

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

April Term

First Day

April 1, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Dave Hasz, Emergency Management Coordinator, met to discuss requirements for FEMA and Homeland Security Grants. For example it states if you replace existing cameras in the Courthouse – you would have to conduct a historical study first to make sure you are not changing the building or if we wanted to replace a dish on our tower we would have to do a migratory bird study before we could proceed.

He presented the Homeland Security Grant for \$14,680.87. There will be some discretionary funds at approximately \$12,000.00.

Dave reported we received the go ahead for the back up server and then it was discovered the time to put the server in was not included. So once that has been approved that will be done.

There was a communication exercise for wild land fire held on Wednesday, March 27. The local fire districts and the Sheriff's Office were also invited and it went very well. This exercise meets some of the requirements required for the grant by having Jamie attend – since she is partially funded by his EMPG grant.

Dave stated that he has a small lap top that he uses for LEPC that takes 30 minutes to boot up. He would like to look for new one. Commissioner Keith asked about being able to dispose of it because it was purchased by grant funds. Dave explained that it is old enough that would not be a problem. He has received an estimate from Computer Arts in the amount of \$1,762.37. He will search for a grant to pay for it.

10:10 a.m. – Board of Commissioner recessed for Board of Equalization.

Cathy Larson, Auditor met to present application #2013-09 and presented the Clerk's Statement of Findings. Commissioner Keith moved to approve this application based on the Clerk's Statement of Findings. Commissioner Davis seconded the motion and a unanimous ballot was cast.

She also presented 2 claims from Staples for past due invoices for purchases that were not originally billed. The Board approved this request.

Commissioner Johnson moved to approve the minutes of March 25, 2013. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to discuss various items. He spoke about the Youth Plates and revenue that the County receives. The County only receives approximately \$15.00 to \$30.00 per year.

He also reported that he has hired Kris Long for the Jail Detention position and has moved Daryl Glasson to patrol.

Discussion was had on the HB 140 which exempts property owned by the Nez Perce Tribe from taxes. Lewis County and the other Taxing Districts will lose over 3 million dollars in market value which equates to approximately \$48,000.00 in taxes.

Chip Haight, Weed Superintendent, met to present the approved grant for the Boards signature which Chairman Keith did. Chip stated the County received 100% funding for the Lawyers Creek corridor.

The Board discussed the requests they receive from other agencies for letters of support. Commissioner Keith submitted a copy of the request form that CEDA uses. After discussion, the Board adopted this form.

The Board received a request for payment of Lewis County's share of the Pollution Control for KBI Transportation for hauling solid waste. Commissioner Davis moved to approve this request. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Concerning the contract with Walco, Inc. the Board directed the Clerk to set an appointment with them to meet with the Board.

Meeting adjourned until Monday, April 8, 2013.

Attest: _____
Cathy Larson, Clerk

Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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April Term

Second Day

April 8, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

The Board conducted their quarterly jail inspection.

Julia Stapleton and Ken Hart – Extension Office - met to get further clarification on how Julia is documenting her time. Cathy Larson and Anne Crea, Payroll, will discuss what would be the best way to document the time.

Bob Pratt, Coroner, met to report he did not talk to the Nez Perce County Coroner Gary Gilliam about the agreement, as Gary's mother passed away.

Jim Yeoman, Building Inspector, met to discuss the jobs he does and the compensation he receives. It was discovered what he receives does not cover his expenses. The Board will review this and make necessary adjustments.

Jim also stated he has to have Professional Liability Insurance that will cost approximately \$3,000.00. He will be speaking to the other entities he does inspections for about reimbursing him. Commissioner Keith moved to reimburse him \$500.00 for Lewis County's share of the insurance.

Brian Brokop, Sheriff, met to give the Board an update on his office. Phil and Austin were honored by the Red Cross called Home Town Hero award in Lewiston.

The portable toilet was discussed. It was decided that Search and Rescue will pay for half and the Justice Fund will pay for half.

Housing State inmates was discussed. Brian stated the only issue the State has with our jail is the path to the outside recreation. Brian will research to see if the alley behind the Courthouse is vacated or not.

Shelley Ponozzo, Planning and Zoning/PIO/Web Master, met to report on her office. (Handout) She has 1 new rural address for Mart & Kimberly Thompson; 2 Simple Subdivisions in the Kamiah area for Rodney "Bo" & Cynthia Lane. Her next Planning and Zoning meeting will be April 17th.

Michelle Lyons, Social Service Director, met to submit Clerk's Statement of Findings for application #2013-8. She has found help from other agencies. Commissioner Keith moved to deny based on the Clerk's Statement of Findings. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the claims with the exception of the Hahn claim for the port-a-potty. The County claim will be \$221.20 and Search and Rescue will pay the balance of \$221.20. Commissioner Johnson seconded the motion and a unanimous ballot was cast. The claims are as follows:

Current Expense Issue	\$56, 806.49
District Court Issue	10,566.83
Justice Fund Issue	83,054.80
County Indigent Issue	11,162.47
Valuation Issue	5,881.86
Solid Waste Fee Issue	23,243.74
Liability Insurance Fund	17,144.00
Weed Control Issue	902.89
County Election Fund	1,150.50

Cathy Larson, Auditor, reported that Curtis Arnzen from ITD called to let them know the State has a project planned on State Highway 64. The plan is to resurface it with gravel they plan on excavating from the view point and crushing. They are also planning on putting some guard rails in. They do want to close the highway for approximately 1 to 1 ½ months and detour traffic to Highway 162. The Board agreed this would be a good project and did not have any issues with closing Highway 64 for the work.

Cathy Larson, Auditor, also reported Eddie Goldsmith from the State E911 was in two weeks ago and performed an audit of the E911 funds which the County passed. He also stated there is legislation to forgo the sunset of the \$.24 additional fee for the E911 and the prepaid disposable phone companies are coming on board to pay the fee so the County should be receiving some funds from that source.

Meeting adjourned until Monday, April 15, 2013.

Attest: /S/
Cathy Larson, Clerk

 /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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April Term

Third Day

April 15, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Patrick and Marietta Holcomb from Walco, Inc. met to discuss the possible changes for managing some of the issues with the misuse of the dumpsters. They presented their plan for removing the dumpsters and putting carts out for the rural areas. The Board agreed this sounded workable and should help take care of the extra costs from misuse of the dumpsters.

Commissioner Keith requested some changes in the minutes to make the last paragraph concerning the disposable phone easier to understand. After those changes were made he moved to approve the minutes of April 8, 2013. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to set the following polling places for the May 21 Consolidated Elections:

Nezperce Precinct – Eller Building
West Kamiah Precinct – Modified for this election only - All Mail Ballot Precinct
Craigmont Precinct – Craigmont City Hall
Winchester Precinct – Craig Mountain Senior Citizen Center
Mohler Precinct – All Mail Ballot Precinct

Bob Pratt, Coroner, met to report on his office.

Commissioner Keith moved to approve the late claims. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

Craig Cardwell, City of Nezperce Maintenance, Elaine Sonnen and Karol Holthouse from Soil Conservation, Liz Husted, Fair Board Secretary and Julia Stapleton, Extension 4-H.

Craig spoke to the water in the arena. He suggested grading and adding fill and grading again and slope it towards the food court and put a catch basin in and then take it down to where the City is putting a catch basin in by the beef barn.

Commissioner Keith moved to approve Resolution #2013-07 for budget transfer for the Extension, Weed, Emergency Management and Planning and Zoning secretary. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

9:35 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b) to discuss indigent matters. Commissioner Davis seconded the motion. Roll call: Keith – aye; Johnson – aye; Davis – aye. Also present was Michelle Lyons, Social Service Director.

9:37 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2013-05 and submitted the Clerk’s Statement of Findings. Commissioner Davis moved to deny based on the Clerk’s Statement of Findings because of lack of information. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Elected Officials met to discuss HB140. Pauline submitted a spreadsheet showing the approximate amount of taxes that each taxing district would lose with the implementation of HB 140. It was discussed if the individual taxing districts should be the ones to request payment in lieu of taxes.

Updating the Personnel Policy was discussed.

Brian Brokop, Sheriff, and Chief Deputy Jason Davis met to discuss what the Department of Correction requires for Lewis County to house State prisoners. The Department of Corrections will be coming up to conduct a walk thru of our facility.

The following reports were examined and approved for March 2013: Sheriff’s Driver’s License - \$1,852.00 and Revenue and Non-revenue - \$1,774.48; Assessor’s Motor Vehicle - \$19,872.95 and Miscellaneous Fees - \$1,701.90.

The following Quarterly Reports for quarter ending March 31, 2013 were also examined and approved: Auditor’s Quarterly Fee Report - \$5,074.65, Auditor’s Quarterly Budget Report and Auditor & Treasurer’s Joint Quarterly Report.

Meeting adjourned until Monday, April 22, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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April Term

Fourth Day

April 22, 2013

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis and Greg Johnson, Members; and Cathy Larson, Clerk, present.

Zachary Pall, Prosecutor, met to discuss the Social Service Conference that was held Tuesday thru Thursday last week and the District II meeting that was held on Friday.

Julia Stapleton, 4-H Assistant, met in place of Ken Hart, Extension Educator, to discuss upgrading their copy machine to do color. Julia stated she is at the point where she will have to order more color toner for the older color printer. She will also talk to the Fair Board about contributing for their share of copies used. With that, there would not be any additional budget costs. The Board approved this change.

Bob Pratt, Coroner, met to discuss his office. He reported on the incident in Craigmont.

10:15 a.m. – Commissioner Davis moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Johnson seconded the motion. Roll call: Keith – aye; Davis – aye; Johnson – aye. Also present was Michelle Lyons, Social Service Director.

10:22 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, met and submitted the Clerk's Statement of Findings on application #2013-6. Commissioner Davis moved to suspend this application based on the Clerk's Statement of Finding. Commissioner Johnson seconded the motion and a unanimous ballot was cast.

The Board authorized Commissioner Keith to purchase a lawn mower for the County for a cost of approximately \$250.00.

Commissioner Keith moved to approve the minutes of April 15, 2013. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Meeting adjourned until May 6, 2013.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

