

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

First Day

July 5, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith moved to approve the minutes of June 27, 2011. Commissioner Doty seconded the motion and a unanimous ballot was cast.

9:35 a.m. – Commissioner Keith moved to close the Board Meeting of County Commissioners and open the Board of Equalization.

10:45 a.m. – Regular session resumed.

Dave Hasz, Emergency Management, met to report on SHSGP EMPG 2011 Grants; Scope of practice for EMS; Broad Band tower; 911 issues; ISFPWG(Idaho State Fire Plan Working Group) info; Strata findings for Kamiah house; July 12 CEDA Fire Department Building meeting. Dave reported that the two grants – SHSGP and EMPG - require that the County has an exercise per quarter.

Commissioner Davis moved to amend the agenda to add a resolution for declaration of disaster for Agricultural because the deadline is almost past. Commissioner Keith seconded the motion and a unanimous ballot was cast.

After due consideration, Commissioner Keith moved to adopt Resolution #2011-10 Disaster Declaration. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, met to discuss personnel issues concerning using all of vacation, sick leave and comp time at one time. The Board requested that he contact ICRMP for direction.

Brian reported that Jason's new engine has blown up again. The Board stated the County is not going to pay any repairs because in the original transaction the motor was guaranteed.

He reported that a dispatcher broke her hand in the office on Friday. He will get the Worker Comp papers from the Auditor's office and submit it.

Brian reported too that in fire arms testing a couple of weeks ago, the Search and Rescue pickup was shot thru the bed. There is a Search and Rescue person who fixed the damage.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
EQUALIZATION, LEWIS COUNTY, IDAHO

July Term

First Day

July 5, 2011

The Board of Lewis County Commissioners met as the Board of Equalization with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Commissioner Keith opened the Board of Equalization and swore in Assessor Leslie Snyder and Tomas and Marjorie Wilkins.

Concerning parcel #RPK00900040141A in the name of Juan and Sharon Saez . They did not request an appearance. Assessor Snyder presented testimony concerning their property.

Daniel & Mary Ann Rawson next – they stated they wanted to only appear in late August. A letter was sent out to them stating the Board has to make a decision by second Monday of July and the time set for the Board to review their protest. Cathy Larson, Auditor, stated that she did not receive any correspondence from them. Commissioner Keith stated the Board will wait until later in case they appear.

Tomas and Marjorie Wilkins appeared on parcel #RP33N03E115251. The Chairman reviewed the hearing procedure and guidelines. Mr. Wilkins stated he was not notified of the hearing procedure until today when he got to the hearing and it would have been nice to have this in advance. He also stated other participants would probably like to have it earlier also. He then presented his testimony concerning his property. Assessor Leslie Snyder then presented her testimony.

Hearing closed.

Commissioner Keith opened the hearing for parcel #RP33N03E022100 in the name of Daniel and Mary Ann Rawson who were not present. Assessor Snyder, who was previously sworn, presented her testimony.

Hearing closed.

Commissioner Davis moved to approve the minutes from June 13, 2011.  
Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith opened the hearing on parcel # RPK00000015470 in the name of Glenna Plane. Ms. Plane did not appear and told Cathy Larson, Auditor, that she didn't know if she would be able to appear today. Leslie Snyder, Assessor, who was previously sworn, presented her testimony.

Commissioner Keith moved to close the Board of Equalization hearing.  
Commissioner Doty seconded the motion and a unanimous ballot was cast.

Meeting recessed until Monday, July 11, 2011.

Attest: \_\_\_\_\_/S/\_\_\_\_\_  
Cathy Larson, Clerk

\_\_\_\_\_/S/\_\_\_\_\_  
Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Second Day

July 11, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Don Davis, Member; and Cathy Larson, Clerk, present. Commissioner Doty was absent.

Commissioner Keith moved to approve the minutes July 5, 2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

9:45 a.m. Recess as Board of Commissioners for Board of Equalization

10:09 a.m. Regular session resumed.

Bob Pratt, Coroner met to discuss his office.

Shelley Ponozzo, P & Z Coordinator, PIO and Web Master met with the Board to report on her activities in the respective duties. She spoke to the fact the City of Reubens does not enforce the Uniform Building Code and a builder wants one so the owner can receive the Certificate of Occupancy once the building is complete.

Commissioner Keith moved to go into executive session as per I.C. 63-2345(1)(d). Commissioner Davis seconded the motion. Also present was Michelle Lyons, Social Service Director. Roll Call: Keith – Aye; Davis – Aye.

Regular session resumed.

Michelle Lyons, Social Service Director, submitted the Clerk's Statement of Findings on application #2011-24. Commissioner Keith moved to approve based on the Clerk's Statement of Findings and enroll the applicant in the PCIP program and set reimbursement at \$5.00 per month beginning August 15, 2011. Application #2011-29 was submitted with the Clerk's Statement of Findings. Commissioner Davis moved to approve this application based on the Clerk's Statement and enroll the application in the PCIP program and set reimbursement at \$20.00 per month beginning September 15, 2011. Commissioner Keith seconded the motion and a unanimous ballot was cast.



RECORD OF THE PROCEEDINGS OF THE BOARD OF  
EQUALIZATION, LEWIS COUNTY, IDAHO

July Term

Second Day

July 11, 2011

The Board of Lewis County Commissioners met as the Board of Equalization with Carroll A. Keith, Chairman; Don Davis, Member; and Cathy Larson, Clerk, present. Also present was Prosecutor Kimron Torgerson and Assessor Leslie Snyder.

