

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

First Day

**January 3, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Davis moved to approve the minutes of December 27, 2011. Commissioner Keith seconded the motion and a unanimous ballot was cast.

9:30 a.m. – Meeting recessed for Board of Equalization.

9:40 a.m. – Regular session resumed.

Dave Hasz, Emergency Management, met to discuss the over expenditure in the EMPG grant. The State has reimbursed the county for this over expenditure in the amount of \$810.66. Commissioner Davis moved to have the Chairman sign the 2010 EMPG Sub-Grant Award Document concerning the \$810.66. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Dave presented the Board with two proposals for their review and discussion for next week for the Wireless Phase I/II Consulting Services.

Dave reminded the Board of the Table Top Exercise for the County on Monday, January 23, 2012 beginning at 1:00 p.m. At 6:00 that evening there is a rural fire district planning meeting.

He also reminded the Board of the LEPC meeting to be held in Nezperce on Wednesday, January 11, 2012.

Bob Pratt, Coroner met to report the FBI has not paid for the autopsy on the accident a couple of months ago. Because Lewis County ordered the autopsy Commissioner Davis moved to pay the bill and gain reimbursement from the FBI. Commissioner Keith seconded the motion and a unanimous ballot was cast. The cost would be around \$2500.00 to \$2600.00.

10:45 a.m. Commissioner Davis moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Keith seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Doty – aye; Davis – aye.

10:50 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, met with application #2011-44 and submitted the Clerk's Statement of Findings. Commissioner Doty moved to approve this application based on the Clerk's Statement of Findings and set reimbursement at \$10.00 per month beginning March 15, 2012. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The Board signed CAT Board assignments to start the reimbursement process to the CAT Board.

Brian Brokop, Sheriff, met to report the vehicle has been repaired and there is another one acting the same, so Brian is going to have the other alternator replaced. He gave an update on the status of all of the department's vehicles.

The following Liquor License Applications for 2012 were examined and approved: Flying B Ranch - #4 and Pizza Factory - #5.

Meeting adjourned until Monday, January 9, 2012.

Attest: \_\_\_\_\_  
          /S/  
Cathy Larson, Clerk

\_\_\_\_\_ /S/  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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January Term

Second Day

**January 9, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to accept the Auditor's Annual report for fiscal year 2010. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes of January 3, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to keep the precincts the same for the 2012 elections as follows:

- Nezperce Precinct – Eller Building
- East Kamiah Precinct – Emergency Services Building
- West Kamiah Precinct – Emergency Services Building
- Craigmont Precinct – Craigmont City Hall
- Winchester Precinct – Craig Mountain Senior Citizens
- Reubens Precinct – All Mail Ballot
- Mohler Precinct – All Mail Ballot
- Slickpoo Precinct – All Mail Ballot

Commissioner Doty seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to state he tried to contact the FBI concerning the claims on the shooting autopsy and left a message. He was not called back.

Dave Hasz, Emergency Management, and Debi Ruppe – Central Field Officer for Bureau of Disaster Services- met to discuss the 2011 SHSHP Grant and the fact that the Board decided not to apply for those grant funds this year. The guidelines and requirements were discussed. Debi asked the state for an extension which was granted. The Board has until January 13 to submit the grant.

The following 2012 Liquor License applications were examined and approved: License #6 Primeland Co-op Farm Store and License #7 – Marshall Meat Center.

Kimron Torgerson, Prosecutor, and Pauline Malone, Treasurer, met to discuss the Nez Perce Tribe and taxes. Commissioner Davis moved to cancel the penalty and interest for 2009 & 2010 taxes in exchange for a check for the amount of taxes due for those same years. Commissioner Doty seconded the motion and a unanimous ballot was cast.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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January Term

Third Day

**January 17, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of January 9, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

The Board discussed and reviewed the Quit Claim Deed for a piece of property the County owns that Kamiah Highway is interested in. The property is E1/2 of Lot 1 of Block 1 of Lawyers Creek Addition to the City of Kamiah. Commissioner Davis moved to execute this Quit Claim Deed. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management Coordinator, met to discuss the contract for E-911 Wireless Phase I/II Consulting Service. Dave has received approval to use Planning Portion of the 2009 SHSP grant and balance funding if needed can come out of the 2010 SHSP grant.

