

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

October Term

First Day

**October 1, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis, Member; and Cathy Larson, Clerk, present. Commissioner Doty was absent to attend a RC&D meeting in Boise. Also present was Greg Johnson from Kamiah.

Cathy Larson, Clerk, presented a TORT claim the County was served with from Elaine Landers. Commissioner Davis moved to deny this claim. Commissioner Keith seconded the motion and a unanimous ballot was cast.

9:20 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Also present was Greg Johnson and Jason Davis, Deputy. Roll Call: Keith – aye; Davis – aye.

9:40 a.m. – Regular session resumed.

Alan Clark from Clark Communications along with Dave Hasz, Emergency Management, met to review repeater sites and reviewed maps. The two sites reviewed were the Inland Cellular site and the Alacca site.

Dave Hasz, Emergency Management, met to discuss the ID Corrections Memorandum of Understanding from Orofino. Prosecutor Pall has not had time to review them at this time. Commissioner Davis made a motion to sign this MOU. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the minutes of September 24, 2012. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to give an update on the Haskell incident. There is still a balance due of \$34.00 so he will let them know when he receives the funds he will release the report.

10:30 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Davis – aye.

10:35 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, submitted application #2012-20 and 2012-22 and the Clerk's Statement of Findings. Commissioner Davis moved to deny based on the Findings of Facts. Commissioner Keith seconded the motion and a unanimous ballot was cast.

She also submitted application #2012-25 and submitted the Clerk's Statement of Findings. Commissioner Keith moved to deny based on the Clerk's Statement of Findings. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Pauline Malone, Treasurer, met with a request to order envelopes which would be over the \$500.00 limit per expenditure. The Board authorized this purchase.

She reported that Joann Watson is working on the solid waste program regarding the fee structure.

Meeting adjourned until Tuesday, October 8, 2012.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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October Term

Second Day

October 9, 2012

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to amend the October 1 minutes to state the Board authorized Dave Hasz to pursue the Inland Cellular site for the repeater and with that amendment moved to approve the minutes of October 1, 2012. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Cathy Larson, Clerk, met with the Board to discuss the Mohler Precinct. With the plotter, the Assessor's office can now draw the precincts for maps for the office and it has been discovered the written description for the Mohler Precinct does not match the map the office has been using since 1987. In researching the past Commissioner minutes it was discovered that in February of 1977 there is an entry that states ". . . boundaries were reviewed, altered and set." However there was not a description included to say how they were altered. The last written description was February 1976 which is the description the Assessor's office uses for the current maps.

Cathy discussed the issue with the Secretary of State and they stated the Board of Commissioners can decide which they want to use. After due consideration and discussion the Board decided to follow the written description since it is what is of record.

The Board reviewed the Soil Conservation Posters and picked the top three.

The Board reviewed the claims for fiscal year 2012 and fiscal year 2013. Commissioner Doty moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast. The claims are as follows:

Current Expense Issue	\$52,471.76
District Court Issue	12,649.87
Justice Fund Issue	97,524.96
County Indigent Issue	2,619.66
Valuation Issue	8,371.21
Solid Waste Fee Issue	20,870.80
Weed Control Issue	1,966.57
County Election Fund Issue	134.08

Jim Yeoman, Building Inspector, met report on the conference he attended in Coeur d'Alene. He stated the conference was well worth the cost.

Shelley Ponozzo, P & Z, Web and PIO met to discuss various items. She reported on a proposed subdivision. Dave Hasz, EM, reported the Department of Lands sent him a letter thanking him for Shelley and the work she did for them on their fires.

The Board received a ballot for the At-Large position for the Capital Crimes Defense Board. After due consideration, the Board selected Dave McGraw from Latah County.

Brian Brokop, Sheriff, met to report the activities in the office – they had a self-strangulation in the jail over the weekend.

The repeater site and moving it to the Inland Cellular site was discussed.

Meeting adjourned until Monday, October 15, 2012.

Attention:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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October Term

Third Day

**October 15, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present. Greg Johnson from Kamiah was also present.

Commissioner Keith moved to approve the minutes of October 8, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the late claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The County received a TORT claim from Richelle Barger concerning damage to her vehicle. Commissioner Keith moved to deny this claim. Commissioner Doty seconded the motion was cast.