The Board questioned the Assessor about the Wilkins property. Concerning parcel #RP33N03E115251 in the name of Tomas and Marjorie Wilkins, Commissioner Keith moved to have the Assessor change the land from a fair to a poor grade. Commissioner Davis seconded the motion and a unanimous ballot was cast. That value would be reduced to \$31,322.

Parcel #RP33N03E022100 in the name of Daniel and Mary Ann Rawson, Commissioner Keith moved to uphold the Assessor's value. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Parcel #RPK009004014A in the name of Juan R. and Sharon M. Saez, Commissioner Davis moved to uphold the Assessor's value. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Parcel #RP33N03E115251 in the name of Glenna L. Plane, Commissioner Davis moved to uphold the Assessor's value. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Commissioner Davis moved to approve the minutes of July 5, 2011. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Board of Equalization closed until November 2011.

Attest: \_\_\_\_\_  
Cathy Larson, Clerk

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Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Third Day

July 18, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Brian Brokop, Sheriff, met to review his budget. Vehicle and wages are the main items of concern. At this point the office is down one detention officer.

Brian reported on the radio site on Cottonwood Butte – he has received information that the roof is leaking and getting the equipment wet. A contractor from Orofino gave an estimate on repairs and the County's share for this improvement is \$494.00.

Commissioner Davis moved to approve the minutes of July 11, 2011. Commissioner Keith seconded the motion and a unanimous ballot was cast.

9:55 a.m. – Commissioner Keith moved to go into executive session as per I.C. 63-2345(1)(b). Commissioner Davis seconded the motion. Roll call: Keith – aye; Doty – aye; Davis – aye.

10:05 a.m. – Regular session resumed.

Shelley Ponozzo, Planning and Zoning Coordinator, and Jim Yeoman, County Building Inspector, met. Jim spoke to some of the issues he has dealt with in the past week. The budget was discussed and line items that were added were discussed. It was determined that the Inspector Expenses can be reduced to \$800.00.

Chip Haight, Weed Superintendent, met to discuss his budget.





RECORD OF THE PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

July Term

Fourth Day

July 25, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk.

The Board received a Letter of Engagement from Goffinet and Clack for the '08 audit. Commissioner Keith moved to sign this letter. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Concerning setting the polling places for the August 30 Consolidated Election, the Auditor's office has received permission from the Secretary of State's office to consider the Joint School District #171 Bond Election as an 'all mail' ballot precinct for this election only. There are only 5 registered voters in that school district in Lewis County. Commissioner Keith moved to set the polling places for the Joint School District#171 as follows: Mohler Precinct and West Kamiah Precinct as "All Mail" ballot precincts. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Bob Pratt, Coroner, met to report that as the news was released on Saturday, there has been a positive identification on the body found in the river as the missing woman from Kamiah. He also reported that the funeral home which has been housing the body will charge the County a flat fee of \$300.00 plus a fee of for cleaning and disinfecting the storage area of about \$280.00 to \$300.00.

Bob reported that he will be going to Spokane to get it set up for the County to take any autopsies required there.

Commissioner Davis moved to approve the minutes of July 18, 2011. Commissioner Doty seconded the motion and a unanimous ballot was cast.

The Elected Officials met to discuss Fair and parade for celebrating the County's 100<sup>th</sup> birthday. The past elected officials will be invited to ride a float with the current elected officials during the parade.

Cathy Larson, Auditor/Budget Officer, reported on the budget process. The Board will be setting a tentative budget the first of August.

Pauline Malone, Treasurer, met with a Request for Cancellation for Larry Braun for logging equipment. Parcel #T1C52-001 in the name of Larry Braun for logging equipment because of a double billing in the amount of \$120.06 and \$8.54 late fee and interest. Commissioner Doty moved to approve this request. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Kimron Torgerson, Prosecutor, met to discuss his budget. His only increase is in salaries and deputy prosecutor. He stated he would forgo any raise if it can be passed on to his secretary.

Michelle Lyons, Social Service Director, met with liens for the Chairman to sign. On #2011-20, the Hospital has appealed. Michelle recommends September 6 at 1:00 p.m. The Board set the appeal hearing for Tuesday, September 6, 2011 at 1:00 p.m.

Ken Hart, Extension Educator, met to discuss his budget. He also reported on the 4-H camp he and Julia attended last weekend.

Brian Brokop, Sheriff, reported his department has received the new portable radios that were ordered thru Emergency Management. He reported the dispatch radio will have to be replaced when the time comes. This radio is \$4500.00; however Clark Communications will give the County a trade in on the two repeaters that are not currently being used.

Leslie Snyder, Assessor, met to discuss budget. She also stated she would forgo a raise if her employees can get one.

The following reports were examined and approved for June 2011: Sheriff's Drivers License - \$2,548.00 and Revenue & Non-revenue - \$827.28; Assessor's Motor Vehicle Fees - \$17,195.47 and Miscellaneous fees - \$1,889.70.

Meeting adjourned until Monday August 1, 2011.

Attest: \_\_\_\_\_ /S/  
Cathy Larson, Clerk

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Carroll A. Keith, Chairman