The following 2012 Liquor License Applications were examined and approved: License #8 – Branding Iron; #9 – Gate Way; #10 – Shari’s Pizza Plus & Pub; #11 – Palenque Mexican Restaurant and #13 – Paradise Club. License #12 was voided.

Bob Pratt, Coroner, met to update the Board on billing with the FBI. The gentleman he spoke to said they do not have it in their budget for an autopsy. Bob said he explained that he would not have called for an autopsy if the FBI agent out of Coeur d’Alene had not requested it. In the end it sounds like we will get paid.

The Board reviewed the late claims. Commissioner Doty moved to approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Elected Officials met to discuss various items. One item discussed was the ICRMP Risk Management Discount Program. Due to the time frame it needs to be completed in, the County will not participate this year.

The Board reviewed Resolution #2012-01 for the transfer of property from the Sheriff’s Office to the Winchester Fire and Winchester Rural Fire Districts. Commissioner Davis moved to approve this resolution. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Chip Haight – Weed Superintendent met to report on the year end reports and permits. He submitted the agenda for the CBCCW and a listing of the noxious weeds. He submitted reports for the year end and the proposal for the upcoming year.

Chip talked about new rock pits opening in the County. He feels it should be required they be certified to be weed free. He spoke to Shelley Ponozzo of P & Z about making it a requirement before they are approved.

Dave Hasz, Emergency Management, and Patty Barnett – Nezperce EMT met to discuss the coverage for the west half of the County. A meeting was had last year and Craigmont stated they would take the year and get up and going. It's been a year and if anything it has become worse.

Brian Brokop, Sheriff, met to submit the invoice from the boat company for a stripped down version. It is still over the amount in the vessel fund. Commissioner Doty moved to allow the Sheriff to spend the current and expected funds in the Vessel Fund to cover the expense of the boat. Commissioner Keith seconded the motion and a unanimous ballot was cast.

11: 35 a.m. - Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Doty seconded the motion. Roll call: Keith – Aye; Doty – Aye; Davis – Aye. Also present was Michelle Lyons, Social Service Director.

11:45 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director, submitted application #2011-48 along with the Clerk's Statement of Findings. Commissioner Keith moved to approve this application based on the Clerk's Statement of Findings and set reimbursement at \$5.00 per month beginning March 15, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast. Application #2012-49 was submitted along with the Clerks Statement of Findings. Commissioner Keith moved to deny based on the Clerk's Statement of Findings. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Michelle gave a first quarter budget report.

The Auditor's Quarterly Budget report was examined and approved for quarter ending December 31, 2011.

Meeting adjourned until Monday, January 23, 2012.

Attest: \_\_\_\_\_  
Cathy Larson, Clerk

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Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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January Term

Fourth Day

**January 23, 2012**

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of January 17, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

The Board received a letter from the Democratic Central Committee with the name of Shelley Brian for the replacement of Assessor Leslie Snyder who resigned effective the 31<sup>st</sup> day of January. Shelley Brian was the only person to submit a letter of interest. Commissioner Doty moved to appoint Shelley to the Assessor position effective February 1, 2012. Commissioner Keith seconded the motion and a unanimous ballot was cast.

The following reports were examined and approved December 2011: Sheriff's Revenue and Non-revenue - \$1,305.45, Sheriff's Drivers' License - \$1,932.50; Assessors Motor Vehicle - \$27,314.03 and Miscellaneous Fees - \$1,943.40.

The following quarterly reports were examined and approved: Auditor's Quarterly Fee Report - \$3,890.51 and Auditor & Treasurer's Joint Quarterly Report.

