

RECORD OF THE PROCEEDINGS OF THE BOARD  
OF COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

September Term

First Day

**September 4, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Jason Davis, K-9 Officer, gave an update on K-9 Bajo.

Commissioner Keith moved to approve the minutes of August 30, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve Resolution #2012-10 concerning Reimbursement for Costco membership. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, gave a report on the law suit that is in the making concerning the helicopter crash approximately 2 years ago.

Dave Hasz, Emergency Management Coordinator, met to discuss the following: radio sites; he reported on a document that Mel Johnson, Nez Perce County Emergency Management Coordinator had at the Public Health. (Public Health will be at the next LEPC meeting which will be Wednesday, September 12 at the Pizza Factory in Kamiah); the Citizen Band radio was discussed; EMPG 2012 grant was discussed. He pointed out some changes he made. Commissioner Davis moved to implement this grant. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Winchester Rural Fire District Annexation was discussed.

10:20 a.m. – Commissioner Keith moved to get into executive session as per I.C. 67-2345(1)(b). Also present was Dave Hasz. Commissioner Davis seconded the motion. Roll call: Keith – aye; Doty – aye; Davis – aye.

10:50 a.m. – Regular session resumed.

Shelley Ponozzo, Winchester Rural Fire District Clerk, met to present their Resolution 2012-01 requesting the County to put the proposed annexation on the November 6<sup>th</sup> ballot. Commissioner Keith moved to allow this. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff met to have the Board sign paperwork on the lease vehicles because the original lease company has sold our lease to another company. The Board signed the document.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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September Term

Second Day

**September 10, 2012**

The Board of Lewis County Commissioners met regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of September 4, 2012. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to amend the agenda to include Coroner Bob Pratt to discuss his office. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to report he has received another hospice notice and the status of the batteries for his pager.

The Board reviewed and approved the levies submitted by the taxing districts.

Commissioner Doty moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.  
The claims are as follows:

Current Expense Issue	\$42,205.50
District Court Issue	7,834.67
Justice Fund Issue	99,406.31
County Indigent Issue	6,020.77
Valuation Issue	7,956.63
Solid Waste Fee Issue	21,090.90
Weed Control Issue	11,443.11
County Election Fund Issue	6,405.70

Alesia Winner, Dispatch Supervisor, met to report the fees for the Concealed Weapons renewal are going up \$15.00 and the initial permit \$7.50 and will go up again in July. The Board questioned the Prosecutor about the process. He will get back to them with an answer.



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September Term

Third Day

**September 17, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; and Charles E. Doty, Member; and Cathy Larson, Clerk, present. Commissioner Davis is attending the IAC Annual Conference in Sun Valley.

Commissioner Keith moved to add Zachary Pall, Prosecutor, to the agenda to discuss fee increases and public notices. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Zachary Pall, Prosecutor, met to give a report on the above. He stated after research the County does not need to have a public hearing. The fee increases will have to be done in the schedule set out by the State.

Commissioner Keith nominated Commissioner Doty to the Capital Crimes Defense Fund as District II's representative. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes from September 10, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Cathy Larson, Auditor, met to discuss added costs to updating the old indexes. After much discussion, Commissioner Doty moved to purchase the bigger binders and sleeves to be able to put all the indexes in the individual books. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to discuss various items.

9:50 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Doty seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call: Keith – aye; Doty – aye.

9:55 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, met with application #2012-19 and submitted the Clerk's Statement of Findings. Commissioner Keith moved to suspend this application based on the Clerk's Statement the County is not the last resource. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Application #2012-24 was submitted along with the Clerk's Statement of Findings. Commissioner Keith moved to approve this based on the Clerk's Statement of Findings. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Michelle also requested the County to purchase a program called VetrSpec that will expedite the process when a Veteran comes in for help. The Board approved this request.

Commissioner Doty moved to approve the late claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The following reports were examined and approved for August, 2012: Assessor's Motor Vehicle - \$15,118.25 and Miscellaneous - \$1,617.25; Sheriff's Drivers License - \$2,421.50 and Revenue and Non-revenue - \$1,166.81.

The Auditor & Treasurer's Joint Quarterly Report for quarter ending June 30, 2012 was examined and approved.

Chip Haight, Weed Coordinator, reported on what areas have been treated so far. He is waiting for rain before he starts on other areas.

He reported he transferred his grant money to RC&D – as he will not get it used - to expend so it does not cross fiscal years.

Brian Brokop, Sheriff, met to discuss buying comp time and/or vacation. There are some funds available for this.

The Jail Transport vehicle has engine issues. It is at Perfection Tire and the estimate they have given Brian is approximately \$1,800.00. The Board authorized this repair.

One of the recently purchased patrol vehicles is showing the same problems with the alternator they fixed last year. He will be checking this issue out further.

Meeting adjourned until Monday, September 24, 2012.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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September Term

Fourth Day

**September 24, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of September 17, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Davis gave a report on the Idaho Association of Counties meeting he attended in Sun Valley. Items discussed were Jail Standards, Indigency and the removal of Personal Property Tax.

The polling places for the General Election were discussed. Commissioner Keith moved to keep the polling places the same as listed below:

Nezperce Precinct – Eller Building  
East Kamiah – Kamiah Emergency Building  
West Kamiah – Kamiah Emergency Building  
Craigmont – Craigmont City Hall  
Winchester – Craig Mountain Senior Citizens  
Reubens – All Mail Ballot Precinct  
Slickpoo – All Mail Ballot Precinct

Ken Hart – Extension Educator met to update the Board on the activities for the Fair that took place this weekend; updates on his projects; he is on the interviewing team for a Nez Perce County extension; travel was discussed; he received a grant for major marketing program for producers. It will be held in Nez Perce County.

He reported there will be an opening in his office and the job description was discussed.

The Avista and Century Link bills were reviewed and approved.

The following resolutions were examined: Resolution #2012-12 – Budget Transfer for Administrative Assistance in the Extension office; Resolution #2012-13 – Sheriff Reimbursement – Jail Medical – in the amount of \$50.00; Resolution #2012-14 – Indigent Reimbursement for VA Conference – in the amount of \$379.44 and #2012-15 – Auditor Reimbursement for Conference Registration - \$145.00.

After due consideration, Commissioner Keith moved to approve these resolutions. Commissioner Doty seconded the motion and a unanimous ballot was cast.

10:40 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1) (d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call: Keith – aye; Doty – aye; Davis – aye.

10:43 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, submitted application #2012-23 along with the Clerk’s Statement of Findings. Commissioner Davis moved to deny due to lack of cooperation and material evidence as stated in the Statement of Findings. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, met to discuss the activities of the weekend.

He has two vehicles in the shop – the Charger has cooling issues; Explorer had air conditioning issues also. They are being worked on at Perfection Tire.

He discussed the concealed weapons increase fee. The Sheriff’s Association sent out a recommendation for fees. The Board suggested he run those past the Prosecutor.

Meeting adjourned until Monday, October 1, 2012.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman