

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

December Term

First Day

December 5, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to the minutes of November 28, 2011. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management, and Shandrie Stigum, Secretary, met to discuss the County starting a Face Book page for the County. Dave asked the Elected Officials discuss this when they meet later this month.

John Goffinet of Goffinet and Clack, met to submit the audit for year ending 09-30-2008. The Board reviewed the audit. Commissioner Davis moved to accept the audit as submitted. Commissioner Doty seconded the motion and a unanimous ballot was cast. John presented paperwork for next year's audit, which the Board approved.

Kimron Torgerson, Prosecutor, met to discuss the redistricting suit the County has become a part of. He has read the document and approves the Board signing. Commissioner Keith moved that the Board signs off on this Court case. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Melisa Bryant from Ida-Lew Economic Development Council, Inc. met to visit with the Board about their ideas for goals, visions and projects for Ida-Lew. Some items were discussed.

Bob Pratt – Coroner met to show the Board the new camera he purchased. He reported to the Board that Canyon County is putting on training in April 2012. The Coroner Association will pay for 30 registrations. He spoke with Sheriff Brokop and he may want to send someone also, so Bob has sent a request for four registrations. The Board asked him to let them know the approximate cost when the time gets closer.

Dave Hasz, Emergency Management, met to discuss various items. He explained the Cisco Phone that BDS has installed. These phones are connected thru the broad band. The other items he discussed were: Video Conferencing & Justice funds; Broadband tower & First Step Internet; 2009 Planning grant to locate culverts from each road district; Fire Station Grant update; January 23, 2012 at 1:15 p.m. is our EOP Exercise (tabletop). Dave would like all the Elected Officials and highway districts there.

Dave wanted to discuss the 2011 SHSGP and the guidelines. Dave is concerned as to whether the County wants to participate in the Grant at all. The Board is to review the guidelines and be prepared to make a decision on December 19, 2011.

11:15 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Doty seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll call: Keith – aye; Doty – aye and Davis – aye.

Regular session resumed.

Michelle Lyons, Social Service Director met with application #2011-41 and submitted the Clerk’s Statement of Findings. Commissioner Keith moved to deny this application based on the Clerk’s Statement of Findings. Commissioner Davis seconded the motion and a unanimous ballot was cast.

An appeal was filed on application #2011-43. A hearing date was set for Monday, January 30, 2012 at 9:30 a.m.

The County received a letter from the City of Nezperce concerning physical addresses for two of our properties. The vacant lot on Walnut Street has been assigned 404 Walnut Street and the Cecil Hill Arena has been assigned 606 Oak Street.

Pauline K. Malone, Treasurer, met to discuss procedures in her office for taking care of cash. She submitted the following Request for Cancellation: Parcel #K00000013618 in the name of the City of Kamiah in the amount of \$7.26 because the City is a tax exempt entity and has put in a request for exemption that will be decided upon next week. Commissioner Keith moved to approve this request. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to amend the following minutes: October 3, 2011 – approve the minutes from September 26; October 11, 2011 – approve the claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Monday, December 12, 2011.

Attest: /S/
Cathy Larson, Clerk

 /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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December Term

Second Day

December 12, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of December 5, 2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to discuss the shooting that took place outside of Craigmont. He has sent all the bills relating to the autopsy and other costs to the FBI for payment.

Commissioner Doty moved to approve the claims as submitted. Commissioner Keith seconded the motion and a unanimous ballot was cast. The claims are as follows:

Current Expense Issue	\$60,138.04
District Court Issue	7,690.38
Justice Fund Issue	79,192.52
County Indigent Issue	7,534.50
Valuation Issue	3,388.45
Solid Waste Fee Issue	21,069.90
Weed Control Issue	1,001.77
County Election Fund Issue	3,321.36

Commissioner Doty moved to approve Resolution #2011-17 concerning the re-districting suit. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Shelley Ponozzo – Planning and Zoning Coordinator reported on various aspects of her office – handout.

Pauline Malone, Treasurer, met to discuss the tax payment she received from the Nez Perce Tribe. Their letter says first half of 2011 taxes, however they still owe 2009 and 2010 taxes and by law she has to apply it to the delinquent taxes.

10:50 a.m. – Commissioner Davis moved to go into executive session to discuss Indigent as per I.C. 67-2345(1)(d). Commissioner Keith seconded the motion. Roll call: Keith – aye; Doty – aye; Davis – aye. Also present was Michelle Lyons, Social Services.

11:00 a.m. – Regular session resumed.

Michelle Lyons, Social Service Director met with application #2011-44 and #2011-47 and submitted the Clerk’s Statement of Findings for both applications. Commissioner Davis moved to deny both applications because of lack of material information. She also submitted application #2011-46 for a utility bill. Commissioner Davis moved to deny this application because of lack of documentation. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Michelle received an appeal for application #2011-41. The Board set February 13, 2012 at 1:00 p.m. for the appeal hearing.

The Board discussed the issue with Northwest Feed owned by Chris Martin of Kamiah and the EPA visit his business had. The Board decided they would write a letter to our Congressional delegates and Governor Otter concerning this matter.

The following reports were examined and approved for November 2011: Sheriff’s Report of Drivers’ License - \$2,406.50 and Revenue & Non-revenue - \$927.07; Assessor’s Report of Motor Vehicle - \$14,552.48 and Miscellaneous Fees - \$1,470.05.

The Auditor and Treasurer’s Joint Quarterly Report was examined and approved for quarter ending September 30, 2011.

Leslie Snyder – Assessor met to discuss the supplemental which was called the sub roll and transient personal property roll with a combined value \$189,721; Occupancy roll - \$108,320. There is one more roll that will be done later.

Leslie asked about cancellation of value – the program had a glitch where a property owner lost their timber valuation. The Board told her to prepare a cancellation and they will address it next week.

Meeting adjourned until Monday, December 19, 2011.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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December Term

Third Day

December 19, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

The Board reviewed and signed the letter the Board voted last week to send to the Congressional Representatives concerning Northwest Feeds.

Commissioner Keith moved to approve the minutes from December 12, 2011. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to report that he had a couple of deaths in the County this last week. He also reported he has received a second bill concerning the autopsy on the shooting. He is afraid the County will have to pay the bill and then get reimbursed from the FBI. The approximate cost is \$2,800.00. The Board would rather not pay and have to wait for reimbursement from the FBI, so Bob is to contact them and see what he can find out or just forward the bill to the FBI.

Dave Hasz, Emergency Management Coordinator, met to discuss the 2011 SHSGP. After much discussion and going through the Guidelines for Sub grant Applicants for 2011 Homeland Security Grant Program, Commissioner Davis moved to not participate in this grant, as the requirements are a recapitulation of what we already have or done. We have a very active Emergency Management Coordinator who has kept us up to date. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Sheriff Brokop met to discuss the pontoon boat. It is not user friendly for river use. It did meet the expectations for which it was purchased, like the dive platform, according to Bob Pratt. It just does not work in the river. Clearwater County is interested in the boat. They know what it can and can not do. Clearwater County has an ambulance that would be good for an incident command center. They have also added a motorcycle and a snowmobile to the trade.

Brian would like to get an inflatable raft called an Achilles SU. He has found a company in Portland that has this boat. The total cost for everything would be approximately \$14,550.00. We can use the funds from this fiscal year for a down payment and use the funds over the next three years to pay for the boat. The Board questioned the cost of equipment that we would use infrequently. The Board asked for a spreadsheet showing the cost. They also discussed the fact the Commissioners cannot obligate future boards for the funds. The Search and Rescue also received \$500.00 donation from a church to go towards the purchase of a boat. These funds can only be used for Waterways projects.

Brian reported he has had mechanical problems with the Ford Explorer. It turned out to be the alternator. It also needs rear brakes so Brian will also have those done while at the dealership.

Commissioner Davis moved to approve the Vessel Fund Report. Commissioner Keith seconded the motion and a unanimous ballot was cast. Commissioner Keith moved to retain the funds in the amount of \$4,499.47 to be used for the purchase of a raft. Commissioner Davis seconded the motion and unanimous ballot was cast.

The Elected Officials met to discuss the possibility of a County Facebook Page. A lively discussion was had and more information will be gathered.

Representative Jeff Nessel met with the Board to discuss various items.

1:15 p.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(b). Commissioner Davis seconded the motion. Also present was Leslie Snyder, Assessor. Roll call: Keith – aye; Doty – aye and Davis – aye.

1:40 p.m. – regular session resumes.

Pauline Malone, Treasurer, presented the following Request for Cancellation of Taxes: Parcel #RP34N01E043001 in the name of Carman Duuck, for the amount of \$278.92 for solid waste fee because it was added in error. Commissioner Davis moved to approve this request. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Meeting adjourned until Tuesday, December 27, 2011.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
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December Term

Fourth Day

December 27, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of December 19, 2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the late claims as submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board received a resignation from Leslie Snyder, Assessor. She has accepted a job in Montana. Commissioner Keith moved to accept this resignation. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Kim Torgerson, Prosecutor, met to inform the Board what he found out about trading property between two governmental entities.

Kim also discussed the West Law renewal that is up. They are offering additional packages. The cost is only \$38.00 more per month. Commissioner Davis moved to go the extra \$38.00 per month for the additional packages and authorized the Prosecutor or Clerk to sign the required documents. Commissioner Doty seconded the motion and a unanimous ballot was cast.

10:25 a.m. – Commissioner Keith moved to go into executive session as per I.C. 67-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons. Roll call: Keith – aye; Doty – aye and Davis – aye.

10:30 a.m. – regular session resumed.

Michelle Lyons, Social Service Director, met with application #2011-45 and submitted the Clerk's Statement of Findings. Commissioner Davis moved to deny because of lack of information based on the Clerk's Statement. Commissioner Doty seconded the motion and a unanimous ballot was cast.

The following 2012 Liquor License Applications were examined and approved: License #1 - Syl's Saloon; License #2 – Midway Foods and License #3 – The Station.

Meeting adjourned until Tuesday, January 3, 2012.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman