 thru October 31, 2012.

Meeting adjourned until Monday, January 14, 2013.

Attest: /S/
Cathy Larson, Clerk

 /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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January Term

Second Day

January 14, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; and Don Davis, Member. Commissioner Keith performed the swearing in of Commissioner Greg Johnson, District I and Don Davis, District III. Commissioner Davis nominated Commissioner Keith as Chairman of the Board. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the following liquor licenses for 2013 as follows: Liquor license application #7 for Berry's Grocery; license application #8 for Flying B Ranch and license application #9 for the Pizza Factory. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Concerning Resolution #2013-01 for TracPhone and using IAC as the County's representative, after due consideration, Commissioner Keith moved to approve. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to submit an annual report of his office activities. Concerning the MOU with Nez Perce County, Commissioner Davis moved to approve with the changes recommended by the Prosecutor. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The following reports were examined and approved for December 2012: Sheriff's Report of Driver's License - \$1,540.50 and Revenue and Non-revenue Fees - \$1,410.68; Assessor's Motor Vehicle - \$29,132.43 and Miscellaneous Fees - \$2,007.30.

The Auditor's Quarterly Fee Report in the amount of \$4,694.01 and the Auditor and Treasurer's Joint Quarterly Report were examined and approved.

Commissioner Davis moved to approve the claims as submitted. Commissioner Johnson seconded the motion and a unanimous ballot was cast. The claims are as follows:

Current Expense Issue	\$64,255.13
District Court Issue	10,908.57
Justice Fund Issue	78,365.45
County Indigent Issue	29,417.84
Valuation Issue	6,595.18
Solid Waste Fee Issue	21,140.34
Weed Control Issue	1,148.73
County Election Fund	366.71

Commissioner Keith moved to approve the minutes from January 7, 2013. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Shelley Ponozzo, P & Z Coordinator, PIO Officer and Web Master met to discuss various items. Julia Stapleton, 4H- Program manager; Jamie Johnson – Office Manager and Jim Yeoman, Building Inspector met to meet new Commissioner Greg Johnson.

Jim informed the Board the State Inspector has contacted him to take over his duties due to health reasons. Jim just wanted to run it past the Board first. It was decided he will continue as he has been with the County.

Shelley Ponozzo reported on the Emergency Food and Shelter meeting that are scheduled for later in January.

There will be a public hearing on Wednesday concerning Conditional Use Permits.

Michelle Lyons, Social Service Director, met with some release of liens which the Chairman signed.

11:00 a.m. – The following newly elected officials were sworn in – Greg Johnson – Commissioner – District I; Don Davis – Commissioner – District III; Shelley Brian – Assessor; Brian Brokop – Sheriff and Zachary Pall – Prosecutor.

The Board reviewed the Committee list and appointed the following: Area Agency on Aging – Commissioner Davis; Magistrate Commission – Commissioner Keith; Clearwater Economic Development Agency – Commissioner Keith; Resource Conservation and Development – Commissioner Johnson; Clearwater Management Council – Commissioner Johnson; Public Health Idaho North Central District – Commissioner Davis; Ida-Lew – Commissioner Johnson; North Central Idaho Jurisdictional Alliance – Commissioner Keith; Region II Juvenile Detention – Commissioner Keith; CAT Board – Commissioner Davis and Emergency Food & Shelter – Commissioner Keith.

Brian Brokop, Sheriff met to report on his vehicle – the Durango – is having front end problems. It turned out to be bearings and it will cost approximately \$695.00 for used parts, the Board suggested seeing if the parted out Durango parts would work.

Brian stated he had an unemployment appeal that was to be held today. Upon the advice of the Prosecutor and ICRMP not to pursue so Brian dropped the appeal.

Meeting adjourned until Tuesday, January 22, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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January Term

Third Day

January 22, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Commissioner Davis moved to approve the minutes of January 14, 2013. Commissioner Johnson seconded and a unanimous ballot was cast.

The following liquor licenses for 2013 were examined and approved: License #10 for Primeland Co-op Farm Store; License #11 – Shari's Pizza Plus & Pub; License #12 – Branding Iron; License #13 – Camas Club & café; License #14 – Camas Express; License #15 – Paradise Club; License #16 – Cloninger's Harvest Foods and License #17 – Gateway.

The Auditor's Quarterly Budget report for quarter ending December 31, 2012 was examined and approved.

Commissioner Keith moved to approve the late claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to keep the precincts as they are. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management Coordinator, met to discuss the Pre-Disaster Mitigation Grant. There has been a discrepancy in what the County has matched and what the Bureau of Disaster Services thinks the County should have matched. After much discussion Commissioner Keith moved to pay – under protest – option #1 which is the least amount they say is due. Commissioner Johnson seconded the motion – under protest – and a unanimous ballot was cast. Commissioner Keith moved to pay the reimbursement from the SRBA funds.

A discussion was had on the Homeland Security Grant. After the discussion, the Grant will be on the Agenda on February 11, 2013 for approval or denial.

Bob Pratt, Coroner met to report on his office.

10:05 a.m. – Board of County Commissioners Closes and opens as the Board of Equalization.

10:20 a.m. – Board of County Commissioners resumes.

Shelley Ponozzo, P & Z Coordinator, met to report the approval of the Eric Hasselstrom and Steven Kalinoski conditional use permits by the Planning and Zoning Commission with a recommendation for approval from the Board of Commissioners. Commissioner Davis moved to approve Resolution #2013-03 – Hasselstrom Conditional Use Permit and Resolution #2013-04 – Kalinoski Conditional Use Permit. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

John Goffinet of Goffinet and Clack met with the 2009/2010 Audit. Commissioner Keith moved to accept the audit as presented. Commissioner Davis seconded the motion and a unanimous ballot was cast. Commissioner Keith moved to have Goffinet and Clack perform the audit for Fiscal Year 2010/2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Chip Haight, Weed Superintendent, met to report that his office is pretty quiet.

The Elected Officials met to discuss various items. Cathy Larson, Auditor, brought up swearing in deputies when you are re-elected. In a mass email from the Clerks it sounds like the counties are split on if they do it or not. She is asking if the County would like to develop a policy on this so the elected officials are all on the same page; she also brought up the schedule for the IAC Webinars for training and reminded everyone the County has paid for us to be able to take as many of them as we want; she reminded everyone they are supposed to be reviewing the Personnel Policy manual. Dave Hasz, EM, reported on the Emergency Operation Policy and what we need to be doing.

Michelle Lyons, Social Service Director, met to update the Board on the Indigent Budget and the deceased indigent cremains.

The Board reviewed Resolution #2013-02 – Indigent Cremains. After review, Commissioner Keith moved to approve this resolution. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to report that his Durango is an old style so the parts from the other Durango do not fit.

Concerning the cabinets in the dispatch area, the person doing the work is unable to complete it so Brian will be finishing it.

Meeting adjourned until Monday, January 28, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

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