Resolution #2012 – 16 – Fair Housing; #2012-17 – Current Expense Reimbursement for PIO in Maryland; #2012-18 – Coroner Reimbursement – Haskell- were examined. Commissioner Doty moved to approve the respective resolutions. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to report that he has received another bill on the Haskell case. The Board requested that Bob get clarification on the bill since the incident took place in June. Bob reported that it was a service that was outsourced. The Board authorized payment.

Pauline Malone – Treasurer met to discuss the solid waste fee billing. Pauline said she thought GRM would charge us a fee to put the Solid Waste fees on that program but was informed that was incorrect. After discussion, the Board determined they will continue with the original plan of using Quick Books.

10:25 a.m. Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Doty – Aye; Davis – aye.

10:35 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, met to submit additional information on application #2011-39. After due consideration, Commissioner Keith moved to amend the initial determination and include the Clearwater Valley Hospital bills. Commissioner Doty seconded the motion and a unanimous ballot was cast.

She also reported application #2002-21 reimbursed the County in full.



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October Term

Fourth Day

**October 22, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of October 15, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Shelley Brian, Assessor, and Shelley Ponozzo, P & Z Coordinator, met to discuss Ronald Reser, who built a pole building and then put a residence in the building. They want to know if he is entitled to have homeowners because he did not get a permit to build the residence. The Board authorized the removal of the homeowner exemption. The Board suggested they talk to the Prosecutor and the State concerning the residence.

Bob Pratt, Coroner, met to discuss various items.

The Board signed the claims for Century Link and Avista. Cathy Larson, Auditor, asked for approval of the claim from PAML on the Haskill incident. Commissioner Davis moved to approve. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Pauline Malone, Treasurer, met to discuss the solid waste fee billing. They went through the list she has compiled and made additions and subtractions.

10:25 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d) Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call: Keith – aye; Doty – aye and Davis – aye.

10:30 a.m. Regular session resumed.

Michelle Lyons, Social Service Director, met with application #2012-27 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to approve this application as per the Clerk's Statement of Findings and set reimbursement at \$20.00 per month beginning November 15, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to add Alesia Winner, Dispatch Supervisor/E911 Coordinator, to discuss purchasing equipment and for repairs for the dispatch area.

Alesia Winner, Dispatch, met to give an update on the renovations for dispatch. Carl Groby reported he could re-brace the desk and put new laminate on the surface for \$200 - \$300 for labor plus materials. Alesia would like to add a new wall unit made from metal to go along the back wall. These would be about \$1,900.00 and would come from the E911 funds. She would like racks to tack the monitors on the dispatch desk. She found some from \$450.00 to \$650.00.

Cathy Larson spoke to the wearing on the floor behind the dispatch desks. Discussion was had on repairing this. Commissioner Keith moved to approve these requests and repairs. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, met to report on the repeater site that was in the area where there was a scheduled power outage. The backup batteries were no good so he has purchased new ones.

The following reports were examined and approved for September 2012: Sheriff's Revenue and Non-revenue - \$962.64; Drivers License - \$1,667.50; Assessor's motor vehicle - \$11,348.04 and Miscellaneous Fees - \$1,232.10.

Meeting adjourned until Monday, October 29, 2012 – which will be a one item agenda for Indigent.

Attention:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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October Term

Fifth Day

October 29, 2012

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; present in person; Charles E. Doty and Don Davis, Members, present by phone and Cathy Larson, Clerk, present.

10:05 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Also present was Michelle Lyons, Social Service Director. Commissioner Davis seconded the motion. Roll call: Keith – aye; Doty – aye; Davis aye.

10:15 – Regular session resumed.

Michelle Lyons, Social Service Director submitted Application #2012-26 and submitted Clerk's Statement of Findings. After discussion, Commissioner Keith moved to approve this application based on the Clerk's Statement of Findings and set reimbursement \$5.00 per month to begin after the reimbursement is paid in full on a previous application. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to amend the agenda to include Pauline Malone, Treasurer, concerning putting a mobile home on the sub-roll. This has to be done by Monday, November 5. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Pauline Malone, Treasurer, met to request a mobile home in the name of Charlotte Alfaro be put on the sub-roll for 2012 tax year. This property was removed when the owner stated it was not livable. In review, Pauline discovered there is a lien holder on the property. Commissioner Keith moved to put the property on the sub-roll. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Monday, November 5, 2012.

Attention:                   /S/                    
Cathy Larson, Clerk

  /S/    
Carroll A. Keith, Chairman