The following 2012 Liquor License Applications were examined and approved: License #14 - Berry's Grocery.

Tara King, Northwest Management; Matt Dudley, Public Health; along with Dave Hasz, Emergency Management Coordinator; Coroner Bob Pratt; Treasurer Pauline Malone; Shelley Brian, Chief Deputy Assessor/Assessor appointee; Prosecutor Kimron Torgerson; and Deputy Prosecutor Zach Paul; P&Z Coordinator Shelley Ponozzo and Shandrie Stigum met to review the Flood & Fire Assessment.

Dave stated the Nez Perce Tribe has started some projects along with the IDL to come up with projects.

Stream gages were discussed – Lewis County does not have a stream gage in County. The closest is Kooskia and Nez Perce County – Lapwai Creek. The Federal Government manages the gauging stations and Dave has requested one for the Clearwater and Lawyers Creek. At this point in time, the Federal Government feels they have stations in other places that are sufficient.

Commissioner Keith moved to accept this Wildland Fire and Flood Assessment – Final Report. Commissioner Davis seconded the motion and a unanimous ballot was cast.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
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January Term

Fifth Day

January 30, 2012

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Erica Kemery met to discuss the Coordination Issues with Federal Government. Also present was Kimron Torgerson, Prosecutor, and Zachary Paul, Deputy Prosecutor. She stated she is from Custer County and is here in Lewis County because of her job. She suggests the Board seek training for Coordination as stated in Idaho Code. She asks the Board to become informed – to become trained and to involve a few citizens as this is a greater job than the Board can do on their own. The Board asked questions as to what the status of being a Coordinated County is/does. Erica stated there are no dues – just become informed and trained.

The following 2012 Liquor License Applications were reviewed and approved: License #15 – The Hub Bar & Grill; License #16 – Cloninger's Harvest Foods; License #17 – The Pit Stop; License #18 – Prairie Imperial Bowl; License #19 – Camas Express; and License #20 – Camas Club Bar & Grill.

The Board reviewed the Wireless Phase I/II Consulting Services Contract for E911. The contract was amended to remove language concerning liability to the County. Commissioner Doty moved to approve this amended contract. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Shelley Brian – Assessor appointee met to report that she would like to try a part time person and would also have that person trained in the Treasurer's office. The Board agreed with that idea.

10:10 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Also present was Pauline Malone – Treasurer. Roll Call: Keith – aye; Doty – aye; Davis – aye.

10:20 a.m. – Regular session resumed

Pauline Malone – Treasurer met with the paperwork for the cancellation for the interest and late fee on the Nez Perce Tribe taxes which the Board approved on 9<sup>th</sup> day of January 2012.

She also spoke to the joint employee with the Assessor's office.

Pauline reported she has done three (3) pending issues. The property owners have until April 6 to pay to keep the property from going to tax deed. The tax deed hearing is set April 9, 2012.

Cathy Larson, Clerk, met to discuss the County Engineer. Carl Edwards was the County Engineer but he has retired. The Board will take this under advisement at this time.

11:00 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director.  
Roll call: Keith – aye; Doty – aye; Davis – aye.

11:05 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2012-01 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to approve this application based on the Clerk's Statement of Findings and set reimbursement at \$15.00 per month beginning April 15, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes of January 23, 2012. Commissioner Doty seconded the motion and a unanimous ballot was cast.

11:20 a.m. - Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Doty seconded the motion. Also present was Brian Brokop. Roll Call: Keith – aye; Doty – Aye; Davis – aye.

11:40 a.m. – Regular session resumed.

Brian Brokop, Sheriff, met to report that he is working with Clark Communication to moving the Kamiah Repeater to a better area. The Camp Alacca seems to be working the best.

Meeting adjourned until Monday, February 13, 2012.

Attest:                   /S/                    
Cathy Larson, Clerk

                  /S/                    
Carroll A. Keith, Chairman