

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

First Day

January 3, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Richard Williamson met to request the County repay him for a tow bill he received. Also present were Kimron Torgerson, Prosecutor, and Sgt Jason Davis, of the Lewis County Sheriff's Office. Commissioner Keith moved to deny this request. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Dave Hasz, Emergency Management Coordinator, and Julia Stapleton, Office Manager, met to submit the After Action Report/Improvement Plan on the helicopter crash. He gave a lot of credit to Julia and Jeannette Dreadfulwater, PIO, for getting the report done as well as it was. He also read an email stating that this report was very well done and it will be used as an example for other areas.

He brought up that with the resignation of Jeannette - the County needs to find another PIO.

Other items discussed were City of Kamiah SHSP grant for fencing; LEPC in Kamiah on January 12; City of Craigmont and Proposals from the 2010 PDM Grant (Pre Disaster Mitigation grant).

Commissioner Davis moved to accept the proposal from Northwest Management for the 2010 Pre Disaster Mitigation Grant in the amount of \$48,000.00 for both Flood and Wild Fire Assessments. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to amend Resolution #2010-15 – Unanticipated Revenue for 2007 SHSP Grant to be Resolution #2010-17 because there is already a #2010-15 which is Destruction of Records - Prosecutor. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the minutes of December 27, 2010. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Chip Haight, Weed Superintendent, presented the 2011 Lewis County Invasive Plant Inventory. This document was discussed.

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

Third Day

January 18, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

The Board, Alesia Winner- E911 Coordinator; Dave Hasz – Emergency Management Coordinator; and Kimron Torgerson- Prosecutor participated in a conference call with Eddie Goldsmith – E 911 Program Co-coordinator, General Shauver from Bureau of Homeland Security, and Commissioner Dave Moore – IECC Commission from Pocatello - to discuss the State's request that the County return grant money that was paid in March.

Commissioner Doty moved to approve the minutes of January 10, 2011. Commissioner Keith seconded the motion and a unanimous ballot was cast.

Michelle Lyons, Social Service Director, met to give an overview of the budget.

The Elected Officials met to discuss various items as follows: The County needs to find a replacement for the Public Information Officer and Web Master for the County and the 100 year anniversary plans.

Brian Brokop, Sheriff, met to discuss various items. He requested to purchase an air compressor. This would be available for all departments to use.

Commissioner Davis moved to approve the late claims as submitted. Commissioner Doty seconded the motion and a unanimous ballot was cast.

Commissioner Doty moved to approve the request from Clearwater Management Council for expending funds from the Vessel Account in the amount of \$8,068.00 as previously submitted. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The following 2011 Liquor License applications were examined and approved: License #9 – Shari's Pizza Plus & Pub; #10 – Gateway; #11 – Berry's Grocery; #12 – Palenque Mexican Restaurant; #13 – Camas Club Bar & Grill; #14 – Marshall Meat Center and #15 – Camas Express.

Meeting adjourned until Monday, January 24, 2011.

Attest: _____
Cathy Larson, Clerk

Carroll A. Keith, Chairman

RECORD OF THE PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

Fourth Day

January 24, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; and Don Davis, Member; and Cathy Larson, Clerk, present. Commissioner Doty was out sick.

Commissioner Keith moved to approve the minutes of January 18, 2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Commissioner Keith moved to approve the late claims as follows: Current Expense: Qwest, Avista and De lage Landen - \$4,415.96; District Court – Qwest - \$96.27; Justice Fund – Qwest - \$405.93 and Valuation – Qwest - \$96.27. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Concerning the Request for Tax Exemption Request from Virginia Dionne, after due consideration, Commissioner Keith moved to deny this based on this being fee simple land based on the County Resolution #2000-01. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Coroner's Annual Report was examined and approved.

The Auditor's Quarterly Report of Fees in the amount of \$5,490.05 was examined and approved.

Liquor License application #16 for 2011 for D&SB, Inc. dba Midway Foods was examined and approved.

Kimron Torgerson, Prosecutor, met to report on his office.

Concerning the selection of the Region II Mental Health Board member selection, Commissioner Keith moved Lewis County support Mike Grow – Commissioner from Nez Perce County and Dave McGraw – Commissioner from Latah County. The Chairman is the only Commissioner that votes on this position and he will be contacted by email. Commissioner Davis seconded this motion and a unanimous ballot was cast.

Commissioner Keith moved to amend the agenda to include Coroner Robert Pratt to discuss a death of a citizen that does not appear to have any family. Commissioner Davis seconded the motion and a unanimous ballot was cast.

RECORD OF THE PROCEEDINGS OF THE BOARD OF COUNTY
COMMISSIONERS, LEWIS COUNTY, IDAHO

January Term

Fifth Day

January 31, 2011

The Board of Lewis County Commissioners met in regular session with Carroll A. Keith, Chairman; Charles E. Doty and Don Davis, Members; and Cathy Larson, Clerk, present.

Pat and Marietta Holman of Walco, Inc. met to discuss the dumpsters at the Colds Spring dumpster site. This area was cleaned up approximately 3 months ago and someone has cut the fence, pushed a fence post over and dumped trash on the ground. Because this has the potential to cost the County and tax payers' money for clean up, the Board has decided to put an article in the paper explaining the situation and if it doesn't improve, the dumpsters will be removed.

Commissioner Keith moved to approve the minutes from January 24, 2011. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board reviewed the application from Sandra Dulgar for a volunteer position on the Clearwater/Lewis County Board of Community Guardians. After discussion, Commissioner Keith moved to appoint Sandra to this Board. Commissioner Doty seconded the motion and a unanimous ballot was cast.

2011 Liquor License Application #17 – Miss Lily's; application #18 – Flying B Ranch and application #19 – Branding Iron were examined and approved.

Julia Stapleton and Shelley Ponozzo met to discuss the Public Information Office position and the Web Master position. Julia stated that she is too busy with her work schedule already to take on another duty as PIO. Shelley said she would be interested in being the back up. She proposed a 3 month trial period which the Board agreed. Shelley also stated she would like to accept the Web Master position which the Board agreed.

The Board received a \$100.00 request from CEDA for the Idaho Regional Optical Network. Commissioner Keith moved to approve this request. Commissioner Davis seconded the motion and a unanimous ballot was cast.

The Board reported on the North Central Jurisdictional Alliance meeting. Commissioner Keith was elected as Chairman with Commissioner Davis as Alternate. Brian Brokop was elected as the member at large.

The Elected Officials met to review the Personnel Policy and the Vehicle Use policy. After due consideration, Commissioner Keith moved to adopt the updated Personnel Policy Manual which includes an Information Systems Policy and a Vehicle Policy Manual. Commissioner Davis seconded the motion and a unanimous ballot was cast.

Brian Brokop, Sheriff, reported on vehicle repairs he had to have done.

Michelle Lyons, Social Services, met with a lien to sign and a lien to release.

Cathy Larson, Auditor, reported on the scanners she has looked at. She will bring more information before requesting a decision.

The Auditor's Quarterly Budget Report was examined and approved.

The Board will be attending the Idaho Association of Counties Legislative Conference from February 7 – 10.

Meeting adjourned until Monday February 14, 2011.

Attest: _____ /S/
Cathy Larson, Clerk

_____ /S/
Carroll A. Keith, Chairman